



Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

Proof of self employment/placement of the students (Students ID Card and appointment letters)





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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



Om Sakthi
**MELMARUVATHUR ADHIPARASAKTHI INSTITUTE OF
MEDICAL SCIENCES AND RESEARCH**

[A UNIT OF ADHIPARASAKTHI CHARITABLE, MEDICAL, EDUCATIONAL AND CULTURAL TRUST (Regd.)]

MELMARUVATHUR - 603 319, Tamilnadu, India.

Phone: (044) 27528302, 303, 304, 306 Fax: 27528305

E-mail: info@mapims.org / mapims.hn@gmail.com Web: www.mapims.org

Approved by the Ministry of Health and Family Welfare, New Delhi, as per the recommendation of
Medical Council of India & Affiliated to the Tamil Nadu Dr. M.G.R. Medical University, Chennai.



Offer of Employment

25.11.2019

To,
Ms..S.Ushanandhini
No.14,EB road
Orathi
Maduranthakam
Kancheepuram
Tamil Nadu

Dear Ms.S.Ushanandhini,

Congratulations!

We are pleased to inform you that you have been selected for the position of "Staff Nurse" in the department of Nursing at Adhiparasakthi Hospitals.

As per our discussion, please find the offer details in Annexure 1 and the joining process in Annexure 2. This offer is subject to your clearance of background Verification being found suitable to our requirement.

As agreed, you will join us on or before 25th, November 2019. You may please contact Ms. Suganya of HR department, who will provide you with information on your orientation and induction processes.

Please confirm your acceptance of this offer on or before 24th, November 2019. Please feel free to get in touch with undersigned at 044 27528302(Extn2527) for any clarifications.

Welcome to the APH family! We look forward to having you with us.

For Adhiparasakthi Hospitals
(Clinical Division of MAPIMS)

Srinivasan K
CHRO

Acknowledgement and consent on ----- by -----





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MRB Sl No.	Name and Address of the Candidate Thiru./Tmt./Selyi.	Application No / Exam No / Date of birth / (DD/MM/YYYY) / Qualification	Name of the institution to which posted
79	Thiru/Tmt AMMU A D/o R ARUL, 89, 26 PUTHERI PAKKUPETTAI, KANCHEEPURAM KANCHEEPURAM TAMIL NADU 631502 9600509894	224403 518243 D.O.B:5/24/1997 B.SC.(NURSING)	Government Rajiv Gandhi Ge neral Hospital, Chennai

TERMS AND CONDITIONS:

01. She / He should report for duty immediately within three days on receipt of this order. If the individual fails to join duty within three days on receipt of this appointment order, it will be presumed that the candidate is not interested in this offer and the appointment will be cancelled without any further notice, and the arising vacancy will be filled up from the reserve list of the Medical Services Recruitment Board. Failure to join would result in his/ her name being removed from the approved list. No representation regarding change of place of posting etc. will be entertained. No extension of joining time will be given.
02. He/She should submit a declaration to the effect that he/she agrees all the conditions stipulated in the appointment orders and also about the adhoc appointment and the period of the service is only for six months and will not claim any regular appointment in future.
03. The service rolls of the above Nurse appointed on adhoc basis will be kept separately though he/she had qualified the examination conducted and the list is in the order of the rank secured based on merit and communal roster.
04. The appointment of the above individual is purely on adhoc basis only. His/her service cannot be regularized any cost in future. No representation to regularize the service on this appointment cannot be entertained.
05. The Government represented by the Director of Medical and Rural Health Services shall have the power to terminate the services of any of the staff nurses appointed, on the grounds of unsatisfactory performance if reported by their immediate higher authorities.
06. The candidate appointed as Nurse on consolidated pay shall be paid a fixed consolidated pay of Rs.14,000/-p.m(Rupees Fourteen Thousand only).
07. The candidate shall work on a three-shift basis and carry out the nursing duties related to the preventive measures of COVID 19 cases and any other work, as assigned by the head of institution or his/her authorized nominee and they should wear the prescribed uniform while on duty.



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SOUTHERN RAILWAY

OFFICE ORDER No. MD/ 151 /2021 DATE 09.05.2021

Sub: Engagement of Nursing Superintendent (Covid-19)
on full time Contract basis in RH/PER.

Ref: Notification No. P(S)268/VIII/Contract/PMC/Covid-19,
dated 21.04.2021.

Having been approved by the Competent Authority for engagement to the post of full time Nursing Superintendent on contract basis in view of the COVID-19 pandemic, and in terms of Para 222(5) of IREC, the under mentioned candidates are engaged to the post of Nursing Superintendent on full time contract basis on pay ₹ 44,900/- +DA and allowances as admissible per month and posted to RH/PER against over and above the sanctioned strength for the period of 3 months as purely temporary measure from the date of engagement subject to the condition that the fresh contract agreement along with other documents as stipulated in offer of engagement, are to be submitted to the office of Medical Director, Railway Hospital, Perambur.

Sl. No.	Name (Shri/Smt./Kum.)	D.O.B.	Comm
1.	Kaviaranjani K	13.03.1995	SC
2.	L Rubavathy	27.06.1977	UR
3.	Pooja K	15.02.1996	UR
4.	Yendluri Sowjanya	20.02.1990	SC
5.	Revathi M	21.06.1985	SC
6.	Aakil Suhail M	23.11.1997	UR
7.	Suseeladevi K	24.06.1992	UR
8.	Gayathri J	11.02.1995	SC
9.	Komathi S	20.05.1996	UR
10.	Vijaya Laxmi	10.05.1983	SC
11.	Sivasankar M	28.04.1995	SC
12.	N Rebecka	14.11.1993	UR
13.	Akila P	04.03.1980	ST
14.	Jenifer R	18.12.1988	UR
15.	Angammal N	07.02.1992	UR
16.	Nithiya R	04.08.1995	UR
17.	Sofia R	21.08.1994	UR
18.	Tamilarasi K	16.06.1999	SC

The above engagement as Nursing Superintendent on full time contract basis due to Covid-19 are subject to the following terms and conditions:

- The engagement for the post of Nursing Superintendent would be on full time contract basis for a period of 3 months from the date of engagement.
- The services rendered as contract Staffs for the post of Nursing Superintendent are managing the situation of Covid-19 pandemic and will not have any bearing in respect of consideration the period of service.
- The Nursing Superintendents engaged on full time contract basis who enters into such Contract / Agreement with the Railways will not have any claim or right for their continuity or regularisation or absorption in Railway service.



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VIJAYA HOSPITAL (UNIT OF VIJAYA MEDICAL & EDUCATIONAL TRUST)

VH/HR/SN/CONF/2018

Date: 04.01.2018

Ms.C.KALPANA
Staff No: 4311,
Staff Nurse - VH

Your services are regularized as Staff Nurse with effect from 01.12.2017 on the following terms and conditions.

Basic : Rs. 2,475/-
DA : As applicable
Grade : Rs. 2125-70-2475-95-2950-125-3575-150-4325-200

You will be on probation for one year, which may be extended by another six months at the discretion of the management. You will be deemed to continue on probation until an order of confirmation in writing is issued.

During the period of probation, your services could be terminated without notice.

You will be entitled leave in accordance with the rules and regulations from time to time. Leave should be availed on prior sanction of the Head of the Department. Leave for incomplete year of service will be determined on a prorata basis.

During the services with the hospital, you shall not accept directly or indirectly any part time job or indulge in any business. In case of violation your services are liable to be terminated with immediate effect on payment of one-month salary in lieu of notice.

Your working hours will be relevant to the department you are placed in.

You will report for work punctually at the appointed time after duly recording attendance. Failure to record attendance in the register provided for the purpose will be treated as unauthorized absence from duty rendering you liable for disciplinary action and salary deduction.

Late coming is liable for a proportionate deduction in the day's wage. Reporting late for work thrice a month is considered habitual late coming and is liable for appropriate disciplinary action.

You will be governed by the rules and regulations and service rules as applicable to you from time to time.

If you stay in the Hostel necessary charges will be recovered from your salary every month towards Mess Charges.

Contd..2



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MELMARUVATHUR - 603 319, Tamil Nadu, India.
Phone: 044-27565202, 202, 204, 205 Fax: 27565220
E-mail: adhiparasakthi@adhiparasakthi.org, www.adhiparasakthi.org
Approved by the Ministry of Health and Family Welfare, New Delhi, as per the recommendation of Medical Council of India & Affiliated to the Tamil Nadu Dr. M.G.R. Medical University, Chennai.

Sr No: MAPIMS/E1/APP/NT/066/2017 15.12.2017

APPOINTMENT ORDER

On the recommendation of the staff selection committee the management of MAPIMS is pleased to appoint A.Sobetha, B.Sc.(Nursing), as Staff Nurse Trainee, on full time basis in the Department of Nursing in Melmaruvathur Adhiparasakthi Institute of Medical Sciences & Research, Melmaruvathur.

The appointment is subject to the following conditions.

- The appointee shall govern by the Ais, Statutes, Regulations and Rules of ACMEC Trust and shall abide by the rules & regulations issued by the authority.
- She will be paid a consolidated pay of Rs. 8,500/- (Rupees Eight Thousand Five Hundred only) per month.
- She has to work for a minimum period of one year.
- In the situation of either person deciding to discontinue the service three months notice or salary in lieu of notice period will have to be given on either side.
- In case of professional negligence, ethical violations and non-compliance of rules, the management reserves the right to terminate the service without notice.
- She has to join the institution at the earliest.

By orders & In the name of Management of MAPIMS

[Signature]
DEAN
MELMARUVATHUR ADHIPARASAKTHI
INSTITUTE OF MEDICAL SCIENCES & RESEARCH
MELMARUVATHUR-603 319

Memo No: MAPIMS/E1/APP/NT/066/2017 Melmaruvathur, 15th December 2017

Copy to:

1. The Secretary to the Hon'ble Executive Trustee, Executive Trustee.
2. The Medical Director - For Kind information
3. The Medical Superintendent.
4. The Nursing Superintendent.
5. Person Concerned.
6. Accounts Section.
7. Time Office.
8. File.

[Circular Stamp: MELMARUVATHUR ADHIPARASAKTHI INSTITUTE OF MEDICAL SCIENCES & RESEARCH, 603 319]



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Sugam Hospital

SYMBOL OF HEALTH

107A, G.S.T. ROAD, ZAMIN PALLAVARAM CHROMPET, CHENNAI - 600 044.

EMPLOYEE CONFIDENTIALITY AGREEMENT

- All information regarding the hospital, activities and services are to be held in the strictest confidence. Employees cannot use or disclose hospital or patient information either during employment or when not employed with the hospital. Any skill or knowledge gained during the course of employment is the property of hospital and is to be used solely for the benefit of the hospital.
- Employees are strictly prohibited from utilizing hospital assets for his/her own personal requirements and from making copies or removing any records, reports or any other documents from the hospital without the knowledge of the authorities. If employees other than your concerned superiors question you to provide information which you are concerned, you are not required to answer. You can always refer the request to the confidentiality.
- Employees who misuse or disclose confidential information about the hospital will be subject to disciplinary action, even if they do not actually or directly benefit from the disclosed information.

This is a fundamental requirement of your employment with Sugam Hospital and confirm your acceptance for the above mentioned policies by signing below.

I, NEELA hereby accept the above mentioned terms and conditions of Sugam Hospital.

Name: NEELA

Designation: STAFF NURSE

Date of Joining: 16/07/19

Signature with date & time:



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bring their relatives or friends to the work place to represent their grievances or any dispute at any circumstances.

- The monthly salary will be deposited on the individual staff's account on every 5th day of the month. First month salary will be paid by cheque on 15th day of that month.
- Over time (OT) will be paid as $(\text{Basic} + \text{DA})/30/8 \times 1.5 \times \text{No of Hours}$.
- PF and ESI will be deducted from the date of joining. PF can be claimed through online by the staff at the time of the resignation.
- Leave salary will be paid once in a year. $(\text{Basic} + \text{DA})/26 \times \text{Balance No of Leave}$
- Bonus will be paid once in a year. $(\text{Basic} + \text{DA})/30 \times \text{No of working days} \times 8.33\%$
- Increment will be given once in a year based on the performance.
- Using mobile phones are strictly prohibited inside the hospital premises. CUG phones are only allowed.
- The notice period for all the staff will be 15 days from the date of the resignation letter. 1 month notice period for the HOD and key persons.
- Hostel will be provided for nursing staff. Accommodation will be provided by the management at free of cost and Rs. 2000/- has to be paid by the nursing staff for food.
- Disciplinary action will be taken for any deviation from the above rules.

I, NEELA hereby abide all the rules and regulations of Sugam Hospital.

V. Shela
ACCEPTED BY



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Sugam Hospital

SYMBOL OF HEALTH

107A, G.S.T. ROAD, ZAMIN PALLAVARAM CHROMPET, CHENNAI - 600 044.

HR RULES & REGULATIONS

- Staff should record their attendance through biometric system and they should be in complete uniform with ID card while punching.
- Staff will be eligible for Holiday Off (Government Holidays) . There are 9 Holiday Off given in a year.
- Staff will be eligible for Casual Leave (CL) (3 days in a year) and Eligible Leave (EL) (12 days in a year).
- There should not be uninformed leave and leave extension without prior information. Leave application should be surrendered to the HR department before taking leave. Communication with the patients and also the colleagues are most important. All the staff must speak politely and no verbal abuse and harassment.
- Female staff should not apply mehendi in their hands. Must not wear hanging earrings. Must not wear anklets with sounds.
- Male staff must come with clean shave and hair cut. Usage of tobacco and smoking inside the hospital premises is strictly prohibited. Male staff must avoid wearing casual wears.
- All staff must attend the training programs and the staff meeting scheduled for them. If not attended, one day salary will be deducted.
- There should not be any work deviations. All staff must follow the respective Standard Operating procedures (SOPs) in their works.
- If there is any grievance in the workplace, it should be represented by the employee themselves, only to their HOD or Superiors or to the HR dept. Employees should not



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 **SRM**
INSTITUTE OF SCIENCE & TECHNOLOGY
Approved by the Ministry of Higher Education, Government of Tamil Nadu

Dr. S. Ponnusamy, Ph.D
Registrar in charge

No. SRMIST/Reg./Esst./Appt.7576.12 (vol. 130)/2018/25024 Date: 14/07/2018

Sub: SRMIST - Establishment - Faculty of Medical and Health sciences -
Appointment - Staff Nurse - SRM Medical College Hospital &
Research center, Kattankulathur - Orders Issued.
Ref: Application from Ms. Gomathi R.

Ms. Gomathi R, is appointed as Staff Nurse, SRM Medical College Hospital & Research Center, Faculty of Medical and Health sciences, Kattankulathur with a pay of Rs.5200/- in the Sixth Pay Commission scale of pay of Rs. 5200-20200+2400. The total emoluments with allowances as applicable (pay 5200 gp 2400 da 2660 hra 680 cca 180 11120) will be Rs. 11120/- (Rupees Eleven thousand one hundred twenty only). Uniform allowance Rs. 1500 per year shall be paid after completing one year of service. She has to join duty immediately subject to the following conditions. If she fails to join within a period of ten days from the date of issue of this order, this order is likely to be cancelled without any notice unless time extension is sought for.

01. She will be on probation for a period of one year and the period of probation shall be extended in case of poor performance.
02. She should surrender all the degree certificates in Original at the time of joining duty.
03. She should not absent herself from duty without prior permission of Dean, SRM Medical College Hospital & Research center, Kattankulathur campus.
04. She should abide by the rules and regulations of SRM Institute of Science and Technology in force and subsequent modifications, if any including moral and ethical standards.
05. In the event of her leaving, one month notice shall be given by her to SRM Institute of Science and Technology.

16/7

SRM Nagar, Kattankulathur - 603 203, Kancheepuram District, Tamil Nadu, India. Phone: +91-44-27454646, Fax: +91-44-27452343
Email: registrar@srmuniv.ac.in, Website: www.srmuniv.ac.in



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06. In case, the administration is not satisfied with her performance, one month notice will be given to her before terminating her services in SRM Institute of Science and Technology. Resignation in the middle of the Academic year will not be permitted.
07. She is liable for transfer in the corresponding post within the jurisdiction of SRM Institute of Science and Technology.
08. She is to report before the Dean, SRM Medical College Hospital & Research center, Kattankulathur campus
09. Medical facilities as per University rules shall be made available on request.
10. Her monthly salary shall be credited in bank for which she has to open a bank account immediately in City Union Bank if she is not having already.

Registrar I/c
Registrar

SRM Institute of Science and Technology
SRM Nagar, Kattankulathur - 603 203,
Kancheepuram Dist, Tamil Nadu, India.

To
Ms. Gomathi R
No.9, Villiyar Second Street, Ninnakattur
Ninnakattur Post - 603203
Mob: 7397365626

Copy to:

- Director, MHS, SRM MCH&RC,
- Dean, MHS, SRM MCH&RC,
- Medical Superintendent, SRM MCH&RC

Copy submitted to the Chancellor for kind information
Copy submitted to the Chairman for kind information
Copy submitted to the President for kind information
Copy submitted to the Vice Chancellor for kind information



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Deputation Letter



Date : 01-02-2021

Place : Chennai

Gandhimathi T
Emp. No: 1129113
Registered Nurse
Department of Nursing
Apollo Main Hospitals - Greaves Road - Chennai

Dear Gandhimathi,

As discussed & agreed, you are hereby deputed to **Dubai Healthcare Corporation** for a period of Six (06) months with effect from **02nd February 2021** based on Business Exigencies.

You are requested to hand over all your current responsibilities to **Ms. Juliet Jiji Varghese, Director - Nursing** and you will report to **Ms. Shubhra Singhal, Consultant - International Patient Services**, who will explain to you the nature of your responsibilities and guide you from time to time.

We are sure that you will make the best use of the opportunity offered to you and contribute substantially to the success of both yourself and the Organization as you have always been doing and fully justify the confidence and faith placed in you by the management.

Your terms and conditions shall stand modified to suit the laws of the country you are deputed and your remuneration shall also be altered. You shall be entitled to a consolidated pay of **Rs. 125000/- (Rupees One Lakh Twenty Five Thousand Only) per month** during the deputation. While we would not be required to contribute towards Provident Fund, for sake of continuity we would be remitting the minimum employee and employer contribution. TDS as applicable will be deducted.

Please sign and return the duplicate copy of this letter as a token of acceptance of the above terms and conditions.

For Apollo Hospitals Enterprise Limited,

Kanya Kumari Ponnada
Senior General Manager - HR
Southern Region

I have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature of the employee

Date:

Generated By: Mr. Sampath Kumar, D

Apollo Hospitals, 21, Greaves Lane, Off Greaves Road, Chennai - 600 006, India T : 2829 3333, 2829 0200,
Emergency Tel : 2829 4343 F : +91 44 2829 4429
enquiry@apollohospitals.com Website : www.apollohospitals.com

Registered Office: Apollo Hospitals Enterprise Limited, No.19, Bishop Gardens, Raja Annamalaiapuram, Chennai - 600 028.
Company Identity Number (CIN) L85110TN1878P5.C008055



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**SRI RAMACHANDRA
HOSPITAL**

Porur, Chennai - 600 116.
Ph. : 24768027, 31 - 33
Fax : 091-44-24765995

Ref.No: SRH/HRD/NURSE/2021/

Date:13.04.2021

To:

Ms. P. Keerthana
D/o. P. Pushparaj
No 30/133, Agaram Village,
Andarkuppam Post,
Cheyyur Taluk, Chengalpet - 603 401.

Dear **Keerthana**,

With reference to your application and subsequent interview you had with us, we are pleased to inform that you have been provisionally selected for appointment as "Junior Staff Nurse". You will be paid a Consolidated Salary of Rs.14,500/- (Rupees Fourteen Thousand Five Hundred Only) per month.

You are requested to submit the following documents in original (along with one set of photocopies) at the time of joining duty:-

S.No	Requirement
1	H.Sc Mark Sheet.
2	Transfer Certificate & Conduct Certificate.
3	Nursing Diploma / B.Sc Certificates.
4	Tamilnadu Nursing Council Registration Certificates.
5	All Experience Certificates.
6	Passport Size Photograph - 6 Nos (In uniform with blue background)
7	Stamp Size Photograph - 3 Nos (In uniform with blue background)
8	PAN Card Copy & Aadhar Card Copy

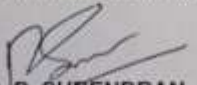
Pre-employment medical check-up is mandatory. Immunization and Chest X-Ray is compulsory which is provided at a subsidized rate on payment.

You will be issued formal appointment letter on completion of all HR Department formalities, on your joining.

You have to report within 7 days on your acceptance, failing which this order stands as withdrawn.

Please sign and return the duplicate copy of this letter in token of acceptance of the offer of appointment.

We warmly welcome you to join the SRMC family.


DR. P. SURENDRAN
MEDICAL SUPERINTENDENT



Karpaga Vinayaga College of Nursing

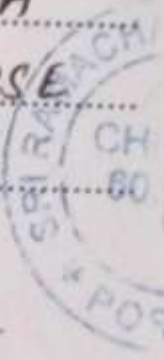
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 **SRI RAMACHANDRA HOSPITAL**
Porur, Chennai - 600 116. ☎ : 2476 8027 / 29

பெயர் :
Name : P. KEERTHANA
பணி : JR. STAFF NURSE
பணி எண் : 21496
கையொப்பம் : P. Keerthana


AUTHORISED SIGNATORY





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**SRI RAMACHANDRA
HOSPITAL**

Porur, Chennai - 600 116.
Ph : 24768027, 31 - 33
Fax : 091-44-24765995

Ref.No: SRH/HRD/NURSE/2021/

Date:13.04.2021

To:

Ms. G. Bhavani
D/o. G. Gajendran
No 197/4, 4th Street, Kamaraja Nagar,
Chengalpattu - 603 001.

Dear Bhavani,

With reference to your application and subsequent interview you had with us, we are pleased to inform that you have been provisionally selected for appointment as "Junior Staff Nurse". You will be paid a Consolidated Salary of Rs.14,500/- (Rupees Fourteen Thousand Five Hundred Only) per month.

You are requested to submit the following documents in original (along with one set of photocopies) at the time of joining duty:-

S.No	Requirement
1	H.Sc Mark Sheet.
2	Transfer Certificate & Conduct Certificate.
3	Nursing Diploma / B.Sc Certificates.
4	Tamilnadu Nursing Council Registration Certificates.
5	All Experience Certificates.
6	Passport Size Photograph - 6 Nos (In uniform with blue background)
7	Stamp Size Photograph - 3 Nos (In uniform with blue background)
8	PAN Card Copy & Aadhar Card Copy

Pre-employment medical check-up is mandatory. Immunization and Chest X-Ray is compulsory which is provided at a subsidized rate on payment.

You will be issued formal appointment letter on completion of all HR Department formalities, on your joining.

You have to report within 7 days on your acceptance, failing which this order stands as withdrawn.

Please sign and return the duplicate copy of this letter in token of acceptance of the offer of appointment.

We warmly welcome you to join the SRMC family.

DR. P. SURENDRAN
MEDICAL SUPERINTENDENT



Karpaga Vinayaga College of Nursing

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G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

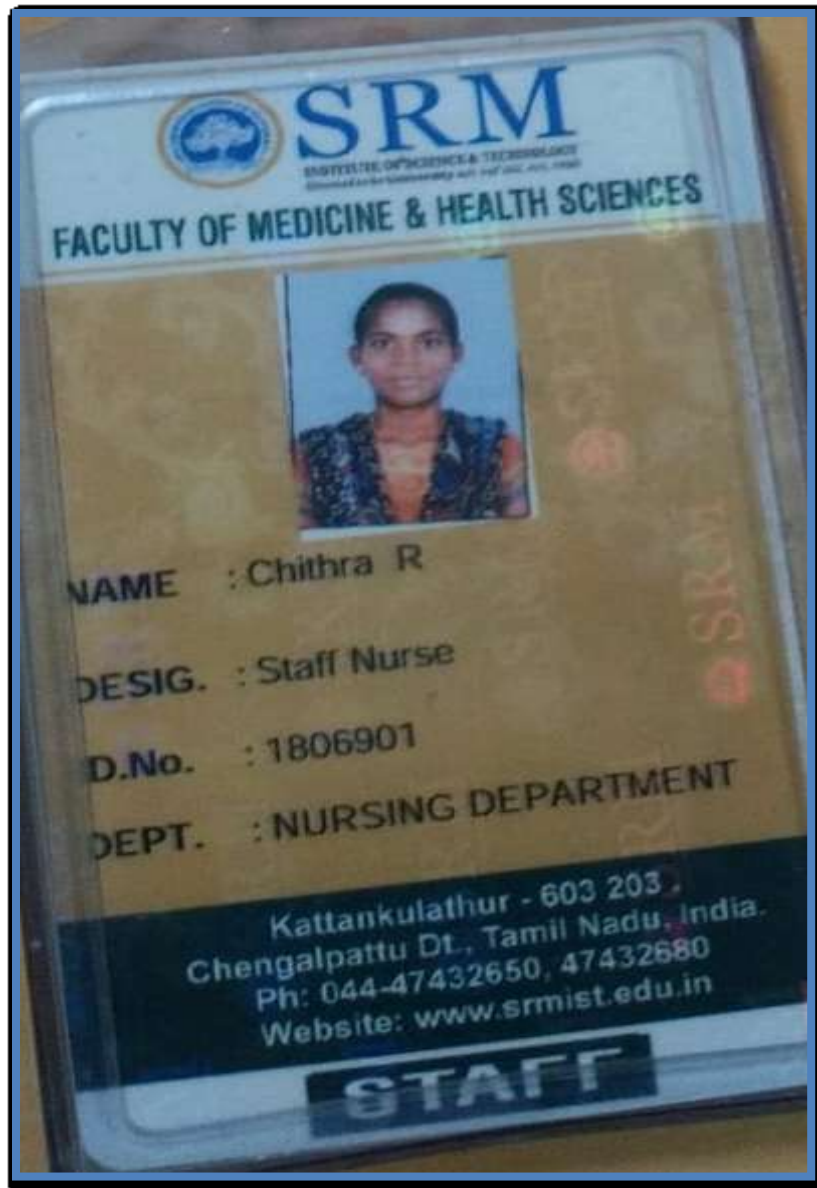




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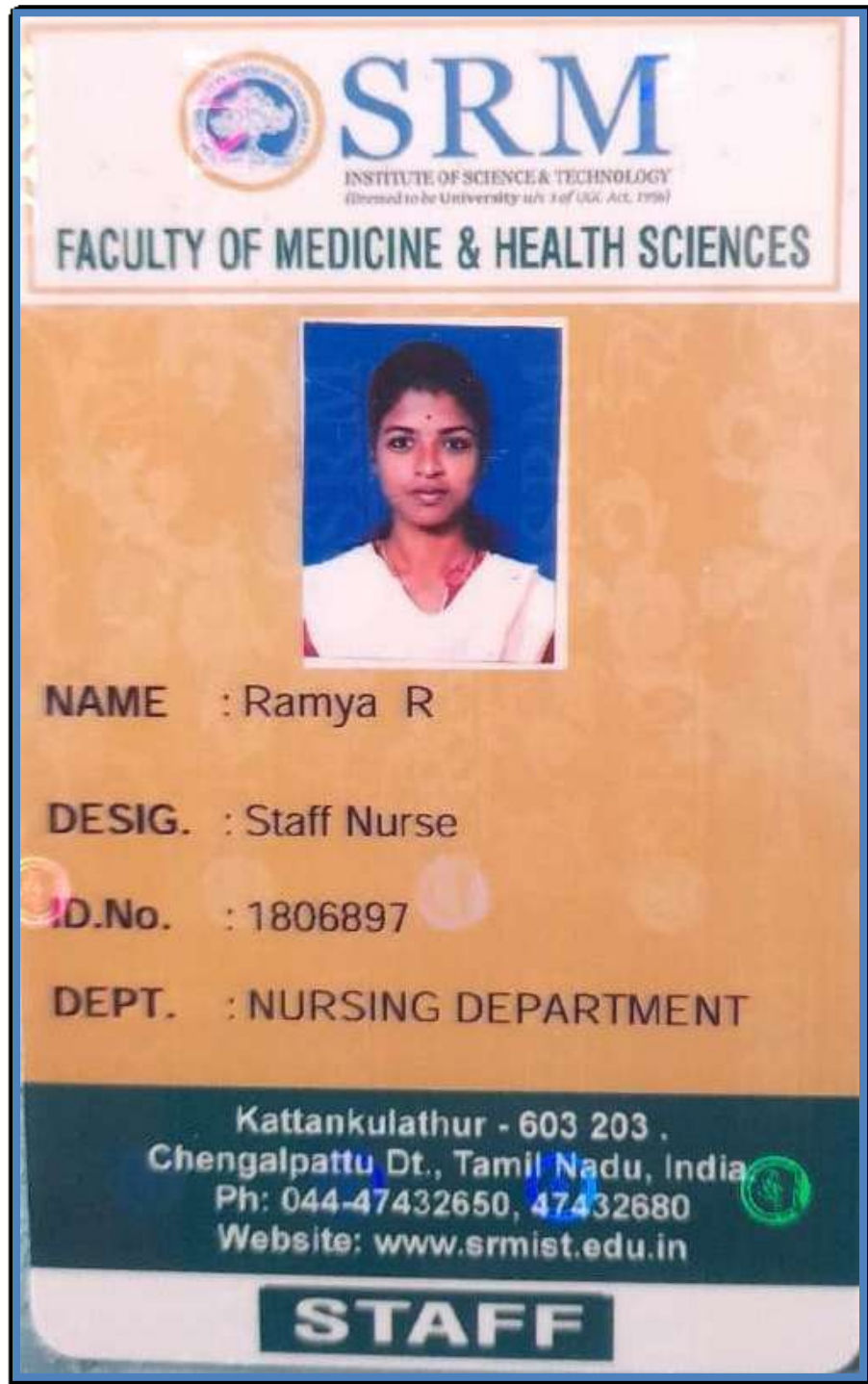




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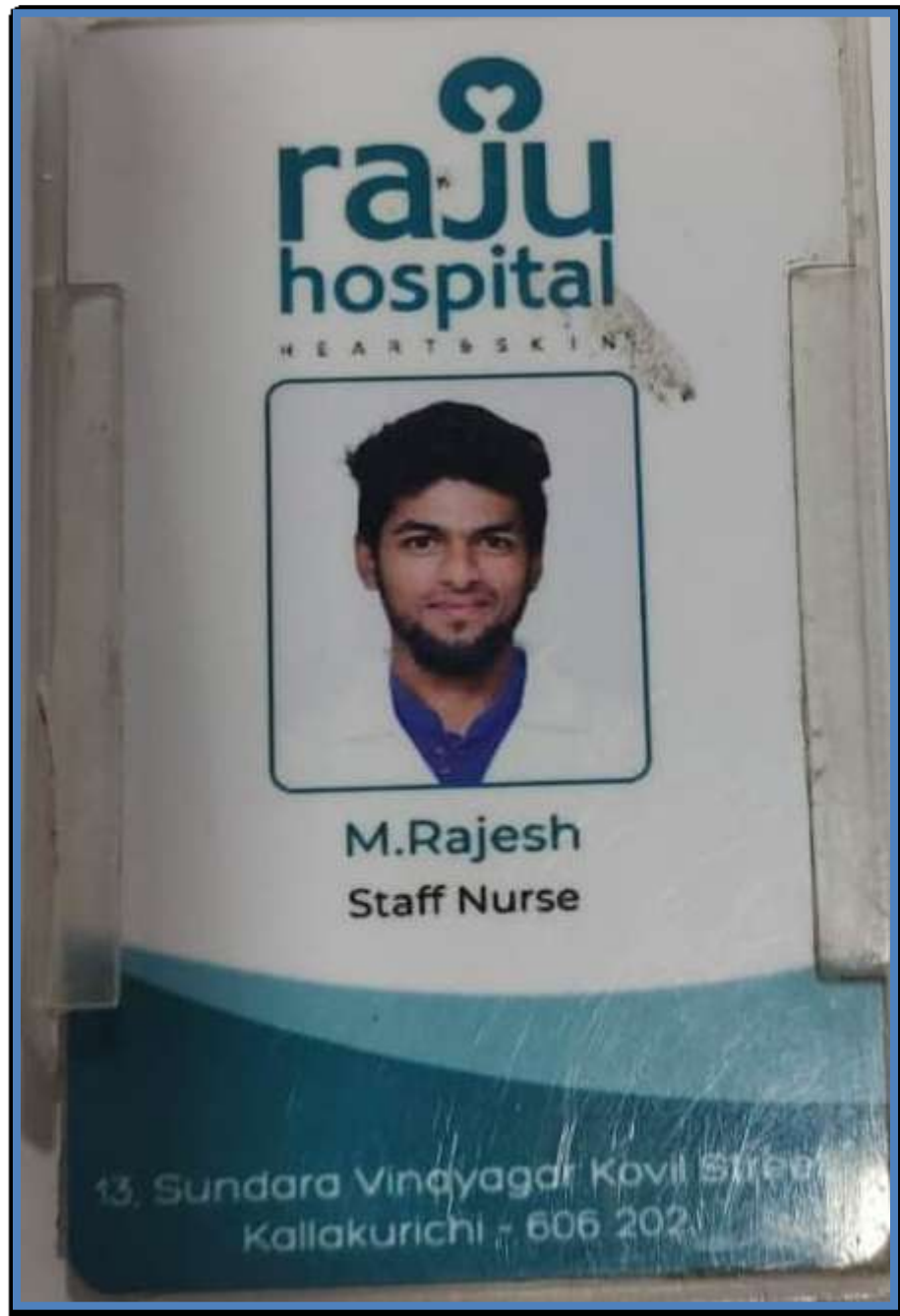




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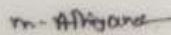
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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



Athiyaman M

DOJ : 23 Apr, 2021
Emp ID : 111818
Blood Grp. : B+ve
Emerg.No. : 9976221073
Toll Free No. : 1800 123 111 11


Emp. Sign


Issuing Authority



Gleneagles Global Health City
PERUMBAKKAM, CHENNAI



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BY REGISTERED POST

PROCEEDINGS OF THE DIRECTOR OF MEDICAL AND RURAL HEALTH SERVICES, CHENNAI-600 006.

PRESENT: DR.S. GURUNATHAN , MS(GS),

Ref. No. 18400/N1/2/2020-125

Dated:21.07.2020

APPOINTMENT AND POSTING ORDER

Sub : TamilNadu Medical Service - Nursing Establishment- COVID 19 pandemic – disaster management–Establishment of isolation/ Treatment, Quarantine/ Observation Wards in dedicated Health facilities-Additional Appointment of Nurses on Adhoc basis for a period of six months on consolidated pay of Rs.14000/-per month-Temporary Appointment and postings - Orders issued.

- Ref:
1. From the Government of India New Delhi Letter No:Q-27017/2020-2/NHM-(F) Dated:06.04.2020
 2. Government letter ref.no:11416/AA1/2020-1 Health and Family Welfare (AA1)Department dated:13.04.2020
 3. G.O(D) NO:460 Health and Family Welfare (AA1) Department Dated:28.04.2020
 4. This office letter Ref.No.5719/N1/2/2020, Dated 11.06.2020.
 5. Ref.No.1042/MRB/E6/2018 Dated 16.06.2020 the Chairman, Medical Services Recruitment Board, Chennai-6

ORDER:

In view of the Public Health emergency of international concern, it is utmost important to combat the situation with adequate Health personnel. Moreover the World Health Organisation have declared the Novel Corona Virus COVID-19 outbreak as a pandemic and also the Government of India has declared COVID-19 a "Notified Disaster". The Government of India has instructed to make community surveillance, quarantine/isolation wards, adequate PPEs, trained Manpower and rapid response teams for COVID-19, available in all states across the country.

In order to tackle the increasing threat of COVID-19 pandemic in the state of TamilNadu and due to the rise of the affected persons particularly in Chennai who require hospitalization and management and to meet the requirement of the health personnel in the forthcoming period, it is ideal to employ Nurses on adhoc basis for a limited period of 6 months.

Accordingly, the Chairman, Medical Services Recruitment Board have been addressed to provide list of eligible candidates who are residing in and around Chennai the reference 4th cited and based on which the Chairman, Medical Services Recruitment Board has allotted necessary candidates vide in reference 5th cited.

Based on the merit list received from the Chairman, Medical Services Recruitment Board in the reference 5th cited, the below mentioned candidate is hereby **temporarily appointed as Nurse on adhoc basis purely for the management of COVID-19 Cases for a period of 6 months from the date of joining duty** and posted to the place mentioned against his/her name under terms and conditions mentioned below.



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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

06. She/He is not eligible for any kind of leave as applicable to the regular Government servants except for the casual leave of one day for one month and day off. In any other untoward exceptional circumstances, any individual is permitted to avail the leave other than the leave specified above that will be treated as leave on loss of pay. She is not eligible for any kind of medical leave or maternity leave specified for regular staff nurse.
07. If the individual does not possess adequate knowledge in Tamil he/she has to pass the Second Class Language Test (Full test) in Tamil within a period of two years.
08. The individual should produce all the documents in original to the Head of Institutions concerned to which they are posted at the time of joining duty.
- a) Certificate of Registration for Nurse
 - b) Certificate of registration for Midwifery/Psychiatry
 - c) Diploma or Degree Certificate in General Nursing and Midwifery/Psychiatry
 - d) +2 Mark Sheet
 - e) S S L C Mark Sheet
 - f) School Transfer Certificate
 - g) Permanent Community Certificate
 - h) Disability Certificate in case of differentially abled persons duly obtained from District Medical Board
 - i) Physical fitness Certificate obtained from not below the rank of civil Surgeon
09. The individual is directed to appear before the Dean/Joint Director of Health Services/Deputy Director of Health Services concerned for verification of the original certificates and then to join duty in the Institution to which he/ she is posted and send a report intimating the date of joining duty to the Director of Medical and Rural Health Services, Chennai-6 immediately.
10. This appointment is made subject to the outcome of the following writ petitions pending before the Hon'ble High Court of Madras at Chennai and Madurai:
1 W P (MD) No 18358 of 2019 - Madurai Bench of Madras High Court
2 W P (MD) No 22722 of 2019 - Madurai Bench of Madras High Court
3 W P No 27269 of 2019 - Madras High Court
and any other Writ Petitions / Writ Appeals pending on the files of the Hon'ble High Court of Madras / Madurai Bench of Madras High Court.
11. She/He is informed that they are posted for schemes under National Health Mission(NHM).
12. She / He cannot claim as a right for regular post in the time scale of pay on completion of two years of service. She / He will be absorbed into regular time scale of pay as and when vacancies arise according to the seniority of selection.

Sd/- T.S.Swathi Rethnavathi.,
Director of Medical and Rural Health Services

To:
Thiru. KARTHICK S,
D/o.SRINIVASAN,
NO 217, 4TH STREET KAMARAJ NAGAR,
CHENGALPATTU,
KANCHEEPURAM,
TAMIL NADU-603001

Copy to
The Medical Officer, Government Primary Health Centre, Chinnavadambacherry, Coimbatore District.
The Deputy Director of Health Services, Coimbatore District.
The Director of Public Health and Preventive Medicine, Chennai-6.
The Mission Director, State Health Society(TN), Chennai-06.
The Chairman, Medical Services Recruitment Board, Chennai-06.
THB3, State Stock Mer/Spare copy.

//True copy // forwarded//

T.S. Swathi Rethnavathi
Director of Medical and Rural Health Services



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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

BY REGISTERED POST

PROCEEDINGS OF THE DIRECTOR OF MEDICAL AND RURAL HEALTH SERVICES, CHENNAI-600 006

PRESENT: DR T S SWATHI RETHNAVATHI, MD, DGO.,

Ref. No 73333/N1.2/2019-2126

Dated 29.11.2019

APPOINTMENT AND POSTING ORDER

Sub: Nursing Establishment-Nurses appointed as Nurse on contract Basis selected through Medical Services Recruitment Board- Appointment orders issued-Reg.

- Ref:
1. G.O. (Ms) No 238 Health and Family Welfare Department, Dated 4.9.2001
 2. G.O. (Ms) No 29 Health and Family Welfare Department, Dated 18.01.2012
 3. Notification No 2/MRB/2019, Dated 07.02.2019, of the Medical Services Recruitment Board Chennai-6
 4. Interim Order in WMP No 28794 of 2019 in WP No 29015 of 2019 dated 04.10.2019 of the Hon'ble High Court of Madras
 5. Interim Order in WMP No 28794 of 2019 in WP No 29015 of 2019 dated 04.10.2019 of the Hon'ble High Court of Madras
 6. Ref No 1042/MRB/F&W/2018 Dated 26.11.2019, of the Chairman, Medical Services, Recruitment Board, Chennai 6

ORDER

The candidate mentioned below who has been provisionally selected by the Medical Services Recruitment Board is hereby temporarily appointed as Nurse on contract basis noted against his/her name under the following terms and conditions:

Sl No.	MRB Sl No.	Name and Address of the Candidate Thiru./Tmt./Selvi.	Exam No / Date of birth (MM/DD/YYYY) / Qualification	Name of the Institution to which posted and scheme
2126	2254	Thiru. KARTHICK S. D/o SRINIVASAN, NO 217, 4TH STREET KAMARAJ NAGAR, CHENGALPATTU, KANCHEEPURAM TAMIL NADU-603001	523003 / 3/16/1997 / B SC (NURSING)	Government Primary Health Centre, Chinnavadambacherry, Coimbatore District RGH

TERMS AND CONDITIONS:

01. She / He should report for duty within 10 days from the date of receipt of this order. If the individual fails to join duty within 10 days on receipt of this appointment order, it will be presumed that the candidate is not interested in this offer and the appointment will be cancelled without any further notice, and the arising vacancy will be filled up from the reserve list of the Medical Services Recruitment Board. Failure to join would result in his/her name being removed from the approved list. No representation regarding change of place of posting etc. will be entertained. No extension of joining time will be given.
02. The candidate appointed as Nurse must undertake to work on contract basis with consolidated pay for a period of not less than two years or the period that may be specified by the Government from time to time, in the Government Medical Institutions.
03. The Government represented by the Director of Medical and Rural Health Services shall have the power to terminate the services of any of the staff nurses appointed, on the grounds of unsatisfactory performance if reported by their immediate higher authorities.
04. The candidate appointed as Nurse on consolidated pay shall be paid a fixed remuneration of Rs 14,000/- per month (Rupees Fourteen Thousand only) with an annual increase Rs 500/- till he/she is absorbed into regular vacancies as per the seniority selection.
05. The candidate shall work on a three shift basis and carry out the nursing duties, as assigned by the head of institution or his/her authorized nominee and they should wear the prescribed uniform while on duty.



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08. The individual should appear before the Dean of the concerned Medical Colleges in which they are posted and produce all the documents in original for verification at the time of joining duty in the respective places.
- a) Certificate of Registration in TamilNadu Nursing and Midwife council.
 - b) Certificate of registration for Midwifery.
 - c) Diploma or Degree Certificate in General Nursing and Midwifery/ Psychiatry from Government / Government recognized institution
 - d) +2 Mark Sheet.
 - e) S.S.L.C. Mark Sheet.
 - f) Community Certificate.
 - g) Disability Certificate in case of differentially abled persons.
 - h) Physical fitness Certificate
09. He/ She is informed that this current appointment does not confer any right for selection/ regular appointment/ seniority.
10. She / He cannot claim as a right for regular post in the time scale of pay in future.

S.GURUNATHAN
DIRECTOR OF MEDICAL AND RURAL HEALTH SERVICES

To:

Thiru/Tmt.SUMITHRA P
D/o.PALANI,
16 35 GENGAIYAMMAN KOVILSTREET, CHITHALAMANGALAM, MADURANTAKAM
KANCHEEPURAM
TAMIL NADU
603303
9843767174
sumithrapalani029@gmail.com

Copy to:

The Dean, Government Medical College Hospital, Chengalpattu, Kanchipuram - District
The Joint Director of Health Services, Kanchipuram
The Director of Medical Education, Kilpauk, Chennai-10
NI(3) Seat/ Stock file/ Spare copy

// True Copy //

16/6/20.
JUNIOR ADMINISTRATIVE OFFICER



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MRB Sl No.	Name and Address of the Candidate Thiru./Tmt./Selvi.	Application No / Exam No / Date of birth / (DD/MM/YYYY) / Qualification	Name of the Institution to which posted
8	Thiru/Tmt.SUMITHRA P D/o.PALANI, 16 35 GENGAIYAMMAN KOVILSTREET, CHITHALAMANGALAM, MADURANTAKAM KANCHEEPURAM TAMIL NADU 603303 9843767174	252483 522293 D.O.B:2/10/1997 B.SC.(NURSING)	Government Medical College Hospital, Chengalpattu, Kanchipuram - District

TERMS AND CONDITIONS:

01. She / He should report for duty immediately within three days on receipt of this order. If the individual fails to join duty within three days on receipt of this appointment order, it will be presumed that the candidate is not interested in this offer and the appointment will be cancelled without any further notice, and the arising vacancy will be filled up from the reserve list of the Medical Services Recruitment Board. Failure to join would result in his/ her name being removed from the approved list. No representation regarding change of place of posting etc. will be entertained. No extension of joining time will be given.
02. He/She should submit a declaration to the effect that he/she agrees all the conditions stipulated in the appointment orders and also about the adhoc appointment and the period of the service is only for six months and will not claim any regular appointment in future.
03. The service rolls of the above Nurse appointed on adhoc basis will be kept separately though he/she had qualified the examination conducted and the list is in the order of the rank secured based on merit and communal roster.
04. The appointment of the above individual is purely on adhoc basis only. His/her service cannot be regularized any cost in future. No representation to regularize the service on this appointment cannot be entertained.
05. The Government represented by the Director of Medical and Rural Health Services shall have the power to terminate the services of any of the staff nurses appointed, on the grounds of unsatisfactory performance if reported by their immediate higher authorities.
06. The candidate appointed as Nurse on consolidated pay shall be paid a fixed consolidated pay of Rs.14,000/-p.m(Rupees Fourteen Thousand only).
07. The candidate shall work on a three-shift basis and carry out the nursing duties related to the preventive measures of COVID 19 cases and any other work, as assigned by the head of institution or his/her authorized nominee and they should wear the prescribed uniform while on duty.



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BY REGISTERED POST

PROCEEDINGS OF THE DIRECTOR OF MEDICAL AND RURAL HEALTH SERVICES, CHENNAI-600 006.

PRESENT: DR.S. GURUNATHAN , MS(GS).

Ref. No. 18400/N1/2/2020-8

Dated:16.06.2020

APPOINTMENT AND POSTING ORDER

Sub : TamilNadu Medical Service - Nursing Establishment- COVID 19 pandemic – disaster management–Establishment of isolation/ Treatment, Quarantine/ Observation Wards in dedicated Health facilities-Additional Appointment of Nurses on Adhoc basis for a period of six months on consolidated pay of Rs.14000/-per month-Temporary Appointment and postings - Orders issued.

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 2. Government letter ref.no:11416/AA1/2020-1 Health and Family Welfare (AA1)Department dated:13.04.2020
 3. G.O(D) NO:460 Health and Family Welfare (AA1) Department Dated:28.04.2020
 4. This office letter Ref.No.5719/N1/2/2020, Dated 11.06.2020.
 5. Ref.No.1042/MRB/E6/2018 Dated 12.06.2020 the Chairman, Medical Services Recruitment Board, Chennai-6

ORDER:

In view of the Public Health emergency of international concern, it is utmost important to combat the situation with adequate Health personnel. Moreover the World Health Organisation have declared the Novel Corona Virus COVID-19 outbreak as a pandemic and also the Government of India has declared COVID-19 a "Notified Disaster". The Government of India has instructed to make community surveillance, quarantine/isolation wards, adequate PPEs, trained Manpower and rapid response teams for COVID-19, available in all states across the country.

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Accordingly, the Chairman, Medical Services Recruitment Board have been addressed to provide list of eligible candidates who are residing in and around Chennai the reference 4th cited and based on which the Chairman, Medical Services Recruitment Board has allotted necessary candidates vide in reference 5th cited.

Based on the merit list received from the Chairman, Medical Services Recruitment Board in the reference 5th cited, the below mentioned candidate is hereby temporarily appointed as Nurse on adhoc basis purely for the management of COVID-19 Cases for a period of 6 months from the date of joining duty and posted to the place mentioned against his/her name under terms and conditions mentioned below.



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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



SALARY BREAKUP

Name	Bavapriya M	(Annexure)
DOI	09/04/2021	
Designation	Staff Nurse Trainee	
Department	Clinical Nursing	
Division	Nursing	
Band	5CT	

Compensation Heads	Compensation (In Rs.)	
	Per month	Per Annum
Basic	8,700	104,400
HRA	4,350	52,200
Special Allowance	1,450	17,400
Gross Salary	14500	174,000
EPF- Employer Contribution	1,320	15,834
ESIC - Employer Contribution	471	5,655
Gratuity- 4.81 % of Basic***	418	5,022
Bonus/ Ex-gratia	725	8,697
Total Cost to the company (CTC)	17,434	209,207

***Note: Gratuity entitlement & benefits applicable as per the Act.

We are confident that you will continue to contribute and work in the same

All other terms and conditions of the employment remain same. Please sign

Compensation matters are confidential and should not be disclosed and

Wishing you all the very best.

For Sri Kauvery Medical care India Limited

L. Uma Maheswari
Authorized signature



Kauvery Hospital

No. 199, Luz Church Road, Mylapore, Chennai - 600 004 Tel: 044 - 4000 6000
Regd. Office: New No. 17A, Old No. 8A, Murray's Gate Road, Alwarpet, Chennai - 600 018
E: info@kauveryhospital.com W: www.kauveryhospital.com
Chennai | Trichy | Karaikal



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TESTIMONIALS VERIFICATION: All the educational certificates and experience certificates submitted by you will be verified with the concerned authorities and you understand and agree that your employment is subject to the Company receiving satisfactory references, background checks, relevant regulatory clearances (if applicable), proof of qualifications and vetting of all details provided by you in connection with the job. If any information proves to be false or if you are found to have willfully suppressed any information, in such cases you are liable to be removed from the services without any notice.

10. **RETIREMENT:** You will retire from the services of the Organization on attainment of **60 years of age** as per the Organization records. Your date of Birth as per Organization records is **08/04/1999**.

11. **SEPARATION:** You are liable to properly inform your reporting authority or HR when you decide to resign from the services of the Organization. Uninformed absence from work will be considered as abandonment of services and no relieving letter will be issued if you fail to properly resign and serve the notice period. During your service, if you willfully neglect duty, serious misconduct, gross insubordination, mental disability as applicable your services shall be liable for immediate termination.

12. **NOTICE PERIOD:** If you intend to leave the services of the Organization, you need to give **one-month prior notice** in writing or notice pay in lieu thereof. The Organization shall also be entitled to terminate your employment at any time by giving notice in writing or payment of salary in lieu thereof. Upon cessation of your employment, you shall hand over all the Office related documents, tools, plans drawings, etc., to the person nominated by the Organization and obtain a "NO DUES CERTIFICATE" from all the concerned departments before being relieved from the Organization. The Organization may immediately terminate your services without any compensation or notice thereof, if you are in any breach of your responsibilities as determined by the Organization.

13. **RESTRICTIVE COVENANTS:** You shall not during the term of your employment for whatever reason, (a) be directly or indirectly engaged, employed as an employee, consultant or advisor or be associated with any competitor or a competing business of the Organization or any of its affiliate entities and (b) compete, directly or indirectly with, or own, manage, operate, control or participate in or be connected with the ownership, management, operation or control of any business that is in competition with the business of the Organization or any of its affiliate entities.

During the period of your employment and for three (3) years following termination of your employment for any reason whatsoever, you shall not, directly or indirectly, (i) solicit, encourage, or induce or attempt to solicit, encourage, or induce any (A) employee, marketing agent, vendor, partner or consultant of the Organization to terminate his/her employment, agency, contract or consultancy with the Organization, or any (B) prospective employee with whom the Organization has had discussions or negotiations within six months prior to your termination of employment, not to establish a relationship with the Organization, (ii) induce or attempt to induce any current customer to terminate its relationship with the Organization, or (iii) induce any potential customer with whom the Organization has had discussions or negotiations within six months prior to your termination of employment not to establish a relationship with the Organization.



Kauvery Hospital

No. 193, Laxmi Chinn Road, Madhavaram, Chennai - 600 004 Tel: 044-4000 6000
Regd. Office: New No. 1/A, Old No. 1/A, Murray's Gate Road, Alwarpet, Chennai - 600 018
E: info@kauveryhospital.com

Page 4 of 6



Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



kauvery
hospital

5. PROTECTION OF INTELLECTUAL PROPERTY

For the purposes of this clause 'Intellectual Property' means all of the following anywhere in the world and all legal rights: title or interest in, under or in respect of the following, whether or not filed, perfected, registered or recorded, issued or acquired, including all renewals: (a) all patents and applications for patents; (b) all copyrights, copyright registrations and copyright applications, copyrightable works and all other corresponding rights; (c) all trade dress and trade names, logos, internet addresses and domain names, trademarks and service marks and related registrations; (d) all computer software (including source and object code), firmware, development tools, algorithms, files, records, technical drawings and related documentation, data and manuals; and (e) all other proprietary rights.

- a. If you develop / conceive any new methods of improving processes / formulae / systems in relation to research or operations of the Organization, all such developments will be fully communicated to the Organization and will be the sole right / property of the Organization.
- b. In consideration of the mutual covenants contained herein, you irrevocably, absolutely and perpetually assign to the Organization, on a royalty free basis, worldwide rights including any moral rights in respect of all your right, title, and interest in the Intellectual Property, free from encumbrances of any kind for the full term of each and every such right, including renewal or extension of any such term. You agree to execute and assist the Organization with executing any and all documents that may be required to give effect to this Clause 7, including without limitation, any applications to register Intellectual Property or any filings that are required to be made with respect to any statutory authority. Notwithstanding such assignment, where any moral rights associated with any Intellectual Property are not assignable owing to the operation of law, you consent to the use of the Intellectual Property in any manner as the Organization sees fit and waive any and all objections thereto to the use, or incorporation of Intellectual Property in any other works, by the Organization.
- c. Notwithstanding the provisions of Section 19(4) of the Copyright Act, 1957, you acknowledge and agree that any assignment of copyright under this Clause 7 will not lapse, nor will the copyright return to the assignor, even if the Organization does not exercise any rights under the assignment for a period of one year. You further acknowledge and agree that you waive any right to raise, and you agree not to raise, any objection or claim before the Indian Intellectual Property Appellate Board (IPAB) with respect to the assignment pursuant to Section 19A of the (Indian) Copyright Act, 1957.
- d. All originals and all copies of any and all Intellectual Property of the Organization shall be immediately handed over to the Organization upon its creation and any copies thereof returned to the Organization upon termination of your employment for any reason.
- e. You shall not use or integrate in the Intellectual Property of the Organization any third party materials without prior authorization of the Organization.
- f. In the event the Organization is held liable for your violation of any Intellectual Property rights, you shall indemnify the Organization against any and all losses, liabilities, claims, actions, costs and expenses.



Kauvery Hospital
No. 105, 1st Floor, Chinnakolambakkam, Chennai - 603308
Regd. Office: New No. 105, Old No. 8A, Madhurantakam, Chennai - 603308
E: info@kauveryhospital.com, W: www.kauveryhospital.com
Chennai | Trichy | Karaikudi | Hosur | Salem

Page 3 of 6



Karpaga Vinayaga College of Nursing

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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484





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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

08. The individual should appear before the Dean of the concerned Medical Colleges in which they are posted and produce all the documents in original for verification at the time of joining duty in the respective places.
- a) Certificate of Registration in TamilNadu Nursing and Midwife council.
 - b) Certificate of registration for Midwifery.
 - c) Diploma or Degree Certificate in General Nursing and Midwifery/ Psychiatry from Government / Government recognized institution
 - d) +2 Mark Sheet.
 - e) S.S.L.C. Mark Sheet.
 - f) Community Certificate.
 - g) Disability Certificate in case of differentially abled persons.
 - h) Physical fitness Certificate
09. He/ She is informed that this current appointment does not confer any right for selection/ regular appointment/ seniority.
10. She / He cannot claim as a right for regular post in the time scale of pay in future.

S.GURUNATHAN
DIRECTOR OF MEDICAL AND RURAL HEALTH SERVICES

To:
Thiru/Tmt.SATHYABAMA P
D/o.PONNAN A,
16, BUDDHAR STREET PERAMANUR, MARAI MALAI NAGAR
KANCHEEPURAM
TAMIL NADU
603209
9710879953
ponsathyabama96@gmail.com

Copy to:
The Dean, Government Chengalpattu Medical College Hospital, Chengalpattu District
The Director of Medical Education, Kilpauk, Chennai-10
NI(3) Seat/ Stock file/Spare copy

// True Copy //

16/6/20
JUNIOR ADMINISTRATIVE OFFICER



Karpaga Vinayaga College of Nursing

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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

a period of 6 months from the date of joining duty and posted to the place mentioned against his/her name under terms and conditions mentioned below,

MRB SI No.	Name and Address of the Candidate Thiru./Tmt./Selvi.	Application No / Exam No / Date of birth / (DD/MM/YYYY) / Qualification	Name of the Institution to which posted
75	Thiru/Tmt SATHYABAMA P D/o.PONNAN A, 16, BUDDHAR STREET PERAMANUR, MARAI MALAI NAGAR KANCHEEPURAM TAMIL NADU 603209 9710879953	239196 500913 D.O.B:9/26/1996 B.SC.(NURSING)	Government Chengalpattu Medical College Hospital, Chengalpattu District

TERMS AND CONDITIONS:

01. She / He should report for duty immediately within three days on receipt of this order. If the individual fails to join duty within three days on receipt of this appointment order, it will be presumed that the candidate is not interested in this offer and the appointment will be cancelled without any further notice, and the arising vacancy will be filled up from the reserve list of the Medical Services Recruitment Board. Failure to join would result in his/ her name being removed from the approved list. No representation regarding change of place of posting etc. will be entertained. No extension of joining time will be given.
02. He/She should submit a declaration to the effect that he/she agrees all the conditions stipulated in the appointment orders and also about the adhoc appointment and the period of the service is only for six months and will not claim any regular appointment in future.
03. The service rolls of the above Nurse appointed on adhoc basis will be kept separately though he/she had qualified the examination conducted and the list is in the order of the rank secured based on merit and communal roster.
04. The appointment of the above individual is purely on adhoc basis only. His/her service cannot be regularized any cost in future. No representation to regularize the service on this appointment cannot be entertained.
05. The Government represented by the Director of Medical and Rural Health Services shall have the power to terminate the services of any of the staff nurses appointed, on the grounds of unsatisfactory performance if reported by their immediate higher authorities.
06. The candidate appointed as Nurse on consolidated pay shall be paid a fixed consolidated pay of Rs.14,000/-p.m(Rupees Fourteen Thousand only).
07. The candidate shall work on a three-shift basis and carry out the nursing duties related to the preventive measures of COVID 19 cases and any other work, as assigned by the head of institution or his/her authorized nominee and they should wear the prescribed uniform while on duty.



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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

BY REGISTERED POST
PROCEEDINGS OF THE DIRECTOR OF MEDICAL AND RURAL HEALTH SERVICES,
CHENNAI-600 006.

PRESENT: DR.S. GURUNATHAN , MS(GS).

Ref. No. 18400/N1/2/2020-75

Dated:16.06.2020

APPOINTMENT AND POSTING ORDER

Sub: TamilNadu Medical Service - Nursing Establishment- COVID 19 pandemic – disaster management–Establishment of isolation/ Treatment, Quarantine/ Observation Wards in dedicated Health facilities-Additional Appointment of Nurses on Adhoc basis for a period of six months on consolidated pay of Rs.14000/-per month-Temporary Appointment and postings - Orders issued.

- Ref:
1. From the Government of India New Delhi Letter No.Q-27017/2020-2/NHM-(F) Dated:06.04.2020
 2. Government letter ref.no:11416/AA1/2020-1 Health and Family Welfare (AA1)Department dated:13.04.2020
 3. G.O(D) NO:460 Health and Family Welfare (AA1) Department Dated:28.04.2020
 4. This office letter Ref.No.5719/N1/2/2020, Dated 11.06.2020.
 5. Ref.No.1042/MRB/E6/2018 Dated 12.06.2020 the Chairman, Medical Services Recruitment Board, Chennai-6

ORDER:

In view of the Public Health emergency of international concern, it is utmost important to combat the situation with adequate Health personnel. Moreover the World Health Organisation have declared the Novel Corona Virus COVID-19 outbreak as a pandemic and also the Government of India has declared COVID-19 a "Notified Disaster". The Government of India has instructed to make community surveillance, quarantine/isolation wards, adequate PPEs, trained Manpower and rapid response teams for COVID-19, available in all states across the country.

In order to tackle the increasing threat of COVID-19 pandemic in the state of TamilNadu and due to the rise of the affected persons particularly in Chennai who require hospitalization and management and to meet the requirement of the health personnel in the forthcoming period, it is ideal to employ Nurses on adhoc basis for a limited period of 6 months.

Accordingly, the Chairman, Medical Services Recruitment Board have been addressed to provide list of eligible candidates who are residing in and around Chennai the reference 4th cited and based on which the Chairman, Medical Services Recruitment Board has allotted necessary candidates vide in reference 5th cited.

Based on the merit list received from the Chairman, Medical Services Recruitment Board in the reference 5th cited, the below mentioned candidate is hereby **temporarily appointed as Nurse on adhoc basis purely for the management of COVID-19 Cases for**



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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

08. The individual should appear before the Dean of the concerned Medical Colleges in which they are posted and produce all the documents in original for verification at the time of joining duty in the respective places.

- a) Certificate of Registration in TamilNadu Nursing and Midwife council.
- b) Certificate of registration for Midwifery.
- c) Diploma or Degree Certificate in General Nursing and Midwifery/ Psychiatry from Government / Government recognized institution
- d) +2 Mark Sheet.
- e) S.S.L.C. Mark Sheet.
- f) Community Certificate.
- g) Disability Certificate in case of differentially abled persons.
- h) Physical fitness Certificate

09. He/ She is informed that this current appointment does not confer any right for selection/ regular appointment/ seniority.

10. She / He cannot claim as a right for regular post in the time scale of pay in future.

S.GURUNATHAN
DIRECTOR OF MEDICAL AND RURAL HEALTH SERVICES

To:
Thiru/Tmt.PRIYANKA V
D/o.VENKATACHALAM R,
15 KENDHAPODI KARA STREET, DESUR, VANDAVASI
TIRUVANNAMALAI
TAMIL NADU
604501
7502106566
priyankavenkat007@gmail.com

Copy to:
The Dean Government Thiruvannamalai Medical College Hospital, Thiruvannamalai
The Director of Medical Education, Chennai
The Mission Director, State Health Society(TN), Chennai-06
The Chairman, Medical Services Recruitment Board, Chennai-06
NI(3) Seat/ Stock file/Spare copy

// True Copy //

21/7/20
JUNIOR ADMINISTRATIVE OFFICER



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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

MRB Sl No.	Name and Address of the Candidate Thiru./Tmt./Selvi.	Application No / Exam No / Date of birth / (DD/MM/YYYY) / Qualification	Name of the Institution to which posted
125	Thiru/Tmt.PRIYANKA V D/o.VENKATACHALAM R, 15 KENDHAPODI KARA STREET, DESUR,VANDAVASI TIRUVANNAMALAI TAMIL NADU 604501 7502106566	239230 512753 D.O.B:6/6/1997 B.SC.(NURSING)	Government Thiruvannamalai Medical College Hospital, Thiruvannamalai

TERMS AND CONDITIONS:

01. She / He should report for duty immediately within three days on receipt of this order. If the individual fails to join duty within three days on receipt of this appointment order, it will be presumed that the candidate is not interested in this offer and the appointment will be cancelled without any further notice, and the arising vacancy will be filled up from the reserve list of the Medical Services Recruitment Board. Failure to join would result in his/ her name being removed from the approved list. No representation regarding change of place of posting etc. will be entertained. No extension of joining time will be given.
02. He/She should submit a declaration to the effect that he/she agrees all the conditions stipulated in the appointment orders and also about the adhoc appointment and the period of the service is only for six months and will not claim any regular appointment in future.
03. The service rolls of the above Nurse appointed on adhoc basis will be kept separately though he/she had qualified the examination conducted and the list is in the order of the rank secured based on merit and communal roster.
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06. The candidate appointed as Nurse on consolidated pay shall be paid a fixed consolidated pay of Rs. 14, 000/-p.m(Rupees Fourteen Thousand only).
07. The candidate shall work on a three-shift basis and carry out the nursing duties related to the preventive measures of COVID 19 cases and any other work, as assigned by the head of institution or his/her authorized nominee and they should wear the prescribed uniform while on duty.



Karpaga Vinayaga College of Nursing

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G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



Om Sakthi
**MELMARUVATHUR ADHIPARASAKTHI INSTITUTE OF
MEDICAL SCIENCES AND RESEARCH**

[A UNIT OF ADHIPARASAKTHI CHARITABLE, MEDICAL, EDUCATIONAL AND CULTURAL TRUST (Regd.)]

MELMARUVATHUR - 603 319, Tamilnadu, India.

Phone: (044) 27528302, 303, 304, 306. Fax: 27528305

E-mail: info@mapims.org / mapims.hr@gmail.com Web: www.mapims.org

Approved by the Ministry of Health and Family Welfare, New Delhi, as per the recommendation of
Medical Council of India & Affiliated to the Tamil Nadu Dr. M.G.R. Medical University, Chennai.



Offer of Employment

25.11.2019

To,
Ms..R.Kasthuri
No.12,Moothor street
Mambakkam
Maduranthakam
Kancheepuram
Tamil Nadu

Dear Ms.R.Kasthuri,

Congratulations!

We are pleased to inform you that you have been selected for the position of "Staff Nurse" in the department of Nursing at Adhiparasakthi Hospitals.

As per our discussion, please find the offer details in Annexure 1 and the joining process in Annexure 2. This offer is subject to your clearance of background Verification being found suitable to our requirement.

As agreed, you will join us on or before 25th, November 2019. You may please contact Ms. Suganya of HR department, who will provide you with information on your orientation and induction processes.

Please confirm your acceptance of this offer on or before 24th, November 2019. Please feel free to get in touch with undersigned at 044 27528302(Extn2527) for any clarifications.

Welcome to the APH family! We look forward to having you with us.

For Adhiparasakthi Hospitals
(Clinical Division of MAPIMS)

Srinivasan K
CHRO





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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



Dr. Lt Col A.Ravikumar,
Pro - Vice Chancellor (Medical & Health Sciences)

SRM MCH & RC/HR/Appt/2021/358

Date:04/05/2021

Mr.G.Jayaprakash
No.10, Pillayar Kovil Street,
Periyavenmani Post, Madhuranthagam TK,
Chengalpattu DT - 603313
Mobile No.:9500206979

Letter of Appointment

Dear Mr.G.Jayaprakash

With reference to the discussions you had with us, we are pleased to offer you an appointment as Staff Nurse in the department of Nursing at SRM Medical College Hospital & Research Centre on following terms and conditions:

1. Reporting

You will be reporting to the Nursing Superintendent of SRM Medical College Hospital & Research Centre

2. Salary

You will be paid a monthly compensation of Rs.17,169/- Cost to the company (CTC)

The package breakup is briefed in Annexure- I.

3. Place of Posting

3.1 Your place of posting will be at SRM Medical College Hospital & Research Centre. You may however be required to work at any place of business which the institution has or may later acquire. The institution may, after giving you reasonable notice, transfer or assign your service to any place of service of the institution that may be presently operating, or which may subsequently be acquired or established, in any part of India.

3.2 The institution may also depute you to work or assign your services to any associate institution subsidiary or other institution/concern/institution/firm with whom the institution may make such arrangements or orders.

3.3 You may be required by the institution to make such tours as many are necessary in the interest of the institution's development or as you may be directed by the institution to make. The institution shall reimburse as per entitlement of TA/DA policy.

SRM Nagar, Kattankulathur - 603 203, Chengalpattu District, Tamil Nadu, India. Phone: +91-44-27454646, Fax: 044-27452343
Email: registrar@srmist.edu.in, Website: www.srmist.edu.in



Karpaga Vinayaga College of Nursing

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G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

APPOINTMENT ORDER

22.10.2018

To,
S. Divya
No.231, Main Road St,
Kallanguthu vill.,
Marudhadu,
Vandavasi tk.,
Thiruvannamalai (dt).
Ct No: 9566503486

Dear Sir/ Madam,

With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of **Staff Nurse** under the following terms & conditions.

You have to strictly work in Shift duties as follows.

Morning	8am - 2pm
Afternoon	2pm - 8pm
Night	8pm to 8am

Failing to follow the above, the offer shall stand cancelled.

Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be Rs. 10,000 / month, which will be disbursed on 5th of every calendar month (or) the immediate next working if 5th becomes a closed holiday.

You shall serve a mandatory period of 1 year in this Institution, failing which you should compensate with the Terms & Conditions laid down by the Institution.

You are to submit your resignation letter one month advance and must acknowledge by the approving authority.

If you are retained in the Institution you will be encouraged to join in 1st.

You will be provided 7% increment on completion of year.

LEAVE POLICY:

You are eligible for 12 days Casual Leave & 12 days Earned Leave which will be entitled on completion of one year.

ATTENDANCE POLICY:

You must be punctual to your duty hours. You may be given 2 hours once, Monthly permission. 2 Late attendances will be counted as half day salary.

CODE OF CONDUCT:

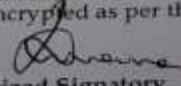
You must be neatly dressed and groomed. Jeans Pant, T-Shirt for men, leggings, Short skirts, sleeveless dresses for female employees is not permitted. During the working hours unwanted guest are not allowed. No employees are permitted to use mobile phone during their working other than specified by the employer. Once you are appointed Institution manners and discipline must be maintained. You are to submit your joining letter with agreement of above said matter.

DISCIPLINARY CODE:

Any mischief or misbehavior, indulged in disciplinary action found, you will be liable for suitable disciplinary as per our hospital policy, which is inclusive of termination at short notice within 24 hours.

JOB RESPONSIBILITY

It will be encrypted as per the post.


Authorized Signatory

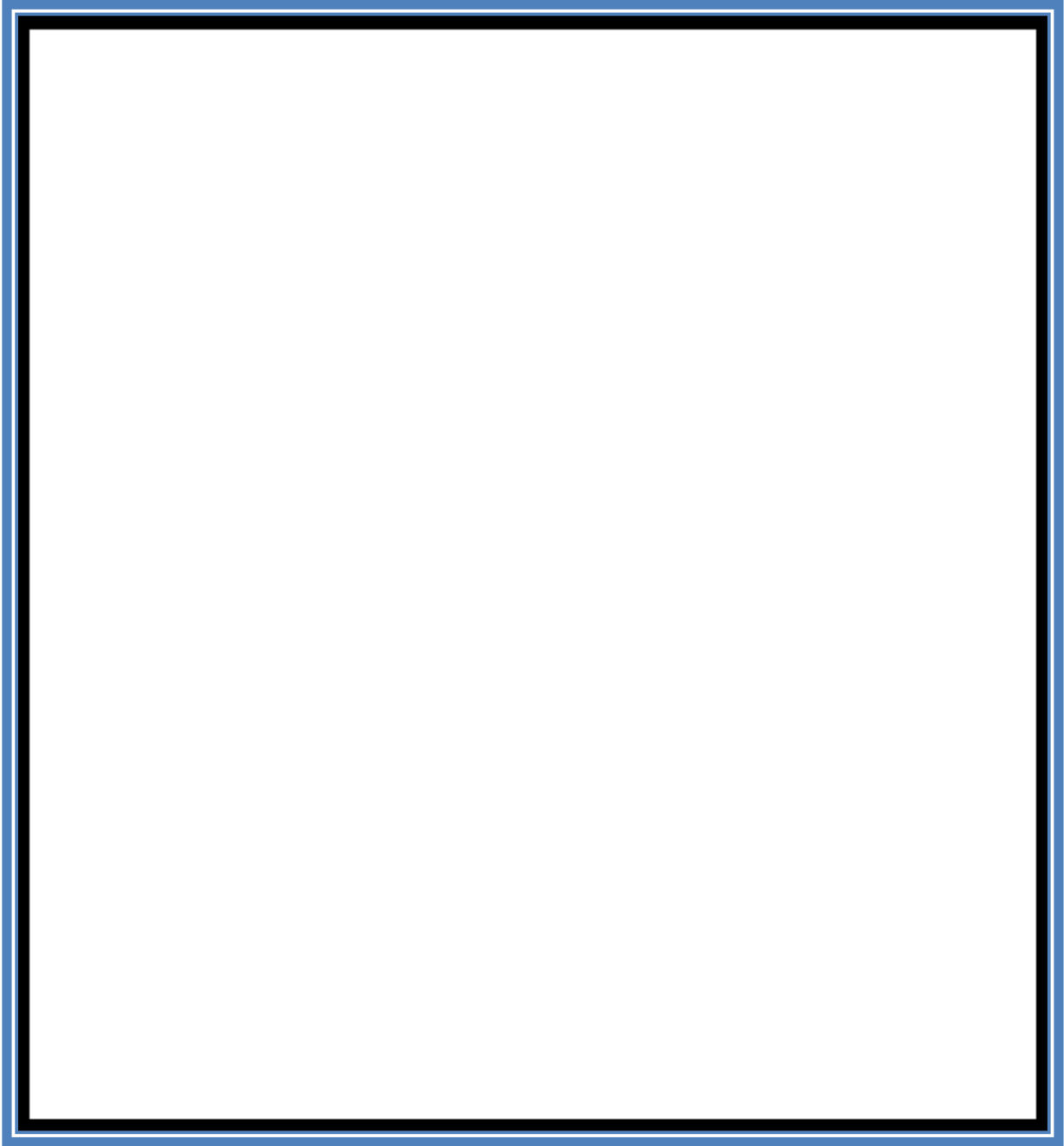

Signature of the Institution



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 **SRM**
MEDICAL COLLEGE HOSPITAL & RESEARCH CENTRE
KATANKULATHUR - 603 203

Dr. Lt Col. A. Ravikumar,
Pro - Vice Chancellor (Medical & Health Sciences)

SRM MCH & RC/HR/Appt/2021/073
Date: 05/02/2021

Ms. S. Rekha
63-B, Chelliamman Koll Street,
Kaveeripakkam, Nemili TK,
Vellore DT - 632508
Mobile No.: 9843230248

Letter of Appointment

Dear Ms. S. Rekha

With reference to the discussions you had with us, we are pleased to offer you an appointment as **Staff Nurse** in the department of Nursing at SRM Medical College Hospital & Research Centre on following terms and conditions.

1. Reporting
You will be reporting to the Nursing Superintendent of SRM Medical College Hospital & Research Centre
2. Salary
You will be paid a monthly compensation of Rs. 17,169/- Cost to the company (CTC)
The package breakup is briefed in Annexure- I.
3. Place of Posting
 - 3.1 Your place of posting will be at SRM Medical College Hospital & Research Centre. You may however be required to work at any place of business which the institution has or may later acquire. The institution may, after giving you reasonable notice, transfer or assign your service to any place of service of the institution that may be presently operating, or which may subsequently be acquired or established, in any part of India.
 - 3.2 The institution may also depute you to work or assign your services to any associate institution subsidiary or other institution/concern/institution/firm with whom the institution may make such arrangements or orders.
 - 3.3 You may be required by the institution to make such tours as many are necessary in the interest of the institution's development or as you may be directed by the institution to make. The institution shall reimburse as per entitlement of TA/DA policy.

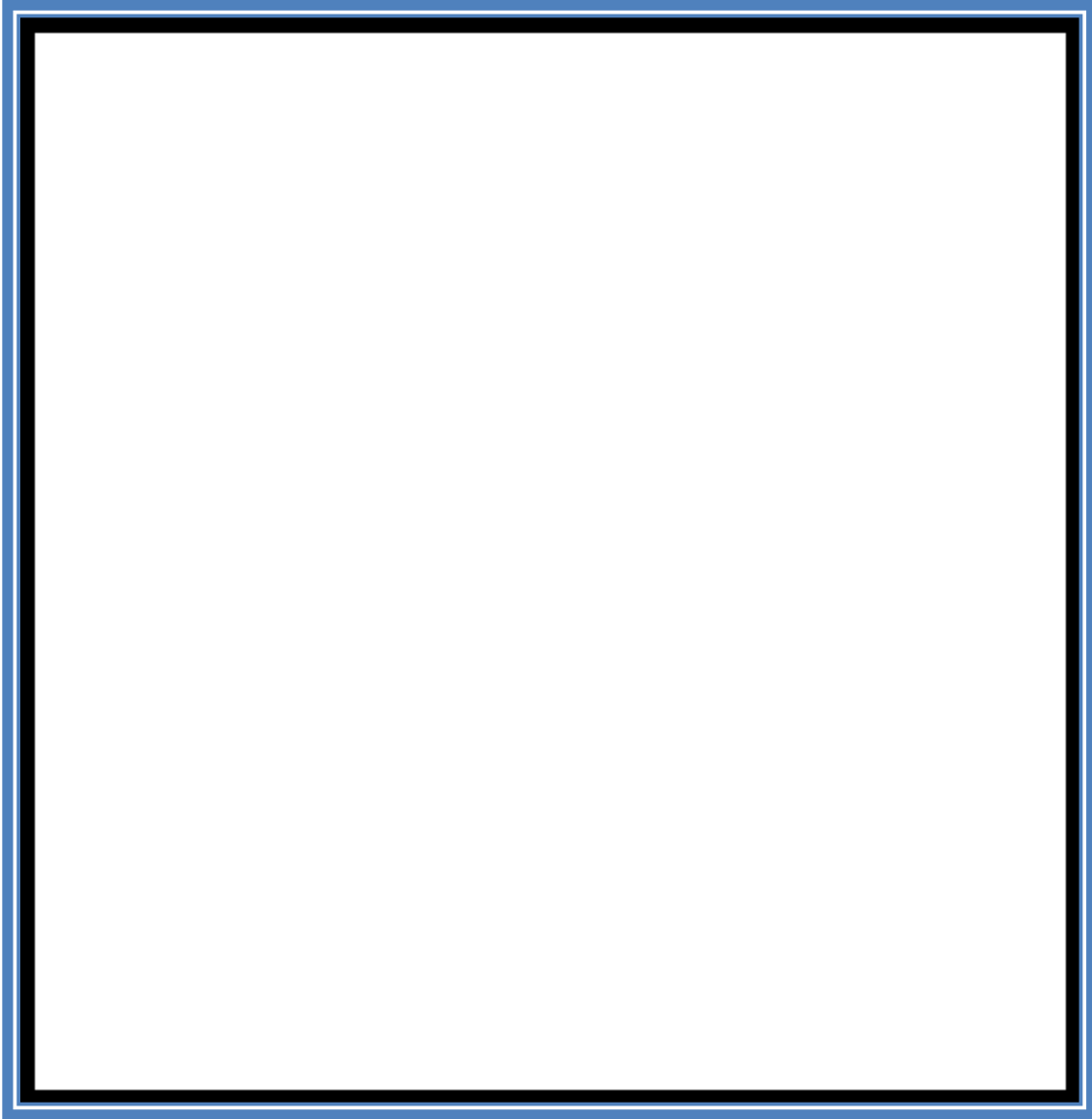
SRM Nagar, Katankulathur - 603 203, Chengalpattu District, Tamil Nadu, India. Phone: +91-44-27454848, Fax: 044-27452343
Email: registrar@srmist.edu.in, Website: www.srmist.edu.in



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Dr. Lt Col A.Ravikumar,
Pro - Vice Chancellor (Medical & Health Sciences).

SRM MCH B RC/HR/Appt/2021/433.

Date: 01/07/2021.

Ms.R.Chithra,
#3/60,Bhuvaneshwari Amman Kovil Street,
Karunilam,
Panruti (TK),
Chengalpet-603 204.
+91 86828 95660.

Letter of Appointment

Dear Chithra,

With reference to the discussions you had with us, we are pleased to offer you an appointment as Staff Nurse in the department of Nursing at SRM Medical College Hospital & Research Centre on the following terms and conditions.

1. Reporting

You will be reporting to the Nursing Superintendent of SRM Medical College Hospital & Research Centre.

2. Salary

You will be paid a monthly compensation of Rs.17,169/- CTC.

The package breakup is briefed in Annexure- I.

3. Place of Posting

3.1 Your place of posting will be at SRM Medical College Hospital & Research Centre. You may however be required to work at any place of business which the organization has or may later acquire. The hospital may, after giving you reasonable notice, transfer or assign your service to any place of service of the hospital that may be presently operating, or which may subsequently be acquired or established, in any part of India.

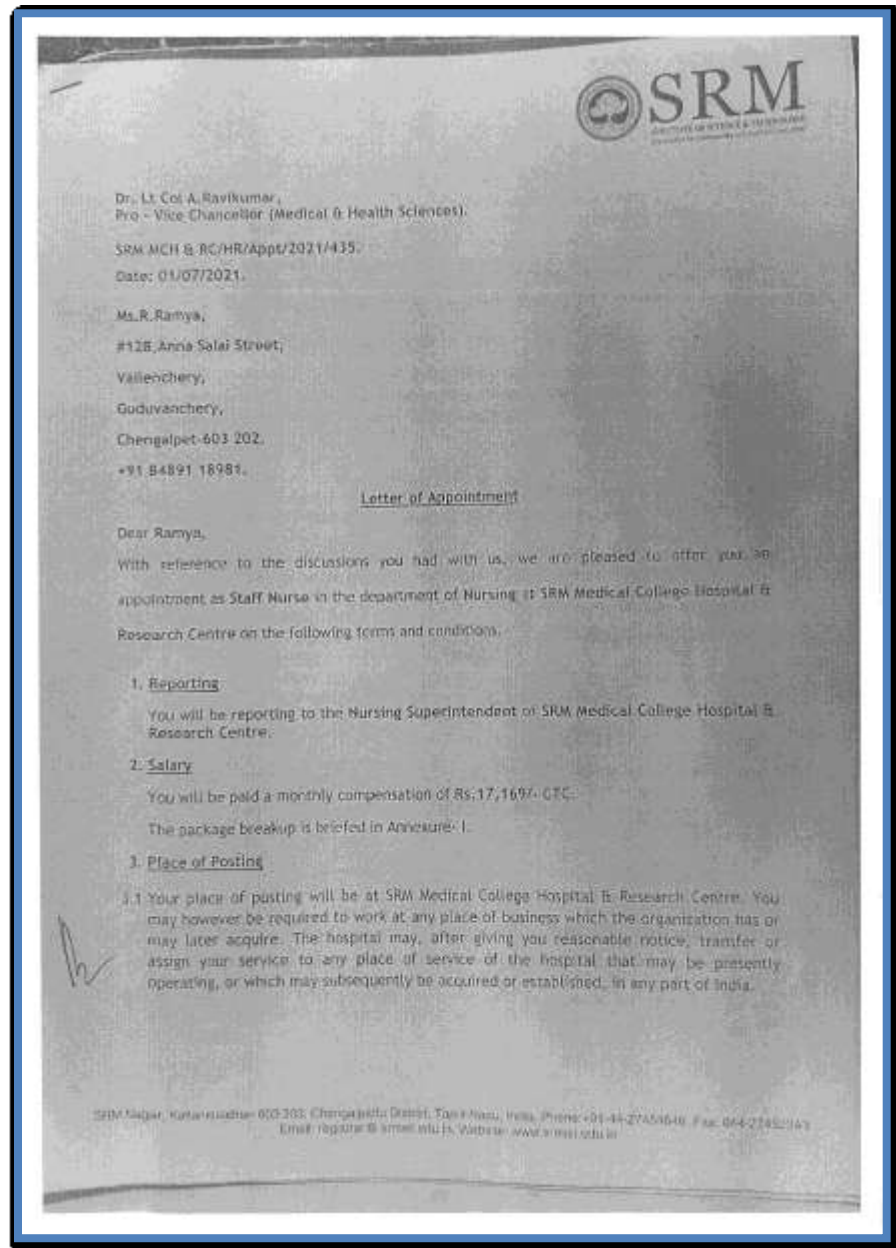
SRM Nagar, Kattankulathur- 603 203, Chengalpattu District, Tamil Nadu, India. Phone: +91-44-27454846. Fax: 044-27452343
Email: registrar@srmiot.edu.in, Website: www.srmiot.edu.in



Karpaga Vinayaga College of Nursing

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Global

Letter of Appointment

To,

Date: 19/July/2021

PRAGATHI J

No: 1C/3, TNHB, Gindhasalai,
Semmandalam, Cuddalore,
Tamilnadu- 607001.

Sub: Appointment Order

Dear Pragathi,

We are pleased to have you appointed in our organization as
"EXECUTIVE - CODING" w.e.f "19th JULY 2021". You will be based in our Chennai office.

You are required to agree to the special terms and conditions as described in:
Annexure - A. You will be paid gross emoluments as detailed in Annexure - A.

Your employment with us will be governed by the Terms & Conditions as detailed in
0020 Annexure - B.

Your offer has been made based on information furnished by you. However if there is a
discrepancy in the copies of documents or certificates given by you as a proof of above we retain
the right to review our offer of employment.

Employment as per this offer is subject to your being medically fit.

Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us.
We are confident that your contribution will take us further in our journey towards becoming
world leaders. We assure you of our support for your professional development and growth.

Our motto, Fuel Your Growth!

Yours truly,

For Global Healthcare Billing Partners Pvt Ltd.

Vijay Senthil V S
Senior Manager - Human Resources



Global Healthcare Billing Partners Pvt Ltd.

9V1 Towers, 2th Floor, No.149, Velachery Tambaram Main Road, Pallikarantal, Chennai - 600 100
Tel : (+91) 44 2246 1148, Email : contact@ghcbp.com



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Dr. (Capt) N. Muralidharan,
M.S., F.MAS., FIAGES.,
Consultant General & Laparoscopic Surgeon
Endoscopist
Reg. No. 50417.



**SM HOSPITAL
VN LAPAROSCOPY CENTRE**

11 & 12, K.S.R.C. Nagar, (Behind Bus Stand) PANRUTI - 607 106. ✆ 243771, 240771.

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. A.Pavithra, B.Sc(Nur) has joined in our hospital as staff nurse on 15/10/2018.

NL
10/10/18

(Capt) N. MURALIDHARAN
M.S. F.MAS. FIAGES.,
Reg. No. 50417.
SM Hospital & VN Lap Centre,
11-12, KSRC Nagar, Panruti-607106.

Follow us on [f](#) smhospitalpanruti [www.murali.indiandrx.in](#)
[smdclinic_prt@yahoo.com](#) Mobile : 9442327471



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SRI MUTHUKUMARAN MEDICAL COLLEGE HOSPITAL AND RESEARCH INSTITUTE

(Affiliated to the Tamil Nadu, Dr.M.G.R. Medical University)

Chikkarayapuram, New Mangadu, Chennai - 600069

Ph: 044 - 66344044, 66344000 Fax - 66344055, 66344050

E-Mail : srmchri2000@gmail.com, srmchri@yahoo.com

Website : www.srmchri.org.in

Ref.No:281/Est./2021

Date: 01.08.2020

APPOINTMENT ORDER

To,
Ms. Shanu.N, M.Sc

Sub: Establishment - Appointment as DNS.

Order:

We are pleased to inform you that you are appointed as **Deputy Nursing Superintendent** in the department of **Nursing**, at Sri Muthukumaran Medical College Hospital & Research Institute, Chikkarayapuram, Chennai - 600069.

You will be on probation for a period of two years from the date of joining. After completion of probation, you should continue in service till the end of the Academic year. If you desire to leave the services in the middle of the academic year, you should give three months notice or else pay three months salary.

Due to any change in rules and regulations by the NMC/GOVT or any competent authority, if your service cannot be continued, you will be relieved immediately on the ground of administrative reasons.

You should submit copies of your certificates regarding Qualifications and experience along with originals for our verification and records.

You will be bound by the rules and regulations of the Trust / SMMCHRI, existing as well as changes made from time to time. You are required to join duty immediately.

Please return the Duplicate copy of this Appointment order duly signed in token of your acceptance and acknowledgement of the order.

Salary will be paid as per the regulations of the Trust.

Copy to: 1. MS/HOD Concerned
2. Accounts Section / NMC section
3. Managing Trustee, KK Nagar, Chennai

h
DEAN 1/8/21

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BY REGISTERED POST
PROCEEDINGS OF THE DIRECTOR OF MEDICAL AND RURAL HEALTH SERVICES,
CHENNAI-600 006,

PRESENT: DR.S. GURUNATHAN, MS(GS).

Ref. No 73333/N1/2/2019-1424

Dated: 16.04.2020

APPOINTMENT AND POSTING ORDER

Sub: TamilNadu Medical Service - Nursing Establishment- COVID 19 pandemic - disaster management - Filling up of vacancies of Contract Nurses - to cater the urgent need - Qualified candidates in the competitive examination held during 2019 - Appointment and postings - Orders issued

- Ref:
1. G.O. (Ms) No.230, Health and Family Welfare Department, Dated:4.9.01
 2. G.O. (Ms) No.29, Health and Family Welfare Department, Dated:18.01.12.
 3. G.O. (Ms) No.95, Health and Family Welfare Department, Dated:13.03.20
 4. G.O. (Ms) No.96, Health and Family Welfare Department, Dated:15.03.20
 5. G.O. (Ms) No.97, Health and Family Welfare Department, Dated:15.03.20
 6. F.No.272/2/1/2020 - Cabinet III, Cabinet Secretariat, Rastrapati Bhavan, New Delhi, Dated 21.03.2020
 7. Ref.No.1042/MRB/E6/2018 Dated 24.03.2020 of the Chairman, Medical Services Recruitment Board, Chennai-6.

ORDER:

In view of the public health emergency of international concern, it is utmost important to combat the situation with adequate health personnel. The powers have been delegated to the appointing authority to recruit Staff Nurses on war footing vide references 3 to 6. Accordingly, the Chairman, Medical Services Recruitment Board have been addressed to provide the list of eligible candidates of Staff Nurse and based on the list received in reference 7th cited, the below mentioned candidate is hereby temporarily appointed as Nurse on contract basis and posted to the place under terms and conditions mentioned below.

MRB SI No.	Applicant No	Name and Address of the Candidate Thiru./Tmt./Solvi.	Exam No / Date of birth (DD/MM/YYYY) / Qualification	Name of the Institution to which posted
1424	263164	KAVITHA V 37 PETTAI STREET VILAGAM VILLAGE PANDUR POST THIRUKKALUKUNDRAM KANCHEEPURAM - DISTRICT PINCODE - 603109	509162 04/06/1997 B.SC.(NURSING) G	Government Primary Health Centre, Thulukamuthur, Tiruppur - District RCH

TERMS AND CONDITIONS:

01. She / He should report for duty immediately within three days on receipt of this order. If the individual fails to join duty within three days on receipt of this appointment order, it will be presumed that the candidate is not interested in this offer and the appointment will be cancelled without any further notice, and the arising vacancy will be filled up from the reserve list of the Medical Services Recruitment Board. Failure to join would result in his/ her name being removed from the approved list. No representation regarding change of place of posting etc. will be entertained. No extension of joining time will be given.
02. The Government represented by the Director of Medical and Rural Health Services shall have the power to terminate the services of any of the staff nurses appointed, on the grounds of unsatisfactory performance if reported by their immediate higher authorities.
03. The candidate appointed as Nurse on consolidated pay shall be paid a fixed remuneration of Rs.14,000/-p.m(Rupees Fourteen Thousand only).

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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

From : P. Dinezh Kumar
3/0 P. Chinnakolambakkam
Nursing Superintendent
NO. 118 2nd Street
Rajeshwari Nagar
Kancheepuram
Palayanoor, Chennai - 600 116

Dated: 15/05/2021

To
PCPO/S.Rty.,

Sir,

Sub: Engagement of Nursing Superintendent - Medical
On full time (COVID-19) contract basis Joining
duty at RH/PER - reg.

Ref: Office Order No.MD.155/2021 communicated under
file No.P(S)288/VIII/ Contract/ PMC/ Covid-19,
dated 09.05.2021.

In terms of your office order cited above, I have joined
duty as Nursing Superintendent-Medical on full time (COVID-19)
contract basis Joining duty at RH/PER on 13/5/21.

This is for your kind information and do the needful
please.

Thanking you,

Forwaded
V. Ramesh
Assistant Nursing Officer
Southern Railway Hd. Qtrs. Hospital,
Chennai-600 023.

Yours faithfully,

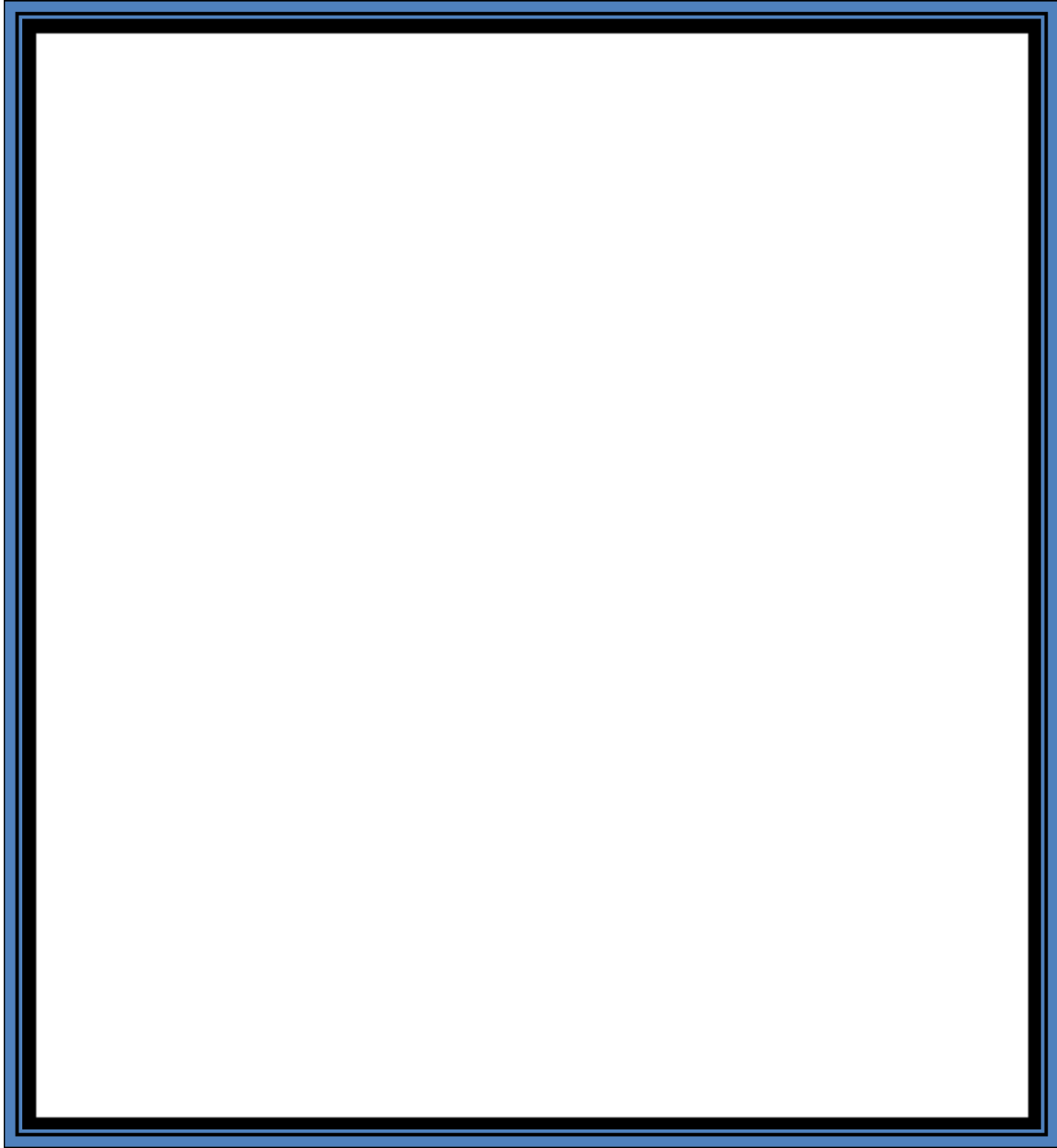
P. Dinezh Kumar



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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



**SRI RAMACHANDRA
HOSPITAL**

Porur, Chennai - 600 116.
Ph. : 24768027, 31 - 33
Fax : 091-44-24765995

Ref.No: SRMC/HRD/SN/2019/

Date: 24/10/19

To:

Ms. S. Sangeetha
D/o. A. Samantham,
1284, Manjakkanni, Marudher north,
Vedatanyam Tk, Nagapattinam

Dear Ms. Sangeetha, — 614 74.

With reference to your application and subsequent interview you had with us, we are pleased to inform that you have been provisionally selected for appointment as "Junior Staff Nurse". You will be paid a Consolidated of Rs.11,500/- (Rupees Eleven Thousand and Five hundred Only) per month.

You will be provided free sharing accommodation and subsidized food at our nurses hostel. You are requested to submit the following documents in original (along with one set of photocopies) at the time of joining duty:-

S.No	Requirement
1	Passport Size Photograph – 6 Nos (In uniform with blue background)
2	Stamp Size Photograph – 3 Nos (In uniform with blue background)
3	H.Sc Mark Sheet.
4	Transfer Certificate & Conduct Certificate.
5	Nursing Diploma / B.Sc Certificate.
6	Tamilnadu Nursing Council Registration Certificates.
7	All Experience Certificates.
8	Pan Card Copy/Aadhaar Card Copy

Pre-employment medical check-up is mandatory. Immunization and Chest X-Ray is compulsory which is provided at a subsidized rate on payment.

You will be issued formal appointment letter on completion of all HR Department formalities, on your joining.

You have to report within 7 days on your acceptance, failing which this order stands as withdrawn.

Please sign and return the duplicate copy of this letter in token of acceptance of the offer of appointment.

We warmly welcome you to join the SRMC family.

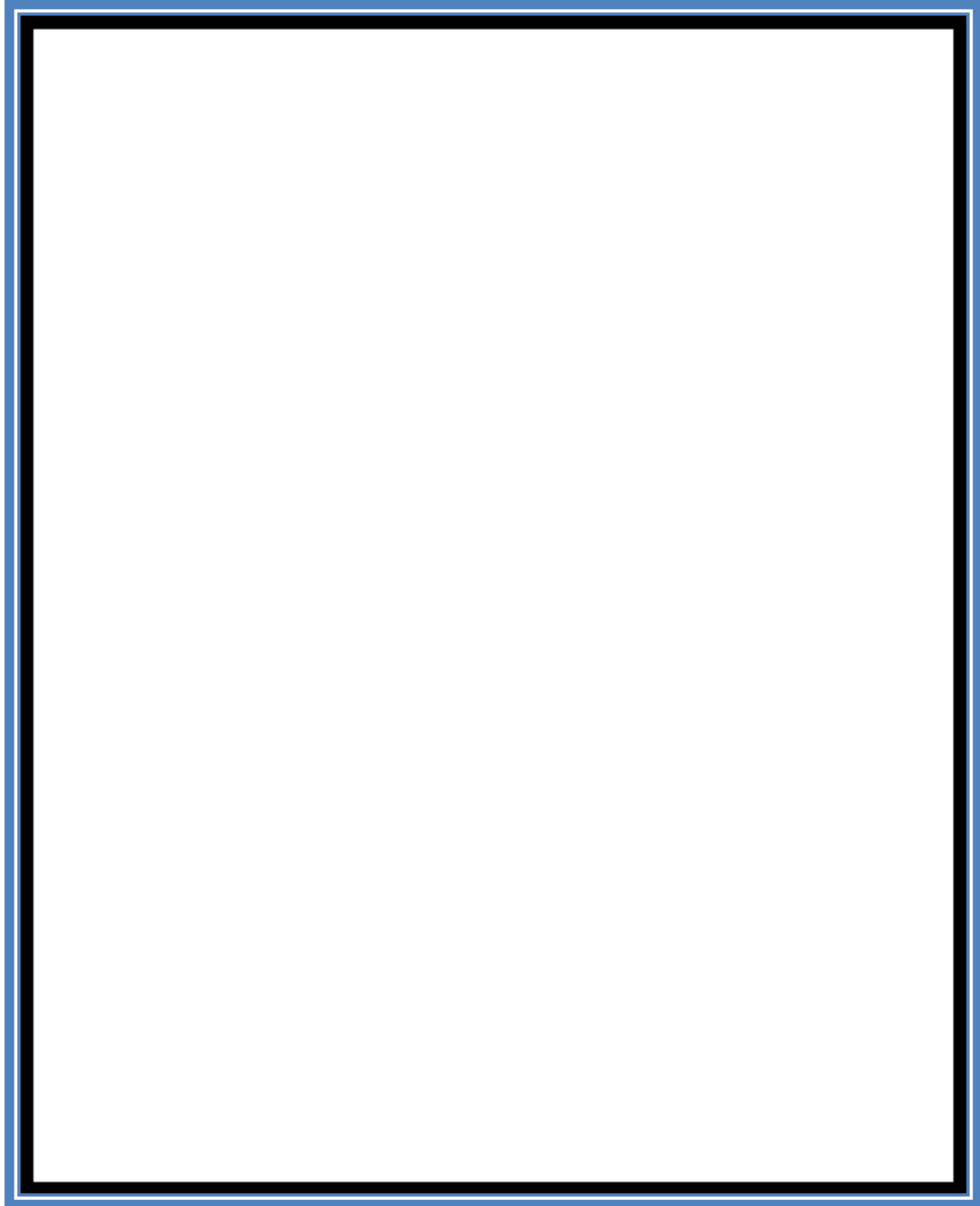

MEDICAL DIRECTOR



Karpaga Vinayaga College of Nursing

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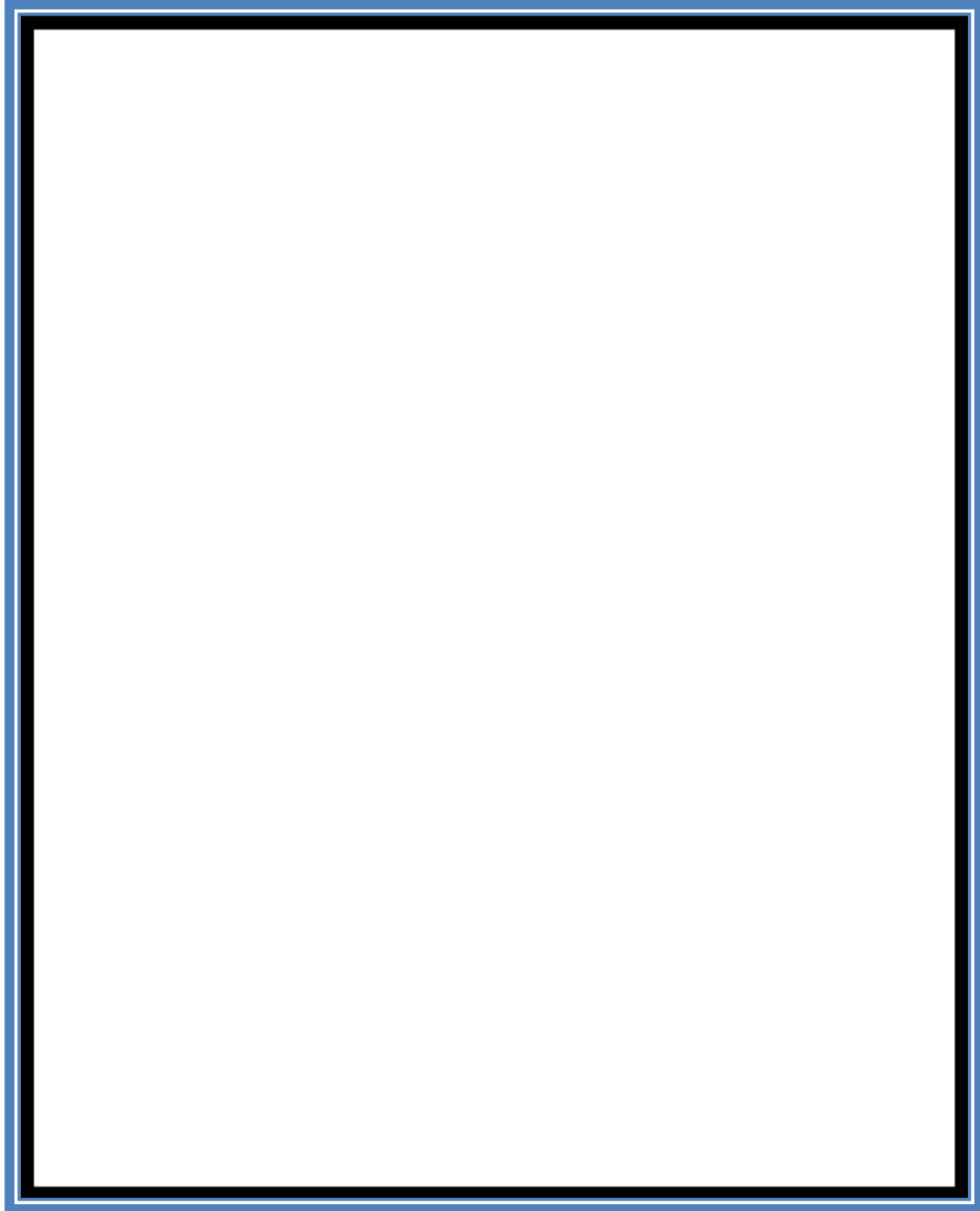




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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

MRB Sl No.	Name and Address of the Candidate Thiru./Tmt./Selvi.	Application No / Exam No / Date of birth / (DD/MM/YYYY) / Qualification	Name of the Institution to which posted
121	Thiru/Tmt.MALANI K D/o.G KUPPUSAMY, 15, KOTTAI STREET DESUR,VANDHAVASI TALK THIRUVANNAMALAI TAMIL NADU 604501 7448314998	238276 506638 D.O.B:7/5/1996 B.SC.(NURSING)	Government Thiruvannamalai Medical College Hospital, Thiruvannamalai

TERMS AND CONDITIONS:

01. She / He should report for duty immediately within three days on receipt of this order. If the individual fails to join duty within three days on receipt of this appointment order, it will be presumed that the candidate is not interested in this offer and the appointment will be cancelled without any further notice, and the arising vacancy will be filled up from the reserve list of the Medical Services Recruitment Board. Failure to join would result in his/ her name being removed from the approved list. No representation regarding change of place of posting etc, will be entertained. No extension of joining time will be given.
02. He/She should submit a declaration to the effect that he/she agrees all the conditions stipulated in the appointment orders and also about the adhoc appointment and the period of the service is only for six months and will not claim any regular appointment in future.
03. The service rolls of the above Nurse appointed on adhoc basis will be kept separately though he/she had qualified the examination conducted and the list is in the order of the rank secured based on merit and communal roster.
04. The appointment of the above individual is purely on adhoc basis only. His/her service cannot be regularized any cost in future. No representation to regularize the service on this appointment cannot be entertained.
05. The Government represented by the Director of Medical and Rural Health Services shall have the power to terminate the services of any of the staff nurses appointed, on the grounds of unsatisfactory performance if reported by their immediate higher authorities.
06. The candidate appointed as Nurse on consolidated pay shall be paid a fixed consolidated pay of Rs.14, 000/-p.m(Rupees Fourteen Thousand only).
07. The candidate shall work on a three-shift basis and carry out the nursing duties related to the preventive measures of COVID 19 cases and any other work, as assigned by the head of institution or his/her authorized nominee and they should wear the prescribed uniform while on duty.



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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

08. The individual should appear before the Dean of the concerned Medical Colleges in which they are posted and produce all the documents in original for verification at the time of joining duty in the respective places.

- a) Certificate of Registration in TamilNadu Nursing and Midwife council.
- b) Certificate of registration for Midwifery.
- c) Diploma or Degree Certificate in General Nursing and Midwifery/ Psychiatry from Government / Government recognized institution
- d) +2 Mark Sheet.
- e) S.S.L.C. Mark Sheet.
- f) Community Certificate.
- g) Disability Certificate in case of differentially abled persons.
- h) Physical fitness Certificate

09. He/ She is informed that this current appointment does not confer any right for selection/ regular appointment/ seniority.

10. She / He cannot claim as a right for regular post in the time scale of pay in future.

S.GURUNATHAN
DIRECTOR OF MEDICAL AND RURAL HEALTH SERVICES

To:
Thiru/Tmt.MALANI K
D/o.G KUPPUSAMY,
15, KOTTAI STREET DESUR, VANDHAVASI TALK
THIRUVANNAMALAI
TAMIL NADU
604501
7448314998.
jkmalinijkmalini@gmail.com

Copy to:
The Dean Government Thiruvannamalai Medical College Hospital, Thiruvannamalai
The Director of Medical Education, Chennai
The Mission Director, State Health Society(TN), Chennai-06
The Chairman, Medical Services Recruitment Board, Chennai-06
NI(3) Seat/ Stock file/Spare copy

// True Copy //

22/7/20
JUNIOR ADMINISTRATIVE OFFICER



Karpaga Vinayaga College of Nursing

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14. Confidential Information

- 14.1 You shall not directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of duty whatsoever, without the prior permission from the organization.
- 14.2 Other than, if reasonably required in the course of your duties, in no circumstances you shall without the written consent of HOD/ Dean disclose to any person whatsoever any of the secrets, concerns, affairs, figures, financials or accounts of the Hospital during your employment or after its termination for any reason.
- 14.3 You must always maintain the highest degree of confidentiality and keep as confidential records, documents and other confidential information relating to the business of the organization, which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the organization.
- 14.4 At no time will you remove any confidential information from the office without the permission of your HOD/ Authorized person.
- 14.5 Your duty to safeguard and not disclose confidential information will survive the expiration or termination of your employment with the institution.
- 14.6 Breach of the conditions of these clauses will render you liable to summary dismissal under the above clauses in addition to any other remedy the organization may have against you under the prevailing law.

15. No Simultaneous Employment

While in the employment of this hospital you will not be permitted to work for any other firm or persons in any capacity, neither full- time or part-time or Partner, whether paid or not for your services, without the prior written permission of the organization.

16. Professional Growth & Increments

Your professional growth and increments to your compensation will be based on periodic performance appraisals conducted by the organization. The increment will purely be based on your performance report obtained from your concerned head/ superiors of the organization.

17. Medical Fitness

Your employment with the organization is subjected to your being declared medically fit. You may be called upon, to undergo medical examinations, as the management may deem necessary. In the event the examination reveals any ailment (including any physical or mental impairment) that

- (i) Prevents or hinders you from performing your assignment effectively or
- (ii) Could put the health of the other employees or patients at risk, the same shall be a reasonable ground to discharge your services with immediate effect, without any compensation or notice.



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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



3.2 The organization may also depute you to work or assign your services to any associate organization subsidiary or other institution/concern/organization/firm with whom the organization may make such arrangements or orders.

3.3 You may be required by the organization to make such tours as many are necessary in the interest of the organization's development or as you may be directed by the organization to make. The organization shall reimburse as per entitlement of TA/DA policy.

4. Terms of Employment & Hours of Work

4.1 You will adhere to the working hours of the organization including various shifts.

4.2 Your service will be regularized or extended to further period based on your performance and contribution on successful completion of one year service with us.

5. Probation

5.1 You will be on probation for a period of **one year** from the date of joining and your service will be confirmed on successful completion of your probation period at the sole discretion of the management.

5.2 The period of probation may be extended for a maximum period of 6 months after initial period of probation by the organization at its sole discretion.

5.3 Unless confirmed in writing, you will be deemed as probationer after the expiry of the initial or extended period of probation.

5.4 Your services are liable to be terminated without any notice or wages in lieu thereof during the initial or extended period of probation.

5.5 During the probation the appointment can be terminated by either side after giving one month notice in writing or in lieu of notice by paying one month salary.

6. Nature of Duties

You will perform to the best of your ability all the duties, as are inherent in your post and such additional duties as the organization may call upon you to perform, from time to time. Your specific duties are set out by your superior.

7. Leave/Holiday

You will be eligible for leaves and other holidays as per the rules of the organization.

8. Organization Property

8.1 You will always maintain in good condition of all properties, which may be entrusted to you for official use during the course of your employment.

8.2 You shall return all such property to the organization prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the organization.

SRM Nagar, Kattankulathur - 603 203, Chengalpattu District, Tamil Nadu, India. Phone: +91-44-27454646, Fax: 044-2745234
Email: registrar@srmist.edu.in, Website: www.srmist.edu.in



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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

 **SRM**
SRI RAMA MEDICAL COLLEGE & HOSPITAL
CHENNAI - 600 089

9. Borrowings/Accepting Gifts
You will not borrow or accept any money, gift, rewards or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any patient/guest or vendors with whom, you may be having official dealings.

10. Notice Period:
After confirmation and thereafter your services may be terminated by either party giving the one month notice or monthly salary in lieu thereof. The organization however reserves the right to,

a) Waive the applicable notice and relieve you immediately upon paying you the monthly salary in lieu of the said notice period or
b) Insist that you serve the hospital during the notice period in full or in part thereof, instead of accepting from you, salary in lieu of the said notice period.

11. Termination
11.1 During your period of service, your services are subjected to termination with 3 months notice or salary in lieu thereof.
11.2 The organization has the right to terminate your employment summarily without any notice period or termination payment, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the organization.
11.3 On the termination of your employment for whatever reason, you will return to the organization all property, documents and papers, including any samples, contract, records, lists, drawings, blueprints, letters, notes and other confidential information, in your possession or control or other materials relating to client's business affairs.

12. Absence without prior permission
12.1 If you remain absent without prior permission or overstay the sanctioned leave for more than six consecutive (6) days, you will be deemed to have deserted your services, thereby bringing about termination of your employment with the organization automatically on its own.
12.2 If you remain on sick leave for more than 90 days consecutively, you are liable to be discharged from the employment of the organization due to unfitness medically for work.

13. Secrecy as to the affairs of the company
You will not disclose during your services with us or any time, thereafter to any person, firm or company, information regarding the hospital, Patient confidentiality and its management, the disclosure of which may damage the interest of the hospital.

SRM Nagar, Kattankulathur - 603 203, Chengalpattu District, Tamil Nadu, India. Phone: +91-44-27454646. Fax: 044-27452343
Email: registrar@srmmst.edu.in, Website: www.srmmst.edu.in



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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



retirement/ Super Annuation

17.1 You shall retire on the attainment of 58 (Fifty Eight) years unless specifically communicated by the organization in writing to continue in service beyond this age.

17.2 It will also be as per the superannuation policy of the organization and as per our official records produced by you.

18. Obligations

18.1 You expressly agree to defend, indemnify and hold the organization harmless from and against any and all claims, demands, damages, injuries, expenses and liability arising from your acts or omissions.

18.2 You agree that you will defend, indemnify and hold the organization harmless from and against any and all claims, demands, damages, injuries, expenses and liability developed by you during the course of your performance under this order constitute an infringement of any patent or copyright, provided that you are promptly notified in writing.

19. Applicability of Institution Policy

The organization shall be entitled to make policy declarations from time to time pertaining to matters like leave policy, maternity leave, employee benefits, working hours, transfer policy, TA/DA policy, etc., and may alter the same from time to time at its sole discretion.

All such policy decisions of the organization shall be binding on you and shall override this order to that extent.

20. Correctness of Information

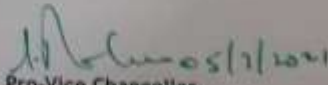
This appointment is made on the understanding that the information given by you, in your application is correct, true and complete.

If it is found at anytime that the information given by you is incorrect/untrue/incomplete, this appointment may be withdrawn before you join service with us or after you have take up employment with us.

21. Governing Law/ Jurisdiction

Your employment with the organization is subjected to INDIAN LAWS. All disputes shall be subjected to the exclusion jurisdiction of concerned courts only.

We welcome you to the team and looking forward to a long and mutually satisfying association with you and hope you find the atmosphere challenging and invigorating to realizing your potential.


Pro-Vice Chancellor,
(Medical & Health Sciences).

SRM Nagar, Kattankulathur - 603 203, Chengalpattu District, Tamil Nadu, India. Phone: +91-44-27454646, Fax: 044-27452343
Email: registrar@srmet.edu.in, Website: www.srmet.edu.in



Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



9. Borrowings/Accepting Gifts
You will not borrow or accept any money, gift, rewards or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any patient/guest or vendors with whom, you may be having official dealings.

10. Notice Period:
After confirmation and thereafter your services may be terminated by either party giving the one month notice or monthly salary in lieu thereof. The organization however reserves the right to,
a) Waive the applicable notice and relieve you immediately upon paying you the monthly salary in lieu of the said notice period or
b) Insist that you serve the hospital during the notice period in full or in part thereof, instead of accepting from you, salary in lieu of the said notice period.

11. Termination
11.1 During your period of service, your services are subjected to termination with 3 months notice or salary in lieu thereof.
11.2 The organization has the right to terminate your employment summarily without any notice period or termination payment, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the organization.
11.3 On the termination of your employment for whatever reason, you will return to the organization all property, documents and papers, including any samples, contract, records, lists, drawings, blueprints, letters, notes and other confidential information, in your possession or control or other materials relating to client's business affairs.

12. Absence without prior permission
12.1 If you remain absent without prior permission or overstay the sanctioned leave for more than six consecutive (6) days, you will be deemed to have deserted your services, thereby bringing about termination of your employment with the organization automatically on its own.
12.2 If you remain on sick leave for more than 90 days consecutively, you are liable to be discharged from the employment of the organization due to unfitness medically for work.

13. Secrecy as to the affairs of the company
You will not disclose during your services with us or any time, thereafter to any person, firm or company, information regarding the hospital, Patient confidentiality and its management, the disclosure of which may damage the interest of the hospital.

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INSTITUTE OF SCIENCE & TECHNOLOGY
Chartered to the Government of India in 1983

3.2 The organization may also depute you to work or assign your services to any associate organization subsidiary or other institution/concern/organization/firm with whom the organization may make such arrangements or orders.

3.3 You may be required by the organization to make such tours as many are necessary in the interest of the organization's development or as you may be directed by the organization to make. The organization shall reimburse as per entitlement of TA/DA policy.

4. Terms of Employment & Hours of Work

4.1 You will adhere to the working hours of the organization including various shifts.

4.2 Your service will be regularized or extended to further period based on your performance and contribution on successful completion of one year service with us.

5. Probation

5.1 You will be on probation for a period of one year from the date of joining and your service will be confirmed on successful completion of your probation period at the sole discretion of the management.

5.2 The period of probation may be extended for a maximum period of 6 months after initial period of probation by the organization at its sole discretion.

5.3 Unless confirmed in writing, you will be deemed as probationer after the expiry of the initial or extended period of probation.

5.4 Your services are liable to be terminated without any notice or wages in lieu thereof during the initial or extended period of probation.

5.5 During the probation the appointment can be terminated by either side after giving one month notice in writing or in lieu of notice by paying one month salary.

6. Nature of Duties

You will perform to the best of your ability all the duties, as are inherent in your post and such additional duties as the organization may call upon you to perform, from time to time. Your specific duties are set out by your superior.

7. Leave/Holiday

You will be eligible for leaves and other holidays as per the rules of the organization.

8. Organization Property

8.1 You will always maintain in good condition of all properties, which may be entrusted to you for official use during the course of your employment.

8.2 You shall return all such property to the organization prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the organization.



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Chennai - 600 077

Retirement/ Super Annuation

17.1 You shall retire on the attainment of 58 (Fifty Eight) years unless specifically communicated by the organization in writing to continue in service beyond this age.
17.2 It will also be as per the superannuation policy of the organization and as per our official records produced by you.

18. Obligations

18.1 You expressly agree to defend, indemnify and hold the organization harmless from and against any and all claims, demands, damages, injuries, expenses and liability arising from your acts or omissions.
18.2 You agree that you will defend, indemnify and hold the organization harmless from and against any and all claims, demands, damages, injuries, expenses and liability developed by you during the course of your performance under this order constitute an infringement of any patent or copyright, provided that you are promptly notified in writing.

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All such policy decisions of the organization shall be binding on you and shall override this order to that extent.

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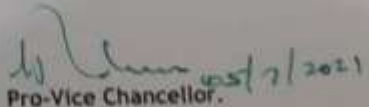
This appointment is made on the understanding that the information given by you, in your application is correct, true and complete.

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21. Governing Law/ Jurisdiction

Your employment with the organization is subjected to INDIAN LAWS. All disputes shall be subjected to the exclusion jurisdiction of concerned courts only.

We welcome you to the team and looking forward to a long and mutually satisfying association with you and hope you find the atmosphere challenging and invigorating to realizing your potential.


Pro-Vice Chancellor.
(Medical & Health Sciences).

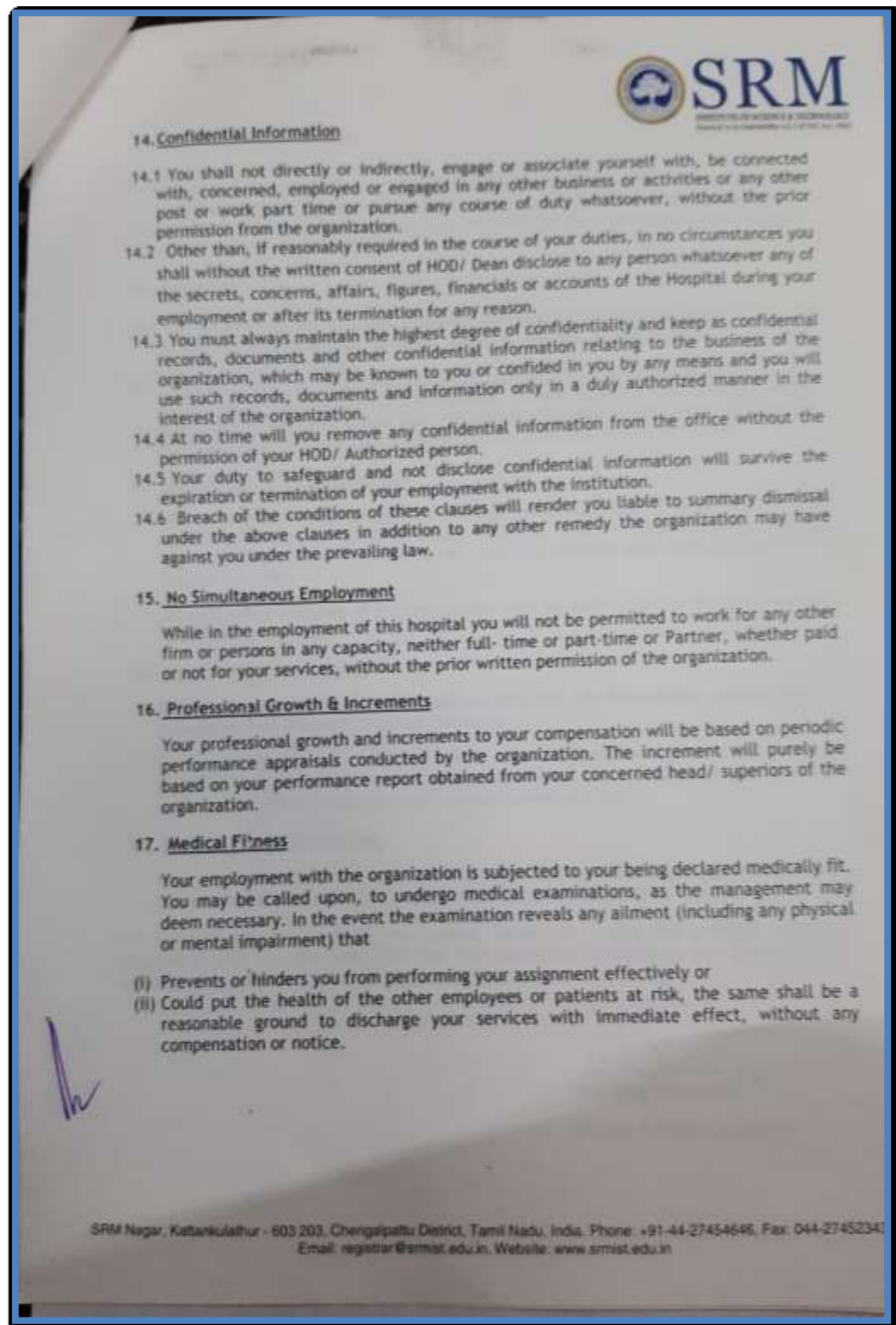
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Dr. Lt Col A.Ravikumar,
Pro - Vice Chancellor (Medical & Health Sciences),
SRM MCH & RC/HR/Appt/2021/429,
Date: 01/07/2021.

Ms.E.Devapriya,
#169,Seili Amman Kovil Street,
Paranur,
Chengalpet-603 002.
+91 99404 72818.

Letter of Appointment

Dear Devapriya,

With reference to the discussions you had with us, we are pleased to offer you an appointment as Staff Nurse in the department of Nursing at SRM Medical College Hospital & Research Centre on the following terms and conditions.

1. Reporting
You will be reporting to the Nursing Superintendent of SRM Medical College Hospital & Research Centre.

2. Salary
You will be paid a monthly compensation of Rs.17,169/- CTC.
The package breakup is briefed in Annexure- I.

3. Place of Posting
3.1 Your place of posting will be at SRM Medical College Hospital & Research Centre. You may however be required to work at any place of business which the organization has or may later acquire. The hospital may, after giving you reasonable notice, transfer or assign your service to any place of service of the hospital that may be presently operating, or which may subsequently be acquired or established, in any part of India.

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BY REGISTERED POST
PROCEEDINGS OF THE DIRECTOR OF MEDICAL AND RURAL HEALTH SERVICES,
CHENNAI-600 006.

PRESENT: DR.S. GURUNATHAN, MS(GSI).

Dated: 16.04.2020

Ref. No.73333/N/1/2/2019-1536

APPOINTMENT AND POSTING ORDER

Sub: TamilNadu Medical Service - Nursing Establishment- COVID 19 pandemic - disaster management - Filling up of vacancies of Contract Nurses - to cater the urgent need - Qualified candidates in the competitive examination held during 2019 - Appointment and postings - Orders issued

- Ref:
1. G.O. (Ms).No.230, Health and Family Welfare Department, Dated:4.9.01
 2. G.O. (Ms).No.29, Health and Family Welfare Department, Dated:18.01.12.
 3. G.O. (Ms).No.95, Health and Family Welfare Department, Dated:13.03.20
 4. G.O. (Ms).No.96, Health and Family Welfare Department, Dated:15.03.20
 5. G.O. (Ms).No.97, Health and Family Welfare Department, Dated:15.03.20
 6. F.No.272/2/1/2020 - Cabinet III, Cabinet Secretariat, Rastrapati Bhavan, New Delhi, Dated 21.03.2020
 7. Ref.No.1042/MRB/EB/2018 Dated 24.03.2020 of the Chairman, Medical Services Recruitment Board, Chennai-6.

ORDER:

In view of the public health emergency of international concern, it is utmost important to combat the situation with adequate health personnel. The powers have been delegated to the appointing authority to recruit Staff Nurses on war footing vide references 3 to 6. Accordingly, the Chairman, Medical Services Recruitment Board have been addressed to provide the list of eligible candidates of Staff Nurse and based on the list received in reference 7th cited, the below mentioned candidate is hereby temporarily appointed as Nurse on contract basis and posted to the place under terms and conditions mentioned below.

MRB Sl No.	Applicat ion No	Name and Address of the Candidate Thiru./Tmt./Selvi.	Exam No / Date of birth (DD/MM/YYYY) / Qualification	Name of the Institution to which posted
1536	241465	ARASI A NO 37SUNGOLDEN CITY NEMAM ATHIVAKKAM ROAD ACHARAPAKKAM KANCHEEPURAM - DISTRICT PINCODE - 603301	504478 26/09/1988 B.SC.(NURSIN G)	Government Primary Health Centre, Amaravathy Nagar, Tiruppur - District RCH

TERMS AND CONDITIONS:

01. She / He should report for duty immediately within three days on receipt of this order. If the individual fails to join duty within three days on receipt of this appointment order, it will be presumed that the candidate is not interested in this offer and the appointment will be cancelled without any further notice, and the arising vacancy will be filled up from the reserve list of the Medical Services Recruitment Board. Failure to join would result in his/ her name being removed from the approved list. No representation regarding change of place of posting etc. will be entertained. No extension of joining time will be given.
02. The Government represented by the Director of Medical and Rural Health Services shall have the power to terminate the services of any of the staff nurses appointed, on the grounds of unsatisfactory performance if reported by their immediate higher authorities.
03. The candidate appointed as Nurse on consolidated pay shall be paid a fixed remuneration of Rs.14,000/-p.m(Rupees Fourteen Thousand only).



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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



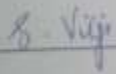
6. You will be eligible for leave in accordance with the Leave policy of the organization.
7. You are requested to open an account in State Bank of India since your monthly salary will be credited in SBI Bank only.
8. Your promotion and increment will be purely based on your performance.
9. You might be internally transferred to any department as per the needs of the organization.

If the above terms and conditions are acceptable you are requested to report for duty at the earliest to the Human Resource Department, SRM Medical College Hospital & Research Centre, Kattankulathur campus, Potheri.


Registrar
SRM Institute of Science and Technology
SRM Nagar, Kattankulathur - 603 203,
Kancheepuram Dist, Tamilnadu, India.

To:
Ms. Viji. S
No.3/110, M.G.R Street,
Mullipakkam Village & Post, Thiruporur TK,
Kancheepuram DT - 603105
Mobile No. :9790362625

Signature of Employee



Copy to the Dean (Medical)
Copy to the Medical Superintendent, SRM MCH&RC.
Copy to the COO, M&HS
Copy to General Manager - HR
Copy submitted to the President for kind information

OPPO F15

SRM Nagar, Kattankulathur - 603 203, Kancheepuram District, Tamil Nadu, India. Phone: +91-44-27454848. Fax: +91-44-27452
Email: registrar@srmuniv.ac.in, Website: www.srmuniv.ac.in



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Prof. N. Sethuraman, M.A., M.Phil, Ph.D
Registrar

No.: SRM MCH & RC/HR/Appt/2019/940 5202

Date: 02/12/2019

Sub: SRM MCH & RC - Faculty of Medical and Health Sciences - Human Resource - Appointment -
Staff Nurse in the department of Nursing

Ms. Viji. S , you are being appointed as Staff Nurse in the department of Nursing, SRM Medical College Hospital & Research Centre, Faculty of Medical and Health Sciences, with gross pay of Rs. 15,000/- per month (Basic Pay: 6000 DA: 4000 HRA: 5000 = Rs. 15,000/- Rupees Fifteen Thousand only) subjected to the following. Uniform allowance of Rs.1500/- per year will be paid only after completion of one year of service.

You are hereby requested to join duty within 1 month from the date of issue of offer letter and in case of any extension or unforeseen situations you are hereby requested to acknowledge the same in advance otherwise the order becomes null and void.

1. You will be on probation for a period of 1 year from the date of joining.
2. While joining you are being requested to carry a photocopy and original documents of the following
 - a. Registration certificates(if applicable)
 - b. UG/PG/Diploma degree certificates
 - c. Aadhar card, Pan card
 - d. Photocopy of all mark sheets
 - e. Relieving order from previous Institution(if experienced)
 - f. Experience/Service certificate
 - g. Recent passport size photos- 5 Nos.
3. In case during verification if your details are found to be inappropriate the organization has the whole right to cancel your appointment order without any notification.
4. If the administration is not satisfied with your performance a notice period of 3 months will be given or immediate termination (in extreme cases) from service will be done.
5. In the event of parting from the institution a notice period of 3 months should be provided.



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04. The candidate shall work on a three-shift basis and carry out the nursing duties and any other emergency work related to the preventive measures of COVID-19 pandemic, as assigned by the head of institution or his/her authorized nominee and they should wear the prescribed uniform while on duty.

05. The individual should possess adequate knowledge in Tamil.

06. The individual should appear before the Joint Director of Health Services in the district and produce all the documents in original for verification at the time of joining duty and get a confirmation letter from the Joint Director of Health Services and then report to the place of posting.

a) Certificate of Registration in TamilNadu Nursing and Midwife council.

b) Certificate of registration for Midwifery.

c) Diploma or Degree Certificate in General Nursing and Midwifery (Psychnary) from Government College/other recognized institution.

d) +2 Mark Sheet.

e) S.S.L.C. Mark Sheet.

f) Community Certificate.

g) Disability Certificate in case of differentially abled persons.

h) Physical fitness Certificate.

07. He/ She is informed that this current appointment does not confer any right for selection/ regular appointment/ seniority.

08. The individual is informed that there will be verification by Medical Recruitment Board at a later date and if she/ he does not fulfill any of the conditions enlisted in the notification during 2019 qualifying examination, their candidature will be cancelled without any notice.

09. She/He is informed that they are posted in the scheme post under National Health Mission (NHM) for the control of COVID-19 pandemic.

10. She / He cannot claim as a right for regular post in the time scale of pay in future.

Sd/- S.Gurumathan,
Director of Medical and Rural Health Services

To:
Thiru./Tmt./Selvi, KALAIVANI R
21 SATHIYASAI NAGAR 2ND STREET
K N PETTAI
TIRUVANDIPURAM
CUDDALORE - DISTRICT
PINCODE - 607401
MOBILE NUMBER : 8754361994

Copy to:
The Medical Officer, Government Primary Health Centre, Koneerajapuram, Nagapattinam - District.
The Joint Director of Health Services, - Nagapattinam - District.
The Joint Director of Health Services are requested to verify the original document / certificates as mentioned in condition 08 before permitting the candidate to join in the posted place and attested copy of the such certificates/ documents may be consolidated and sent to the Directorate.

The Mission Director, State Health Society(TN), Chennai-06.
The Chairman, Medical Services Recruitment Board, Chennai-06.
NI(3) Seat/ Stock file/Specia copy

//True Copy/ Forwarded//

27/03/20
JUNIOR ADMINISTRATIVE OFFICER



Karpaga Vinayaga College of Nursing

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BY REGISTERED POST
PROCEEDINGS OF THE DIRECTOR OF MEDICAL AND RURAL HEALTH SERVICES,
CHENNAI-600 006.

PRESENT: DR.S. GURUNATHAN, MS(IGS),

Ref. No.73333/N1/2/2019-2026 Dated: 16.04.2020

APPOINTMENT AND POSTING ORDER

Sub: TamilNadu Medical Service - Nursing Establishment- COVID 19 pandemic - disaster management - Filling up of vacancies of Contract Nurses - to cater the urgent need - Qualified candidates in the competitive examination held during 2019 - Appointment and postings - Orders issued

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7. Ref.No.1042/MRB/EB/2018 Dated 24.03.2020 of the Chairman, Medical Services Recruitment Board, Chennai-6

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2026	270534	KALAIVANI R 21 SATHIYASAI NAGAR 2ND STREET K N PETTAI TIRUVANDIPURAM CUDDALORE - DISTRICT PINCODE - 607401	516037 09/04/1982 B.SC.(NURSING) G)	Government Primary Health Centre, Konerirajapuram, Nagapattinam - District, RBSK

TERMS AND CONDITIONS:

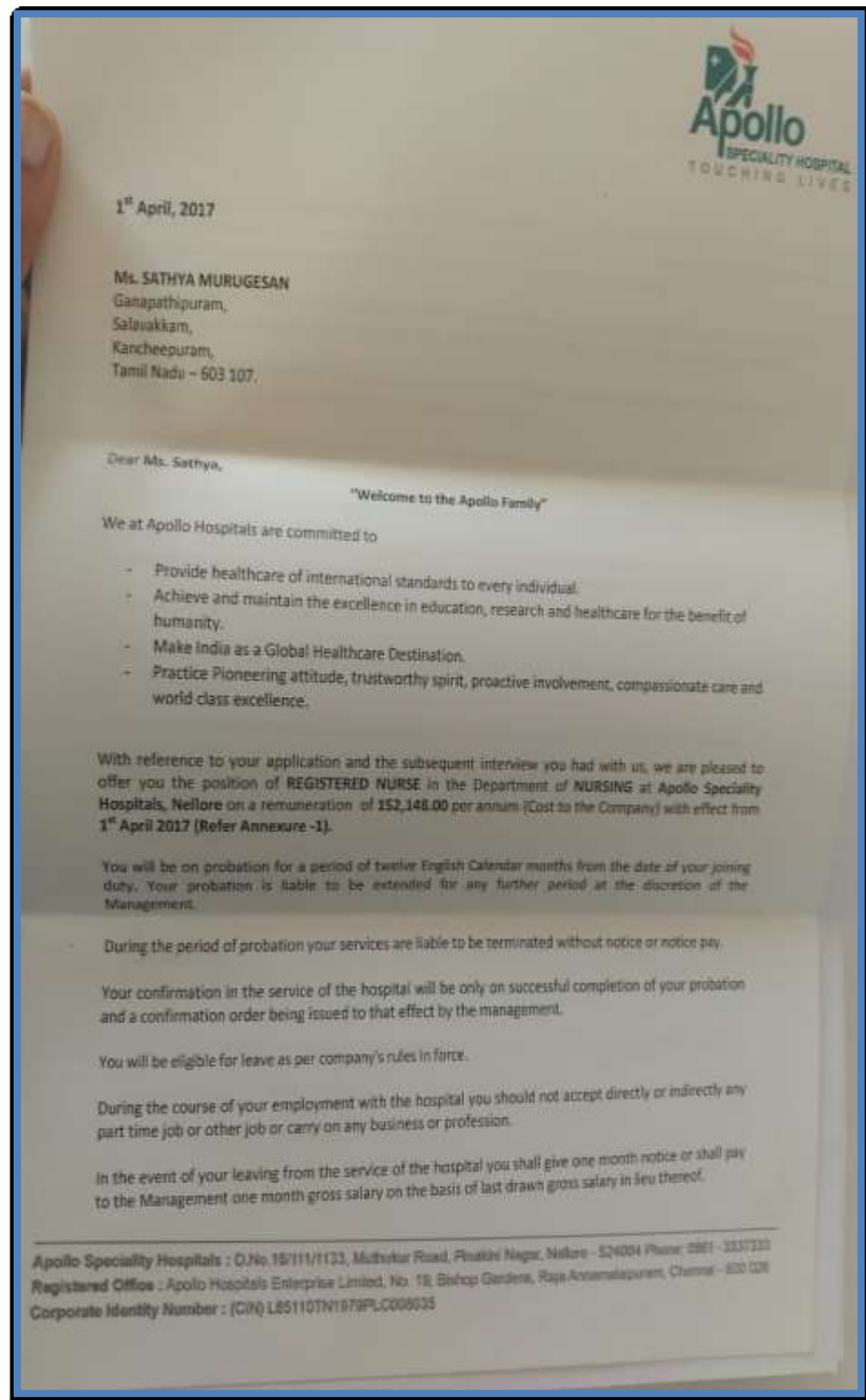
01. She / He should report for duty immediately within three days on receipt of this order. If the individual fails to join duty within three days on receipt of this appointment order, it will be presumed that the candidate is not interested in this offer and the appointment will be cancelled without any further notice, and the arising vacancy will be filled up from the reserve list of the Medical Services Recruitment Board. Failure to join would result in his/ her name being removed from the approved list. No representation regarding change of place of posting etc. will be entertained. No extension of joining time will be given.
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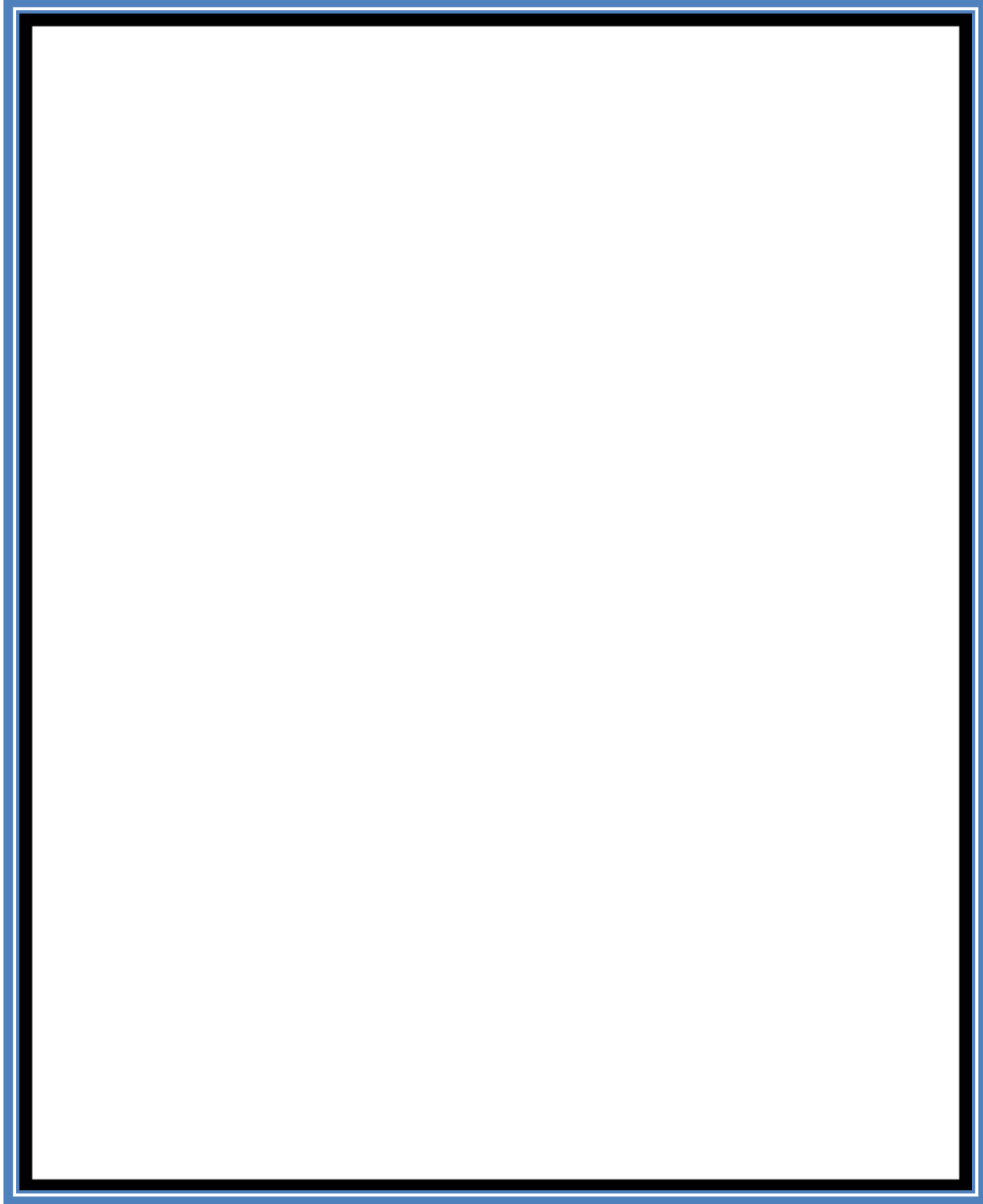




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Dr. Lt Col A.Ravikumar,
Pro - Vice Chancellor (Medical & Health Sciences).

SRM MCH & RC/HR/Appt/2021/434.

Date: 01/07/2021.

Ms.R.Bharkavi,
#312,Muthamizh Street,
N.G.G.O.Nagar,
Chengalpet-603 001.
+91 73395 03936.

Letter of Appointment

Dear Bharkavi,

With reference to the discussions you had with us, we are pleased to offer you an appointment as **Staff Nurse** in the department of Nursing at SRM Medical College Hospital & Research Centre on the following terms and conditions,

1. Reporting

You will be reporting to the Nursing Superintendent of SRM Medical College Hospital & Research Centre.

2. Salary

You will be paid a monthly compensation of Rs.17,169/- CTC.

The package breakup is briefed in Annexure- I.

3. Place of Posting

- 3.1 Your place of posting will be at SRM Medical College Hospital & Research Centre. You may however be required to work at any place of business which the organization has or may later acquire. The hospital may, after giving you reasonable notice, transfer or assign your service to any place of service of the hospital that may be presently operating, or which may subsequently be acquired or established, in any part of India.

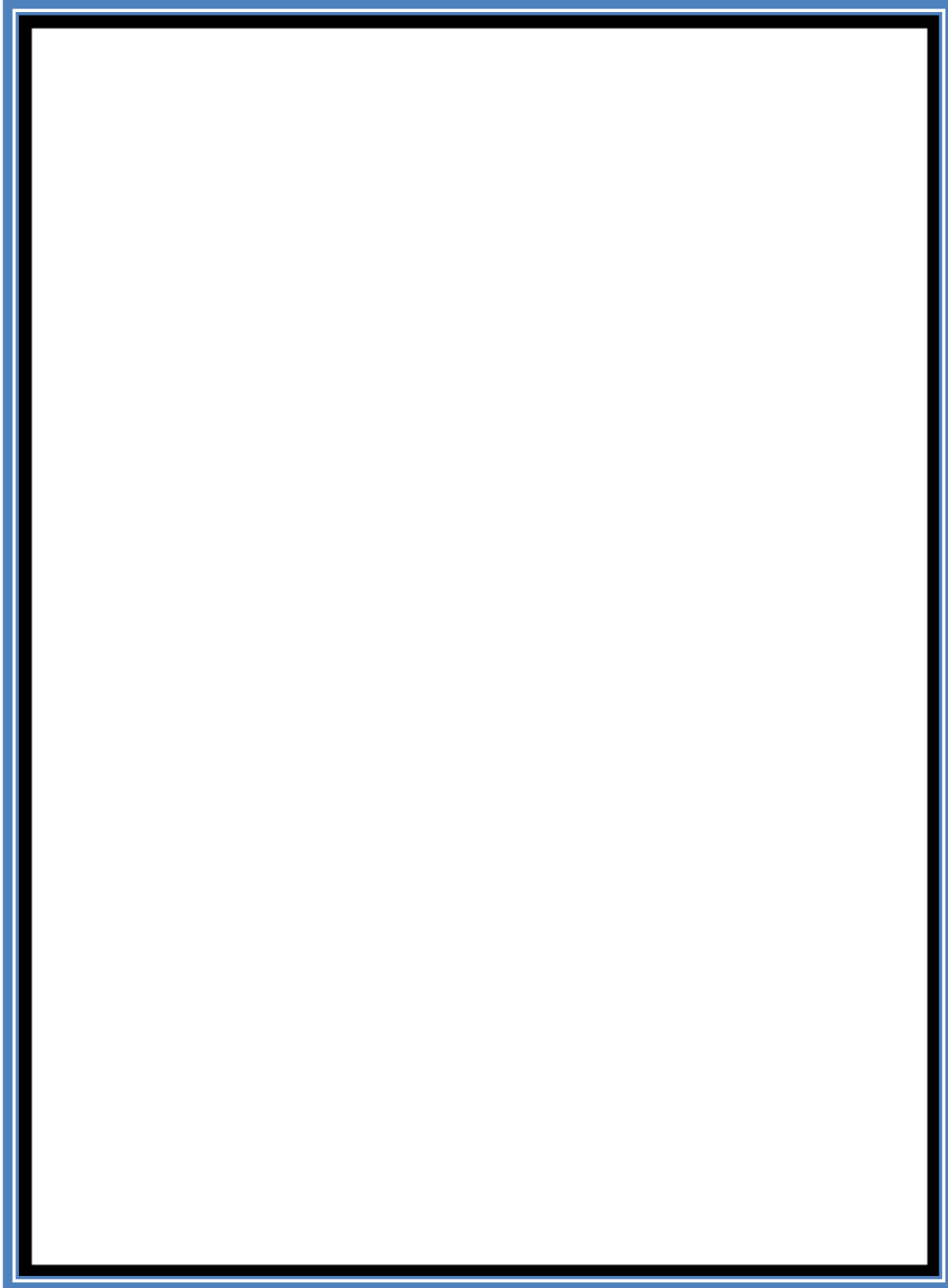
Nagar, Kattankulathur- 603 203, Chengalpattu District, Tamil Nadu, India. Phone: +91-44-27454646, Fax: 044-274523
Email: registrar@srmist.edu.in, Website: www.srmist.edu.in



Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
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Prof. N. Sethuraman, M.A., M.Phil, Ph.D
Registrar

SRM MCH & RC/HR/Appt/2020/056 -- 582

Date: 30/01/2020

Ms. Swetha. N
Plot.No.56, Bankman Colony,
Azhagirinagar Alamelumangapuram,
Vellore DT - 632009
Mobile No.: 9080654842

Letter of Appointment

Dear Ms. Swetha. N

With reference to the discussions you had with us, we are pleased to offer you an appointment as Staff Nurse in the department of Nursing at SRM Medical College Hospital & Research Centre on following terms and conditions.

1. Reporting

You will be reporting to the Chief Clinical and Nursing Education Administrator of SRM Medical College Hospital & Research Centre

2. Salary

You will be paid a monthly compensation of Rs.17319/- CTC

The package breakup is briefed in Annexure- L.

3. Place of Posting

3.1 Your place of posting will be at SRM Medical College Hospital & Research Centre. You may however be required to work at any place of business which the Institution has or may later acquire. The institution may, after giving you reasonable notice, transfer or assign your service to any place of service of the institution that may be presently operating, or which may subsequently be acquired or established, in any part of India.

3.2 The institution may also depute you to work or assign your services to any associate institution subsidiary or other institution/concern/institution/firm with whom the institution may make such arrangements or orders.

SRM Nagar, Kattankulathur - 603 203, Kancheepuram District, Tamil Nadu, India. Phone: +91-44-27454646, Fax: +91-44-27452343
Email: registrar@srmuniv.ac.in, Website: www.srmuniv.ac.in



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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



6. You will be eligible for leave in accordance with the Leave policy of the organization.
7. You are requested to open an account in State Bank of India since your monthly salary will be credited in SBI Bank only.
8. Your promotion and increment will be purely based on your performance
9. You might be internally transferred to any department as per the needs of the organization.

If the above terms and conditions are acceptable you are requested to report for duty at the earliest to the Human Resource Department , SRM Medical College Hospital & Research Centre, Kattankulathur campus, Potheri.


Registrar

SRM Institute of Science & Technology
Kattankulathur - 603 203,
Kancheepuram District, Tamil Nadu, India.

To:
Ms. Sathya. K
No.672, Bajana Kovil Street,
Kizhkanjanguzhi Village, Kuthanur Post, Cheyyar TK,
Thiruvannamalai DT - 604402
Mobile No. :9597040465

Signature of Employee


K. Sathya

Copy to the Dean (Medical)
Copy to the Medical Superintendent, SRM MCH&RC,
Copy to the COO, M&HS
Copy to General Manager - HR
Copy submitted to the President for kind information

SRM Nagar, Kattankulathur - 603 203, Kancheepuram District, Tamil Nadu, India. Phone: +91-44-27454646, Fax: +91-44-27452343
Email: registrar@smuniv.ac.in, Website: www.smuniv.ac.in



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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



Prof. N. Sethuraman, M.A., M.Phil, Ph.D
Registrar

No.: SRM MCH & RC/HR/Appt/2019/896 *4905*

Date: 11/11/2019

Sub: SRM MCH & RC -Faculty of Medical and HealthSciences-Human Resource- Appointment -
Staff Nurse - Trainee in the department of Nursing

Ms. Sathya. K , you are being appointed as **Staff Nurse - Trainee** in the department of Nursing, SRM Medical College Hospital & Research Centre, Faculty of Medical and Health Sciences, with gross pay of Rs. 15,000/- per month (Basic Pay 6000 DA 4000 HRA 5000 = Rs. 15,000/- , Rupees Fifteen Thousand only) subjected to the following. Uniform allowance of Rs.1500/-per year will be paid only after completion of one year of service.

You are hereby requested to join duty within 1 month from the date of issue of offer letter and incase of any extension or unforeseen situations you are hereby requested to acknowledge the same in advance otherwise the order becomes null and void.

1. You will be on probation for a period of 1 year from the date of joining.
2. While joining you are being requested to carry a **photocopy and original documents** of the following
 - a. Registration certificates(if applicable)
 - b. UG/PG/Diploma degree certificates
 - c. Aadhar card, Pan card
 - d. Photocopy of all mark sheets
 - e. Relieving order from previous institution(if experienced)
 - f. Experience/Service certificate
 - g. Recent passport size photos- 5 Nos.
3. Incase during verification if your details are found to be inappropriate the organization has the whole right to cancel your appointment order without any notification.
4. If the administration is not satisfied with your performance a notice period of 3 months will be given or immediate termination (in extreme cases) from service will be done.
5. In the event of parting from the institution a notice period of 3 months should be provided.

[Handwritten signature]

SRM Nagar, Kattankulathur - 603 203, Kancheepuram District, Tamil Nadu, India. Phone: +91-44-27454646, Fax: +91-44-27452343
Email: registrar@srmuniv.ac.in, Website: www.srmuniv.ac.in



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7. You are requested to open an account in State Bank of India since your monthly salary will be credited in SBI Bank only.
8. Your promotion and increment will be purely based on your performance
9. You might be internally transferred to any department as per the needs of the organization.

If the above terms and conditions are acceptable you are requested to report for duty at the earliest to the Human Resource Department, SRM Medical College Hospital & Research Centre, Kattankuliathur campus, Potheri.


Registrar

SRM Institute of Science and Technology
SRM Nagar, Kattankuliathur - 603 203,
Kancheepuram Dist, Tamil Nadu, India.

To:
Ms. Nalini. S
No.3/912, Mandhavelli Street,
Medavakkam,
Chennai - 600100
Mobile No. :9080420794

Signature of Employee S. Nalini

Copy to the Dean (Medical)
Copy to the Medical Superintendent, SRM MCH&RC.
Copy to the COO, M&HS
Copy to General Manager - HR
Copy submitted to the President for kind information

SRM Nagar, Kattankuliathur - 603 203, Kancheepuram District, Tamil Nadu, India. Phone: +91-44-27454646, Fax: +91-44-27452343
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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



Prof. N. Sethuraman, M.A., M.Phil, Ph.D
Registrar

No.: SRM MCH & RC/HR/Appt/2019/881 H 905

Date: 11/11/2019

Sub: SRM MCH & RC -Faculty of Medical and HealthSciences-Human Resource- Appointment -
Staff Nurse - Trainee in the department of Nursing

Ms. Nalini. S , you are being appointed as **Staff Nurse - Trainee** in the department of Nursing, SRM Medical College Hospital & Research Centre, Faculty of Medical and Health Sciences, with gross pay of Rs. 15,000/- per month (Basic Pay 6000 DA 4000 HRA 5000 = Rs. 15,000/- , Rupees Fifteen Thousand only) subjected to the following. Uniform allowance of Rs.1500/-per year will be paid only after completion of one year of service.

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 - b. UG/PG/Diploma degree certificates
 - c. Aadhar card, Pan card
 - d. Photocopy of all mark sheets
 - e. Relieving order from previous institution(if experienced)
 - f. Experience/Service certificate
 - g. Recent passport size photos- 5 Nos.
3. Incase during verification if your details are found to be inappropriate the organization has the whole right to cancel your appointment order without any notification.
4. If the administration is not satisfied with your performance a notice period of 3 months will be given or immediate termination (in extreme cases) from service will be done.
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Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

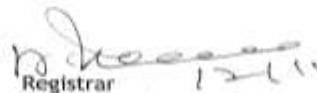
G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



SRM
INSTITUTE OF SCIENCE & TECHNOLOGY
Chartered to be a University with an Act, 2009

6. You will be eligible for leave in accordance with the Leave policy of the organization.
7. You are requested to open an account in State Bank of India since your monthly salary will be credited in SBI Bank only.
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9. You might be internally transferred to any department as per the needs of the organization.

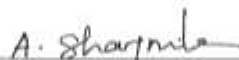
If the above terms and conditions are acceptable you are requested to report for duty at the earliest to the Human Resource Department, SRM Medical College Hospital & Research Centre, Kattankulathur campus, Potheri.


Registrar

SRM Institute of Science and Technology
SRM Nagar, Kattankulathur - 603 203,
Kancheepuram Dist, Tamil Nadu, India.

To:
Ms. Sharmila. A
No.11, Thideer Nagar, Gendirachery Village,
Gurukulam Post, Maduranthakam TK
Kancheepuram Dt - 603306
Mobile No. :7339546371

Signature of Employee



Copy to the Dean (Medical)
Copy to the Medical Superintendent, SRM MCH&RC.
Copy to the COO, M&HS
Copy to General Manager - HR
Copy submitted to the President for kind information



SRM Nagar, Kattankulathur - 603 203, Kancheepuram District, Tamil Nadu, India. Phone: +91-44-27454646, Fax: +91-44-27452343
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INSTITUTE OF SCIENCE & TECHNOLOGY
(Deemed to be University u/s 3 of UGC Act, 1956)

Prof. N. Sethuraman, M.A., M.Phil, Ph.D
Registrar

No.: SRM MCH & RC/HR/Appt/2019/872 4905

Date: 11/11/2019

Sub: SRM MCH & RC -Faculty of Medical and HealthSciences-Human Resource- Appointment -
Staff Nurse - Trainee in the department of Nursing

Ms. Sharmila. A , you are being appointed as Staff Nurse - Trainee in the department of Nursing, SRM Medical College Hospital & Research Centre, Faculty of Medical and Health Sciences, with gross pay of Rs. 15,000/- per month (Basic Pay 6000 DA 4000 HRA 5000 = Rs. 15,000/- , Rupees Fifteen Thousand only) subjected to the following. Uniform allowance of Rs.1500/-per year will be paid only after completion of one year of service.

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 - c. Aadhar card, Pan card
 - d. Photocopy of all mark sheets
 - e. Relieving order from previous institution(if experienced)
 - f. Experience/Service certificate
 - g. Recent passport size photos- 5 Nos.
3. Incase during verification if your details are found to be inappropriate the organization has the whole right to cancel your appointment order without any notification.
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5. In the event of parting from the institution a notice period of 3 months should be provided.



Karpaga Vinayaga College of Nursing

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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

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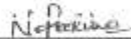
If the above terms and conditions are acceptable you are requested to report for duty at the earliest to the Human Resource Department, SRM Medical College Hospital & Research Centre, Kattankulathur campus, Potheri.


Registrar

SRM Institute of Science and Technology
SRM Nagar, Kattankulathur - 603 203.
Kancheepuram Dist, Tamil Nadu, India.

To:
Ms. Poornima. N
No.88/4, Chinna Street,
Thimmavaram, Chengalpattu
Kancheepuram DT - 603101
Mobile No. :7708592172

Signature of Employee



Copy to the Dean (Medical)
Copy to the Medical Superintendent, SRM MCH&RC.
Copy to the COO, M&HS
Copy to General Manager - HR
Copy submitted to the President for kind information

SRM Nagar, Kattankulathur - 603 203, Kancheepuram District, Tamil Nadu, India. Phone: +91-44-27454646, Fax: +91-44-27452343
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Prof. N. Sethuraman, M.A., M.Phil, Ph.D
Registrar

No.: SRM MCH & RC/HR/Appt/2019/791 44 01

Date: 10/10/2019

Sub: SRM MCH & RC -Faculty of Medical and Health Sciences-Human Resource- Appointment -
Staff Nurse - Trainee in the department of Nursing.

Ms. Poornima. N , you are being appointed as Staff Nurse - Trainee in the department of Nursing, SRM Medical College Hospital & Research Centre, Faculty of Medical and Health Sciences , with Rs. 15,000/- per month (Basic Pay 6000 DA 4000 HRA 5000 = Rs. 15,000/-) , (Rupees Fifteen Thousand only) subjected to the following. Uniform allowance of Rs.1500/-per year will be paid only after completion of one year of service.

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2. While joining you are being requested to carry a photocopy and original documents of the following
 - a. Registration certificates(if applicable)
 - b. UG/PG/Diploma degree certificates
 - c. Aadhar card, Pan card, Driving License
 - d. Photocopy of all mark sheets
 - e. Relieving order from previous institution(if experienced)
 - f. Experience/Service certificate
 - g. Recent passport size photos- 5 Nos.
3. Incase during verification if your details are found to be inappropriate the organization has the whole right to cancel your appointment order without any notification.
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5. In the event of parting from the institution a notice period of 3 months should be provided.

h

SRM Nagar, Kattankulathur - 603 203, Kancheepuram District, Tamil Nadu, India. Phone: +91-44-27454846, Fax: +91-44-27452343
Email: registrar@srmuniv.ac.in, Website: www.srmuniv.ac.in



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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

Annexure II

We would require the following information from you, to make your joining process as smooth as possible.

1. Date of Birth proof certificate.
2. Copy of Pan Card & Aadhaar Card.
3. Copies of educational qualifications certifications (i.e. for the basic, intermediate and the highest degree pursued).
4. Experience certificates from your previous Organization(s).
5. 6- Passport color photographs.
6. Relieving letter from previous Organization.
7. Two references.
8. Last three months pay slip (For Experienced).

On the day of joining you would be required to fill statutory joining forms like PF Nomination Declaration Form, Medicare Form, and Gratuity Form for which you need to provide the following details:

9. Date of birth & address of family members/nominees

Provident Fund account number in the last organization(s) (if applicable)



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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

Annexure I

Name : Ms.S.Ushanandhini

Designation : Staff Nurse

Department : Nursing

Salary Details:

Components	Monthly	Annual
Basic	13500	162000
Gross Salary (A)	13500	162000

[Handwritten signature]



Karpaga Vinayaga College of Nursing

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 **SATHYABAMA**
INSTITUTE OF SCIENCE AND TECHNOLOGY
(DEEMED TO BE UNIVERSITY)
Accredited with "A" grade by NAAC
Jeppiaar Nagar, Rajiv Gandhi Salai, Chennai - 600 119, Tamil Nadu, India.
Phone : 044 - 2450 3150 / 3151 / 3152 / 3154 / 3155 Fax : 044 - 2450 2344
Website : www.sathyabama.ac.in

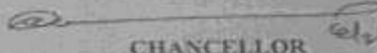
SIST/HR/REC/AO/2021/001/SoN Date: 06.03.2021

Sub: SIST - Recruitment - College of Nursing - Appointment - Tutor - Issued.

Ref: Application dated 10.02.21 from Ms.Nancy Priscilla.G

With reference to your application and subsequent interview you had with us on 06.03.2021, we are pleased to appoint Ms.Nancy Priscilla.G as Tutor, College of nursing, with a Consolidated pay of Rs. 20000/-. You are requested to join duty on 08.03.2021 subject to the following conditions:

- This appointment letter shall be effective till the end of the current academic year
- At the end of the above date if you wish to continue, you will have to apply again for the regular appointment and shall be considered based on the performance
- You should not absent yourself from duty without prior permission
- You should abide by the rules and regulations of this Institution in force and subsequent modifications, if any
- In the event of Leaving, you should give three months prior notice to the Institution
- You should report to the Dean, College of Nursing
- Salary shall be credited in bank


CHANCELLOR

To
Ms.Nancy Priscilla.G



Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE
G.S.T.Road Chinn Kolambakkam, Palayanoor Post,
Madhurantakam Taluk, Kancheepuram District-603 308
Phone:044-27565195,27566050

APPOINTMENT ORDER

08.04.2021

To,
K.Sharmila
D/o, K. Kannan
No.2/44, Melukalakkara Street,
Aranganam (Village & Post),
Madhurantakam (Taluk),
Kancheepuram (Dist)
Cell No: 7401001174

Dear Sir/Madam,

With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of Staff Nurse under the following terms & conditions.

You have to strictly work in Shift duties as follows:

Morning	7.45 am - 1.45 pm
Afternoon	1.45 pm - 7.45 pm
Night	7.45 pm to 7.45 am

Failing to follow the above, the offer shall stand cancelled.

Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be Rs. 34,000/month, which will be disbursed on 5th of every calendar month (or) the immediate next working if 5th becomes a closed holiday.

You shall serve a mandatory period of 1 year in this institution, failing which you should compensate with the Terms & Conditions laid down by the Institution.

You are to submit your resignation letter one month advance and must acknowledge by the approving authority.

If you are retained in the Institution you will be encouraged to join in P.T.

You will be provided 7% increment on completion of year.

LEAVE POLICY:

You are eligible for 12 days Casual Leave & 12 days Earned Leave which will be entitled on completion of one year.

ATTENDANCE POLICY:

You must be punctual to your duty hours. You may be given 2 hours once, Monthly permission. 2 Late attendance will be counted as half day salary.

CODE OF CONDUCT:

You must be neatly dressed and groomed. Jeans Pant, T-Shirt for men, leggings, short skirts, sleeveless dresses for female employees is not permitted. During the working hour's unwanted guests are not allowed. No employees are permitted to use mobile phone during their working other than specified by the employer. Once you are appointed Institution manners and discipline must be maintained. You are to submit your joining letter with agreement of the above said matter.

DISCIPLINARY CODE:

Any mischief or misbehavior, indulged in disciplinary action found, you will be liable for suitable disciplinary action as per our hospital policy, which is inclusive of termination at short notice within 24 hours.

JOB RESPONSIBILITY:

It will be entrusted as per the post.

Authorized Signatory

Signature of the Individual



Karpaga Vinayaga College of Nursing

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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE
G.S.T Road Chinnakolambakkam, Palayanoor Post,
Madhurantakam Taluk, Kancheepuram District-603 308
Phone:044-27565195,27566050

APPOINTMENT ORDER

08.04.2021

To,
K.Joycy
D/o. N.Krishnamoorthy
No.512/3, Gangayannan koil Street,
Irugundrampalai Village,
Vempakkam (Post),
Chengalpattu (Dist),
Cell No. 9894054282

Dear Sir/Madam,

With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of **Staff Nurse** under the following terms & conditions.
You have to strictly work in Shift duties as follows.

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Afternoon	1.45 pm - 7.45 pm
Night	7.45 pm to 7.45 am

Failing to follow the above, the offer shall stand cancelled.
Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be **Rs. 14,800/month**, which will be disbursed on 5th of every calendar month (or) the immediate next working if 5th becomes a closed holiday.

You shall serve a mandatory period of 1 year in this institution, failing which you should compensate with the **Terms & Conditions** laid down by the Institution.

You are to submit your resignation letter one month advance and must acknowledge by the approving authority.

If you are retained in the Institution you will be encouraged to join in 1st.

You will be provided 7% increment on completion of year.

LEAVE POLICY:

You are eligible for 12 days Casual Leave & 12 days Earned Leave which will be entitled on completion of one year.

ATTENDANCE POLICY:

You must be punctual to your duty hours. You may be given 2 hours once. Monthly permission. 2 late attendance will be counted as half day salary.

CODE OF CONDUCT:

You must be neatly dressed and groomed. Jeans/Pant, T-shirt for men, leggings, Short skirts, sleeveless dresses for female employees is not permitted. During the working hours unwanted guest are not allowed. No employees are permitted to use mobile phone during their working other than specified by the employer. Once you are appointed institution manners and discipline must be maintained. You are to submit your joining letter with agreement of the above said matter.

DISCIPLINARY CODE:

Any mischief or misbehavior, indulged in disciplinary action found, you will be liable for suitable disciplinary action as per our hospital policy, which is inclusive of termination at short notice within 24 hours.

JOB RESPONSIBILITY:

It will be executed as per the post.

Authorized Signatory

Signature of the Individual



Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

G.S.T. Road Chinnakolambakkam, Palayanoor Post,
Madhurantakam Taluk, Kancheepuram District-603 308
Phone: 044-27565195, 27566050

APPOINTMENT ORDER

08.04.2021

To,
A Kavitha
D/o. V. Arivazhagan
No 14, Mariyammann koil street,
Machery Colony, Madhurantakam (Taluk),
Chengalpattu (Dist)
Cell No. 8072936654

Dear Sir/Madam,

With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of **Staff Nurse** under the following terms & conditions.

You have to strictly work in Shift duties as follows.

Morning	7.45 am - 1.45 pm
Afternoon	1.45 pm - 7.45 pm
Night	7.45 pm to 7.45 am

Failing to follow the above, the offer shall stand cancelled.

Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be Rs. 14,000/month, which will be disbursed on 28th of every calendar month (or) the immediate next working if 28th becomes a closed holiday.

You shall serve a mandatory period of 1 year in this institution, failing which you should compensate with the Terms & Conditions laid down by the Institution.

You are to submit your resignation letter one month advance and must acknowledge by the approving authority.

If you are retained in the institution you will be encouraged to join in PF.

You will be provided 2% increment on completion of year.

LEAVE POLICY:

You are eligible for 12 days Casual Leave & 12 days Earned Leave which will be entitled on completion of one year.

ATTENDANCE POLICY:

You must be punctual to your duty hours. You may be given 2 hours once, Monthly permission. 2 Late attendance will be counted as half day salary.

CODE OF CONDUCT:

You must be neatly dressed and groomed. Jeans Pant, T-shirt for men, leggings, short skirts, sleeveless dresses for female employees is not permitted. During the working hour's unwanted guest are not allowed. No employees are permitted to use mobile phone during their working other than specified by the employer. Once you are appointed Institution manners and discipline must be maintained. You are to submit your joining letter with agreement of the above said matter.

DISCIPLINARY CODE:

Any mischief or misbehavior, indulged in disciplinary action found, you will be liable for suitable disciplinary action as per our hospital policy, which is inclusive of termination at short notice within 24 hours.

JOB RESPONSIBILITY:

It will be entrusted as per the post.


Authorized Signatory

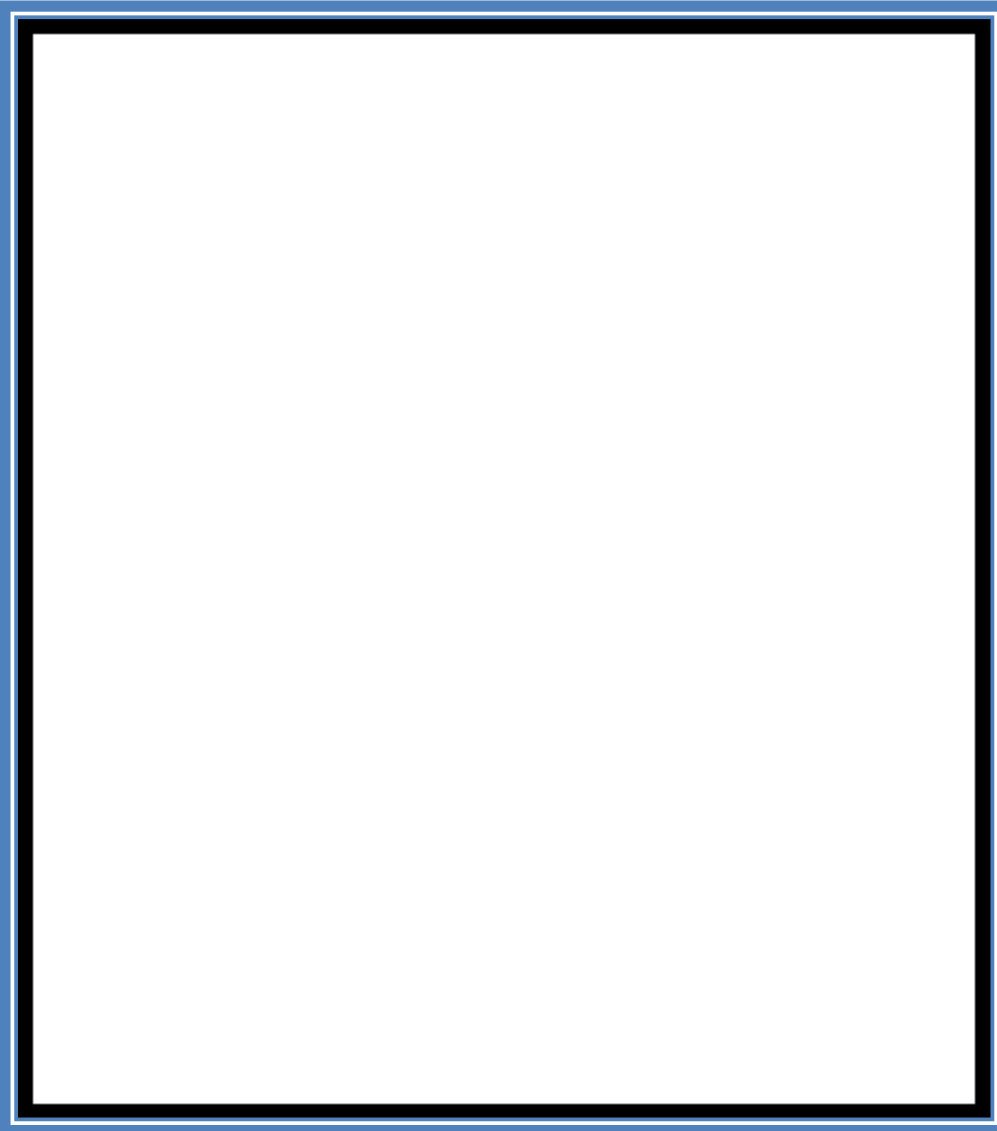
Signature of the Individual



Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484





Karpaga Vinayaga College of Nursing

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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

APPOINTMENT ORDER

199/006/2019

To,
K. Arunda Jothi
D/o S. Kamaraj
No.14, Raja Street,
Mousivakkam Village,
Madaivayavoor Post, Madhurantakam TK
Kanchipuram dist - 603308.
Cell No: 8925122899

Dear Sir/Madam,
With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of Staff Nurse under the following terms & conditions.
You have to strictly work in shift duties as follows.

Morning	8am - 2pm
Afternoon	2pm - 8pm
Night	8pm to 8am

Failing to follow the above, the offer shall stand cancelled.
Shift timings are subject to change at the discretion of the Management for the welfare of the patients.

Your consolidated salary will be Rs. 11,750 / month, which will be disbursed on 5th of every calendar month (or) the immediate next working day becomes a closed holiday.

You shall serve a mandatory period of 1 year in this Institution, failing which you should compensate with the Terms & Conditions laid down by the Institution.

You are to submit your resignation letter one month advance and must acknowledge by the approving authority.

If you are retained in the Institution you will be encouraged to join in PF.

You will be provided 7% increment on completion of year.

LEAVE POLICY:

You are eligible for 12 days Casual Leave & 12 days Earned Leave which will be entitled on completion of one year.

ATTENDANCE POLICY:

You must be punctual in your duty hours. You may be given 2 hours once a Month, permission. Late attendance will be counted as half day salary.

CODE OF CONDUCT:

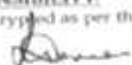
You must be neatly dressed and groomed. Jeans Pant, T-Shirt for men, leggings, Short skirts, shoes, chaps dresses for female employees is not permitted. During the working hours unauthorized guest are not allowed. No employees are permitted to use mobile phone during their working other than specified by the employer. Also you are supposed to maintain Institution manners and discipline must be maintained. You are to submit your joining letter with agreement of the above said matter.

DISCIPLINARY CODE:

Any mischief or misbehavior, indulged in disciplinary action found, you will be liable for suitable disciplinary action as per our hospital policy, which is inclusive of termination at short notice within 24 hours.

JOB RESPONSIBILITY:

It will be entrusted as per the post.


Authorized Signatory


Signature of the Individual



Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



Gleneagles Global Health City
A PARKWAY PARTIAL NURSING

Gleneagles Global Health City
24/1, Chinnakolambakkam, Palayanoor, Madhurantakam, Chennai - 603308, Tamil Nadu
Gleneagles Global Health City
24/1, Chinnakolambakkam, Palayanoor, Madhurantakam, Chennai - 603308, Tamil Nadu
Gleneagles Global Health City
24/1, Chinnakolambakkam, Palayanoor, Madhurantakam, Chennai - 603308, Tamil Nadu

26-May-2019

Mr. Panideepak Salamanraj

Emp. Code: 109379

Private & Confidential

Sub: Confirmation

Dear Panideepak,

Congratulations!

Consequent to the review of your performance during your probation, we have pleasure in informing you that your services are being confirmed as **Staff Nurse - Nursing** with effect from 26-May-2019.

We continue looking forward to your valuable contributions and wish you all the best for a rewarding career with the organization.

All other terms and conditions as detailed in your original appointment letter remain unchanged.

Please sign a copy of this as a token of acceptance of the same.

With best wishes,

Yours Sincerely,

For Gleneagles Global Hospitals,


R. John Sekar

Deputy General Manager - Human Resources

A Unit of Rasindranath GE Medical Associates Pvt. Ltd.
Registered office: Plot No. 439, Chinnakolambakkam, Chennai - 603106, Tamil Nadu, India | CIN: U85110TN1996PTC093106
K A N C H E E P U R A M | C H E N N A I | T A M I L N A D U | I N D I A



Karpaga Vinayaga College of Nursing

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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



EMPLOYEES' STATE INSURANCE CORPORATION COLLEGE OF NURSING

Under Ministry of Labour & Employment, Govt. of India
No. 70, Appareddy Palya, 7th Main, Indiranagar, Bengaluru-560008
(Affiliated to Rajiv Gandhi University of Health Sciences, Bengaluru, Karnataka
& Recognized by Indian Nursing Council, N. Delhi & Karnataka State Nursing Council, Bengaluru.)
Phone no-080-29517959, E-mail ID: principal.oursi@indiranagar.kaf@esic.mca.in

No:532/A/R/32/2019-2020/CON

Date: 01-03-2021

DECLARATION OF RESULTS FOR THE POST OF TUTORS ON ONE YEAR CONTRACT BASIS

The following candidates have been selected by the Selection Board for the post of Tutors on Contract basis in ESIC College of Nursing, Indiranagar, Bengaluru-08 based on the Interviews held on 22nd & 23rd of February, 2021 in Board Room, Third Floor, ESIC College of Nursing, Indiranagar, Bengaluru-08:

Sl. No.	Name of the Officials	Category applied	Category Selected
1	Krishna Kanth Arava	SC	UR
2	Mounesh Badiger	OBC	UR
3	Priyanka Gupta	UR	UR
4	Rohini G.	UR	UR
5	C. Hemakumari	UR	UR
6	Manvi Dadwal	UR	UR
7	K. N. Bhuvaneshwari	OBC	OBC
8	Veena T. R.	OBC	OBC
9	Tallari Sonny	SC	SC
10	V. S. Naveen Kumar	EWS	EWS

NOTE :-

The result is declared provisionally. While every care has been taken in preparing the result, the Principal, ESIC College of Nursing, Indiranagar, Bengaluru, reserves the right to rectify errors/ omissions and cancellation of result if any at later stage.

For further details please refer to the Offer of Appointment letter being sent by post/e-mail.

Sd/-
Principal

डॉ. भारती म. शर्मा, एम. एड.
Dr. Bharti M. Ph.D., MEd
प्रधानाचार्य एवं प्रोफेसर/Principal cum Professor
कृपाशाली, कर्नाटक राज्य प्रतिष्ठान/College of Nursing
इंदिरानगर, बेंगलूरु-560008/Indiranagar, Bangalore-08



Karpaga Vinayaga College of Nursing

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G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

G.S.T. Road, Chinna Kolambakkam, Palayanoor (P.O.) Madhuranthagam (Tk.)
Kanchipuram Dt. - 603 308. Phone : 044 - 2756 5202 / 2759 8484

Date :

Ref No: 008/KVCN/2021

Date: 24.02.2021

Ms.S.Amirthapriyadharshini

Sub: Establishment – Karpaga vinayaga Educational Trust Chengalpet-
Dt.Appointment of Teaching/ Non Teaching staff in Karpaga
vinayaga institute of Medical science and Research Centre- Orders
issued

Ms.S.Amirthapriyadharshini is appointed as **Tutor** in Karpaga Vinayaga
College of Nursing, Chengalpet Dt. Salary will be paid as per the norms and
regulation of the institutions.

You are requested to join with 45 days. You are requested to bring passport
size photographs for our records. The terms of service will be handed over on
reporting duty.

Managing Director
MANAGING DIRECTOR
Karpaga Vinayaga College of Nursing
G.S.T. Road, Chinnakolambakkam,
Palayanoor Post, Madhuranthagam Taluk,
Chengalpattu - 603 308



Karpaga Vinayaga College of Nursing

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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

G.S.T. Road, Chinna Kolambakkam, Palayanoor (P.O.) Madhuranthagam (Tk.)
Kanchipuram Dt. - 603 308. Phone : 044 - 2756 5202 / 2759 8484

Date :

Ref No: 008/KVCN/2021

Date: 24.02.2021

Ms.S.Amirthapriyadharshini

Sub: Establishment – Karpaga vinayaga Educational Trust Chengalpet-
Dt.Appointment of Teaching/ Non Teaching staff in Karpaga
vinayaga institute of Medical science and Research Centre- Orders
issued

Ms.S.Amirthapriyadharshini is appointed as **Tutor** in Karpaga Vinayaga
College of Nursing, Chengalpet Dt. Salary will be paid as per the norms and
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You are requested to join with 45 days. You are requested to bring passport
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reporting duty.

Managing Director
MANAGING DIRECTOR
Karpaga Vinayaga College of Nursing
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Palayanoor Post, Madhuranthagam Taluk,
Chengalpattu - 603 308



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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



KARPAGA VINAYAGA COLLEGE OF NURSING

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G.S.T. Road, Chinnakolambakkam, Palayanoor (P.O.) Madhurantakam (Tk.)
Kancheepuram Dt. - 603 308. Phone : 044 - 2756 5202 / 2759 8484

Date :

Ref No: 007/KVCN/2021

Date: 22.02.2021

Ms.R.Rubini

Sub: Establishment – Karpaga vinayaga Educational Trust Chengalpet-
Appointment of Teaching/ Non Teaching staff in karpaga vinayaga
institute of Medical science and Research Centre- Orders issued

Ms.R.Rubini is appointed as **Tutor** in Karpaga Vinayaga College of
Nursing, Chengalpet. Salary will be paid as per the norms and regulation of the
institutions.

You are requested to join with 45 days. You are requested to bring passport
size photographs for our records. The terms of service will be handed over on
reporting duty.

Managing Director

MANAGING DIRECTOR
Karpaga Vinayaga College of Nursing
G.S.T. Road, Chinnakolambakkam,
Palayanoor Post, Madhurantakam Taluk,
Chengalpattu - 603 308



Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



KARPAGA VINAYAGA COLLEGE OF NURSING

(Recognized by the Indian Nursing Council and Affiliated to the
Tamil Nadu Dr. M.G.R. Medical University, Chennai)
G.S.T. Road, Chinnakolambakkam, Palayanoor (P.O.) Madhurantakam (Tk.)
Kanchipuram Dt. - 603 308. Phone : 044 - 2756 5202 / 2759 8484

Ref No: 005/KVCN/2021

Date: 12.02.2021

Ms.D.Jayapradha

Sub: Establishment – Karpaga vinayaga Educational Trust Chengalpet-
Dt.Appointment of Teaching/ Non Teaching staff in karpaga vinayaga
institute of Medical science and Research Centre- Orders issued

Ms.D.Jayapradha is appointed as **Tutor** in Karpaga Vinayaga College of
Nursing, Chengalpet,Dt. Salary will be paid as per the norms and regulation of the
institutions.

You are requested to join with 45 days. You are requested to bring passport
size photographs for our records. The terms of service will be handed over on
reporting duty.

Managing Director

MANAGING DIRECTOR
Karpaga Vinayaga College of Nursing
G.S.T. Road, Chinnakolambakkam,
Palayanoor Post, Madhurantakam Taluk,
Chengalpattu - 603 308



Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



KARPAGA VINAYAGA COLLEGE OF NURSING

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G.S.T. Road, Chinnakolambakkam, Palayanoor (P.O.) Madhuranthagam (Tk.)
Kancheepuram Dt. - 603 308. Phone : 044 - 2756 5202 / 2759 8484

Ref No: 004/KVCN/2021

Date: 04.02.2021

Ms.K.Janani

Sub: Establishment – Karpaga vinayaga Educational Trust Chengalpet-
DLAppointment of Teaching/ Non Teaching staff in Karpaga
vinayaga institute of Medical science and Research Centre. Orders
issued

Ms.K.Janani is appointed as **Tutor** in Karpaga Vinayaga College of
Nursing, Chengalpet, Dt. Salary will be paid as per the norms and regulation of the
institutions.

You are requested to join with 45 days. You are requested to bring passport
size photographs for our records. The terms of service will be handed over on
reporting duty.

Managing Director

MANAGING DIRECTOR
Karpaga Vinayaga College of
G.S.T. Road, Chinnakolamb-
Palayanoor Post, Madhuranthag-
am - 603 308



Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



KARPAGA VINAYAGA COLLEGE OF NURSING

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Tamil Nadu Dr. M.G.R. Medical University, Chennai)

G.S.T. Road, Chinna Kolambakkam, Palayanoor (P.O.) Madhuranthagam (Tk.)
Kanchipuram DL - 603 308. Phone : 044 - 2756 5202 / 2759 8484

Date :

Ref No: 003/KVCN/2021

Date: 03.02.2021

Ms.M.Anusuya

Sub: Establishment – Karpaga vinayaga Educational Trust Chengalpet-
Dt.Appointment of Teaching/ Non Teaching staff in Karpaga
vinayaga institute of Medical science and Research Centre- Orders
issued

Ms.M.Anusuya is appointed as **Tutor** in Karpaga Vinayaga College of
Nursing, Chengalpet, Dt. Salary will be paid as per the norms and regulation of the
institutions.

You are requested to join with 45 days. You are requested to bring passport
size photographs for our records. The terms of service will be handed over on
reporting duty.

Managing Director

MANAGING DIRECTOR
Karpaga Vinayaga College of Nursing
G.S.T. Road, Chinnakolambakkam,
Palayanoor Post, Madhuranthagam Taluk,
Chengalpattu - 603 308



Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

**KARPAGE VINAYAGA COLLEGE OF NURSING**
(Recognized by the Indian Nursing Council and Affiliated to the
Tamil Nadu Dr. M.G.R. Medical University, Chennai)
G.S.T. Road, Chinnakolambakkam, Palayanoor (P.O.), Madhurantakam (Tk.)
Kancheepuram District - 603308. Phone: 044 - 2756 5202 / 2759 8484

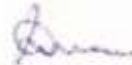
Ref No: 002/KVCN/2021
Date: 29.01.2021

Ms.R.Devisri

Sub: Establishment – Karpaga vinayaga Educational Trust Chengalpet-
Dt.Appointment of Teaching/ Non Teaching staff in Karpaga
vinayaga institute of Medical science and Research Centre- Orders
issued

Ms.R.Devisri is appointed as **Tutor** in Karpaga Vinayaga College of
Nursing, Chengalpet,Dt. Salary will be paid as per the norms and regulation of the
institutions.

You are requested to join with 45 days. You are requested to bring passport
size photographs for our records. The terms of service will be handed over on
reporting duty.


Managing Director
MANAGING DIRECTOR
Karpaga Vinayaga College of Nursing
Road, Chinnakolambakkam,
Post, Madhurantakam Taluk,
Kancheepuram - 603308



Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



KARPAGA VINAYAGA COLLEGE OF NURSING

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G.S.T. Road, Chinnakolambakkam, Palayanoor (P.O.) Madhurantakam (Tk.)
Kancheepuram Dt. - 603 308. Phone : 044 - 2756 5202 / 2759 8484

Ref No: 001/KVCN/2021

Date:

Date: 18.01.2021

Ms.M.Immaculate Nancy

Sub: Establishment - Karpaga vinayaga Educational Trust Chengalpet-
Dt.Appointment of Teaching/ Non Teaching staff in karpaga vinayaga
institute of Medical science and Research Centre- Orders issued

Ms.M.Immaculate Nancy is appointed as **Tutor** in Karpaga Vinayaga
College of Nursing, Chengalpet,Dt. Salary will be paid as per the norms and
regulation of the institutions.

You are requested to join with 45 days. You are requested to bring passport
size photographs for our records. The terms of service will be handed over on
reporting duty.

Managing Director

MANAGING DIRECTOR
Karpaga Vinayaga College of
G.S.T. Road, Chinnakolambakkam,
Palayanoor Post, Madhurantakam,
Chengalpattu - 603 308



Karpaga Vinayaga College of Nursing

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G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



KARPAGA VINAYAGA COLLEGE OF NURSING

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G.S.T. Road, Chinna Kolambakkam, Palayanoor (P.O.) Madhuranthagam (Tk.)
Kanchipuram Dt. - 603 308. Phone : 044 - 2756 5202 / 2759 8484

Ref No: 001/KVCN/2020

Date :

Date: 09.12.2020

Ms.J.Merlinpreetha

Sub: Establishment - Karpaga vinayaga Educational Trust Chengalpet-
Dt.Appointment of Teaching/ Non Teaching staff in Karpaga
vinayaga institute of Medical science and Research Centre- Orders
issued

Ms.J.Merlinpreetha is appointed as Tutor in Karpaga Vinayaga College of
Nursing Chengalpet Dt. Salary will be paid as per the norms and regulation of the
institutions.

You are requested to join with 45 days. You are requested to bring passport
size photographs for our records. The terms of service will be handed over on
reporting duty.

Managing Director

MANAGING DIR:
Karpaga Vinayaga College
G.S.T. Road, Chinnakolambakkam
Palayanoor Post, Madhuranthagam
Chengalpattu - 603 308



Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

 **KARPAGA VINAYAGA COLLEGE OF NURSING**
G.S.T Road, Chinnakolambakkam, Palayanoor Post,
Madhurantakam, Taluk, Kancheepuram District-603308
Phone Nos: 27565202, 27598484

APPPOINTMENT ORDER

To: _____
From: _____
Date: _____

Subject: _____

Dear Sir / Madam:

It is reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of **Staff Nurse** under the following terms & conditions.

You have to strictly work in Shift duties as follows:

Shift	Time
Morning	7.45 am - 1.45 pm
Afternoon	1.45 pm - 7.45 pm
Night	7.45 pm - 7.45 am

Failing to follow the above, the offer shall stand cancelled.

Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be **Rs. 14,000/month**, which will be distributed on 5th of every calendar month (on the month when next working if 5th becomes a closed holiday).

You shall serve a mandatory period of 1 year in this Institution, during which you should compensate with the Terms & Conditions laid down by the Institution.

You are to submit your resignation letter one month advance and must acknowledge by the approving authority.

If you are refused in the Institution you will be encouraged to put in 77.

You will be provided 7% increment on completion of year.

LEAVE POLICY:
You are eligible for 12 days Casual Leave & 12 days Earned Leave which will be entitled on completion of one year.

ATTENDANCE POLICY:
You must be punctual to your duty hours. You may be given 2 hours grace. Monthly maximum 3 late attendance will be counted as half day salary.

CODE OF CONDUCT:
You must be neatly dressed and groomed. Jeans Pant, T-Shirt for men, leggings, Short skirts, sleeveless dresses for female employees is not permitted. During the working hour a uninvited guest are not allowed. No employees are permitted to use mobile phone during their working other than specified by the employer. Once you are appointed Institution manners and discipline must be maintained. You are to submit your joining letter with agreement on the above said matter.

DISCIPLINARY CODE:
Any misconduct or misbehavior, indulged in disciplinary action found, you will be liable for suitable disciplinary action as per our hospital policy, which is on basis of termination at short notice within 24 hours.

JOB RESPONSIBILITY:
It will be entrusted as per the post.


Authorized Signatory


Signature of the Individual



Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

KARPAGA VINAYAGA INSTITUTE OF HEALTH SCIENCES & RESEARCH CENTRE
G.S.T Road, Chinnakolambakkam, Palayanoor (P.O),
Madhurantakam (Tk.), Kancheepuram District, Tamil Nadu
Phone: 044-2756 5202, 2759 8484

APPOINTMENT ORDER

16.12.2020

To: Mr. K. K. K. K.
No. 10, 47, Kancheepuram Road, Kancheepuram,
Kancheepuram (Tk.), Kancheepuram District,
Kancheepuram (Tk.)
Cell No: 9790028886

Dear Sir / Madam:

With reference to your personal application and the interview held with me, we have great pleasure in selecting you for the post of **Staff Nurse** under the following terms & conditions.

You have to do the work in shift duties as follows:

Morning	7.45 am to 1.45 pm
Afternoon	1.45 pm to 4.45 pm
Night	7.45 pm to 7.45 am

Failing to follow the above, the offer shall stand cancelled.

Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be **Rs.15,750/month**, which will be disbursed on 5th of every calendar month, along with the immediate next working day 5th of every calendar month.

You shall serve a mandatory period of 1 year in this institution, failing which you should compensate with the losses & conditions laid down by the Institution.

You are to submit your resignation letter one month advance and must acknowledge by the approving authorities.

If you are retained in the Institution you will be encouraged to join in it.

You will be provided 7% increment on completion of year.

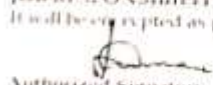
LEAVE POLICY:
You are eligible for 12 days Casual Leave & 12 days Earned Leave which will be entitled on completion of one year.

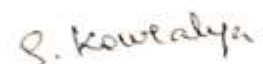
ATTENDANCE POLICY:
You must be punctual to your duty hours. You may be given 5 hours once. Monthly permission 24 hrs attendance will be counted as full day salary.

CODE OF CONDUCT:
You must be neatly dressed and groomed. Jeans, Pant, T-Shirt for men, leggings, Short skirts, sleeveless dresses for female employees is not permitted. During the working hours unwanted guest are not allowed. No employees are permitted to use mobile phone during their working other than specified by the employer. Once you are appointed, Institution manners and discipline must be maintained. You are to submit your joining letter with agreement of the above said matter.

DISCIPLINARY CODE:
Any misbehavior or misdeed indulged in disciplinary action found, you will be liable for suitable disciplinary action as per our hospital policy, which is inclusive of termination at short notice within 24 hours.

JOB RESPONSIBILITY:
It will be accepted as per the post.

Authorized Signatory: 

Signature of the Individual: 



Karpaga Vinayaga College of Nursing

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G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE
G.S.T.Road Chinnakolambakkam, Palayanoor Post,
Madhurantakam Taluk, Kancheepuram District-603 308
Phone:044-27565195,27566050

APPOINTMENT ORDER

16.10.2020

To,
T. Nandhini
D/o K.V. Elumalai
N.8, Mettu Street,
Malaipalayam Village,
Marunguzhi Post, Madhurantakam Taluk,
Chengalpattu dist - 603303.
Cell No: 8056373738

Dear Sir / Madam,

With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of Staff Nurse under the following terms & conditions.

You have to strictly work in Shift duties as follows.

Morning	8am - 2pm
Afternoon	2pm - 8pm
Night	8pm to 8am

Failing to follow the above, the offer shall stand cancelled.

Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be 15000 /month, which will be disbursed on 5th of every calendar month (or) the immediate next working if 5th becomes a closed holiday

You shall serve a mandatory period of 1 year in this Institution, failing which you should compensate with the Terms & Conditions laid down by the Institution.

You are to submit your resignation letter one month advance and must acknowledge by the approving authority.

If you are retained in the Institution you will be encouraged to join in PF.

You will be provided 7% increment on completion of year.

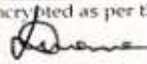
LEAVE POLICY:
You are eligible for 12 days Casual Leave & 12 days Earned Leave which will be entitled on completion of one year

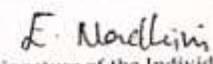
ATTENDANCE POLICY:
You must be punctual to your duty hours. You may be given 2 hours once, Monthly permission. 2 Late attendance will be counted as half day salary.

CODE OF CONDUCT:
You must be neatly dressed and groomed. Jeans Pant, T-Shirt for men, leggings, Short shirts, sleeveless dresses for female employees is not permitted. During the working hour's unwanted guest are not allowed. No employees are permitted to use mobile phone during their working other than specified by the employer. Once you are appointed Institution manners and discipline must be maintained. You are to submit your joining letter with agreement of the above said matter.

DISCIPLINARY CODE:
Any mischief or misbehavior, indulged in disciplinary action found, you will be liable for suitable disciplinary action as per our hospital policy, which is inclusive of termination at short notice within 24 hours.

JOB RESPONSIBILITY:
It will be encrypted as per the post.


Authorized Signatory


Signature of the Individual



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 KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE
G.S.T Road Chinnakolambakkam, Palayanoor Post,
Madhurantakam Taluk, Kancheepuram District-603308
Phone 044-27565195, 275660150

APPOINTMENT ORDER

04.04.2021

To,
E. Nireetha
D/o. C. Elayarajulu
No 2/46, West Street, Mattigalurichi (Village),
Eravipattanam (Post), Ulundurpet (Post),
Kallakurichi (Taluk & Dist) - 606207
Cell No: 9885218704

Dear Sir/Madam:

With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of Staff Nurse under the following terms & conditions.

You have to strictly work in Shift duties as follows.

Morning	7.45 am - 1.45 pm
Afternoon	1.45 pm - 7.45 pm
Night	7.45 pm to 7.45 am

Failing to follow the above, the offer shall stand cancelled.
Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be Rs. 14,000/month, which will be disbursed on 5th of every calendar month (or) the immediate next working if 5th becomes a closed holiday.

You shall serve a mandatory period of 1 year in this Institution, failing which you should compensate with the Terms & Conditions laid down by the Institution.

You are to submit your resignation letter one month advance and must acknowledge by the approving authority.

If you are retained in the Institution you will be encouraged to join in PF.

You will be provided 7% increment on completion of year.

LEAVE POLICY:
You are eligible for 12 days Casual Leave & 12 days Earned Leave which will be entitled on completion of one year.

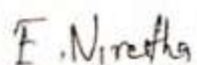
ATTENDANCE POLICY:
You must be punctual to your duty hours. You may be given 2 hours once. Monthly permission 2 Late attendance will be counted as half day salary.

CODE OF CONDUCT:
You must be neatly dressed and groomed. Jeans Pant, T-Shirt for men, leggings, Short skirts, sleeveless dresses for female employees is not permitted. During the working hour's unwanted guest are not allowed. No employees are permitted to use mobile phone during their working other than specified by the employer. Once you are appointed Institution manners and discipline must be maintained. You are to submit your joining letter with agreement of the above said matter.

DISCIPLINARY CODE:
Any mischief or misbehavior, indulged in disciplinary action found, you will be liable for suitable disciplinary action as per our hospital policy, which is inclusive of termination at short notice within 24 hours.

JOB RESPONSIBILITY:
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Authorized Signatory


Signature of the Individual



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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

 **KARPAGE VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE**
G.S.T.Road Chinnakolambakkam, Palayanoor Post,
Madhurantakam Taluk, Kancheepuram District-603 308
Phone:044-27565195,27566050

APPOINTMENT ORDER

08.04.2021

To,
R Dayana
D/o. N. Ramesh
No.40, Cross Street, Kalur Village & Post,
Kalasayakkam (Taluk),
Thiruvannamalai (Dist) - 606751
Cell No. 9080779266

Dear Sir/Madam,
With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of Staff Nurse under the following terms & conditions.
You have to strictly work in Shift duties as follows.

Morning	7.45 am - 1.45 pm
Afternoon	1.45 pm - 7.45 pm
Night	7.45 pm to 7.45 am

Failing to follow the above, the offer shall stand cancelled.
Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be Rs. 14,000/month, which will be disbursed on 5th of every calendar month (or) the immediate next working if 5th becomes a closed holiday.

You shall serve a mandatory period of 1 year in this institution, failing which you should compensate with the Terms & Conditions laid down by the Institution.
You are to submit your resignation letter one month advance and must acknowledge by the approving authority.

If you are retained in the Institution you will be encouraged to join in PE.

You will be provided 7% increment on completion of year.

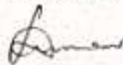
LEAVE POLICY:
You are eligible for 12 days Casual Leave & 12 days Earned Leave which will be entitled on completion of one year.

ATTENDANCE POLICY:
You must be punctual to your duty hours. You may be given 2 hours once, Monthly permission. 2 Late attendance will be counted as half day salary.

CODE OF CONDUCT:
You must be neatly dressed and groomed. Jeans Pant, T-Shirt for men, leggings, Short skirts, sleeveless dresses for female employees is not permitted. During the working hour's unwanted guest are not allowed. No employees are permitted to use mobile phone during their working other than specified by the employer. Once you are appointed Institution manners and discipline must be maintained. You are to submit your joining letter with agreement of the above said matter.

DISCIPLINARY CODE:
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Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

JOINING LETTER

From

Date : 1/11/19

NAME : MT. VANMATHI
DOB : 25.5.1996
FATHER NAME : B. MURUGIAN
PAN CARD NO : AYCPV2993G1
AADHER NO : 79973337 9739
MOBILE NO : 9789992055
BLOOD GROUP : O POSITIVE
INDIAN BANK A/C NO. :
ADDRESS : NO. 24 HIGH WARE ROAD
KINAR VILLAGE & POST
KARUNGUZH I
603303

To

The Managing Trustee
Karpaga Vinayaga Hospital,
G.S.T. Road,
Chinnakolambakkam,
Palayanoor (P.O)
Maduranthagam (TK)
Kanchipuram District.

Sir,

Sub: Joining Report - Submitted - Reg.sda

Ref: Appointment Order dt.

I submit that, I Join duty on 1/11/19 F.N for the post of STAFF NURSE

I will abide by the rules & regulations of this institution.

Thanking You,

Yours faithfully,

(MT. VANMATHI)

ML
01/11/19



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G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE
G.S.T.Road Chinnakolambakkam, Palayanoor Post,
Madhurantakam Taluk, Kancheepuram District-603 308
Phone:044-27565195,27566050

APPOINTMENT ORDER

08.04.2021

To,
Jayasurya J
D/o . S.Jayakumar
No.11, Ovaiyur Street
Palamathur Village,
Madhurantakam,
Kancheepuram - 603 111.

Dear Sir/Madam,
With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of **Staff Nurse** under the following terms & conditions.

You have to strictly work in Shift duties as follows.

Morning	7.45 am - 1.45 pm
Afternoon	1.45 pm - 7.45 pm
Night	7.45 pm to 7.45 am

Failing to follow the above, the offer shall stand cancelled.

Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be **Rs. 15,000 /-month**, which will be disbursed on 5th of every calendar month (or) the immediate next working if 5th becomes a closed holiday.

You shall serve a mandatory period of 1 year in this Institution, failing which you should compensate with the Terms & Conditions laid down by the Institution.

You are to submit your resignation letter one month advance and must acknowledge by the approving authority.

If you are retained in the Institution you will be encouraged to join in PF.

You will be provided 7% increment on completion of year.

LEAVE POLICY:

You are eligible for 12 days Casual Leave & 12 days Earned Leave which will be entitled on completion of one year.

ATTENDANCE POLICY:

You must be punctual to your duty hours. You may be given 2 hours once, Monthly permission. 2 Late attendance will be counted as half day salary.

CODE OF CONDUCT:

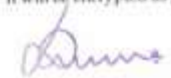
You must be neatly dressed and groomed. Jeans Pant, T-Shirt for men, leggings, Short skirts, sleeveless dresses for female employees is not permitted. During the working hour's unwanted guest are not allowed. No employees are permitted to use mobile phone during their working other than specified by the employer. Once you are appointed Institution manners and discipline must be maintained. You are to submit your joining letter with agreement of the above said matter.

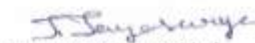
DISCIPLINARY CODE:

Any mischief or misbehavior, indulged in disciplinary action forum, you will be liable for suitable disciplinary action as per our hospital policy, which is inclusive of termination at short notice within 24 hours.

JOB RESPONSIBILITY:

It will be encrypted as per the post.


Authorized Signatory


Signature of the Individual



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KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE
G.S.T.Road Chinnakolambakkam, Palayanoor Post,
Madhurantakam Taluk, Kanchipuram District-603 308
Phone:044-27565193,27566050

APPOINTMENT ORDER

08.04.2021

To,
Vignesh.K
D/o , R.Karthikeyan
No.13/50, Chinnakolambakkam
Kalaipattur Karunathi Street,
Chengalpattu, Kancheepuram Dist.

Dear Sir/Madam,

With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of **Staff Nurse** under the following terms & conditions.

You have to strictly work in Shift duties as follows.

Morning	7.45 am - 1.45 pm
Afternoon	1.45 pm - 7.45 pm
Night	7.45 pm to 7.45 am

Failing to follow the above, the offer shall stand cancelled.

Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be **Rs. 15,000 /-month**, which will be disbursed on 5th of every calendar month (or) the immediate next working if 5th becomes a closed holiday.

You shall serve a mandatory period of 1 year in this Institution, failing which you should compensate with the Terms & Conditions laid down by the Institution.

You are to submit your resignation letter one month advance and must acknowledge by the approving authority.

If you are retained in the Institution you will be encouraged to join in PF.

You will be provided 7% increment on completion of year.

LEAVE POLICY:

You are eligible for 12 days Casual Leave & 12 days Earned Leave which will be entitled on completion of one year.

ATTENDANCE POLICY:

You must be punctual to your duty hours. You may be given 2 hours once. Monthly permission. 2 Late attendance will be counted as half day salary.

CODE OF CONDUCT:

You must be neatly dressed and groomed. Jeans Pant, T-Shirt for men, leggings, Short shirts, sleeveless dresses for female employees is not permitted. During the working hour's unwanted guest are not allowed. No employees are permitted to use mobile phone during their working other than specified by the employer. Once you are appointed Institution manners and discipline must be maintained. You are to submit your joining letter with agreement of the above said matter.

DISCIPLINARY CODE:

Any mischief or misbehavior, indulged in disciplinary action found, you will be liable for suitable disciplinary action as per our hospital policy, which is inclusive of termination at short notice within 24 hours.

JOB RESPONSIBILITY:

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Signature of the Individual



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KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE
G.S.T.Road Chinnakolambakkam, Palayanoor Post,
Madhurantakam Taluk, Kancheepuram District-603 308
Phone:044-27565195,27566050

APPOINTMENT ORDER

10.12.2019

To,
Padmapriya - P
D/o, P.Murugesan
No.16/1, Kalakattai Street,
Perumbakkam Village,
Mugundagiri, Cheyyur,
Kancheepuram - 603 309.

Dear Sir/Madam,

With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of **Staff Nurse** under the following terms & conditions.

You have to strictly work in Shift duties as follows.

Morning	7.45 am - 1.45 pm
Afternoon	1.45 pm - 7.45 pm
Night	7.45 pm to 7.45 am

Failing to follow the above, the offer shall stand cancelled.

Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be Rs. 15,000/-month, which will be disbursed on 5th of every calendar month (or) the immediate next working if 5th becomes a closed holiday.

You shall serve a mandatory period of 1 year in this institution, failing which you should compensate with the Terms & Conditions laid down by the Institution.

You are to submit your resignation letter one month advance and must acknowledge by the approving authority.

If you are retained in the institution you will be encouraged to join in PF.

You will be provided 7% increment on completion of year.

LEAVE POLICY:

You are eligible for 12 days Casual Leave & 12 days Earned Leave which will be entitled on completion of one year.

ATTENDANCE POLICY:

You must be punctual to your duty hours. You may be given 2 hours once, Monthly permission. 2 Late attendance will be counted as half day salary.

CODE OF CONDUCT:

You must be neatly dressed and groomed. Jeans Pant, T-Shirt for men, leggings, Short skirts, sleeveless dresses for female employees is not permitted. During the working hour's unwanted guest are not allowed. No employees are permitted to use mobile phone during their working other than specified by the employer. Once you are appointed Institution manners and discipline must be maintained. You are to submit your joining letter with agreement of the above said matter.

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JOB RESPONSIBILITY:

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Signature of the Individual



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KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE
G.S.T.Road Chinna Kolambakkam, Palayanoor Post,
Madhuranthagam Taluk, Kanchipuram District-603 308
Phone:044-27565195,27566050

APPOINTMENT ORDER

08.04.2021

To,
Pavithra.G
D/o, K.Gunasekaran
No.1/60, Rajaji Street,
Oragadam, Muthur,
Kancheepuram - 602105.

Dear Sir/Madam,
With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of **Staff Nurse** under the following terms & conditions.
You have to strictly work in Shift duties as follows.

Morning	7.45 am - 1.45 pm
Afternoon	1.45 pm - 7.45 pm
Night	7.45 pm to 7.45 am

Failing to follow the above, the offer shall stand cancelled.

Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be Rs. 15,000/-month, which will be disbursed on 5th of every calendar month (or) the immediate next working if 5th becomes a closed holiday.

You shall serve a mandatory period of 1 year in this Institution, failing which you should compensate with the Terms & Conditions laid down by the Institution.

You are to submit your resignation letter one month advance and must acknowledge by the approving authority.

If you are retained in the Institution you will be encouraged to join in PF.

You will be provided 7% increment on completion of year.

LEAVE POLICY:

You are eligible for 12 days Casual Leave & 12 days Earned Leave which will be entitled on completion of one year.

ATTENDANCE POLICY:

You must be punctual to your duty hours. You may be given 2 hours once, Monthly permission. 2 Late attendance will be counted as half day salary.

CODE OF CONDUCT:

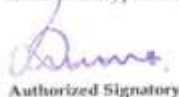
You must be neatly dressed and groomed. Jeans Pant, T-Shirt for men, leggings, Short shirts, sleeveless dresses for female employees is not permitted. During the working hour's unwanted guest are not allowed. No employees are permitted to use mobile phone during their working other than specified by the employer. Once you are appointed Institution manners and discipline must be maintained. You are to submit your joining letter with agreement of the above said matter.

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Any mischief or misbehavior, indulged in disciplinary action found, you will be liable for suitable disciplinary action as per our hospital policy, which is inclusive of termination at short notice within 24 hours.

JOB RESPONSIBILITY:

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G.S.T.Road Chinn Kolambakkam, Palayanoor Post,
Madhuranthagam Taluk, Kanchipuram District-603 308
Phone:044-27565195,27566050

APPOINTMENT ORDER

08.04.2021

To,
Poornima.B
D/o,Balasubramanian
No.34/78, Pillaiyar Koil Street,
Kamachiyamman Pettai,
Gudiyatham, Vellore Dist.

Dear Sir/Madam,
With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of **Staff Nurse** under the following terms & conditions.
You have to strictly work in Shift duties as follows.

Morning	7.45 am - 1.45 pm
Afternoon	1.45 pm - 7.45 pm
Night	7.45 pm to 7.45 am

Failing to follow the above, the offer shall stand cancelled.
Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be Rs. 15,000/-month, which will be disbursed on 5th of every calendar month (or) the immediate next working if 5th becomes a closed holiday.

You shall serve a mandatory period of 1 year in this Institution, failing which you should compensate with the Terms & Conditions laid down by the Institution.
You are to submit your resignation letter one month advance and must acknowledge by the approving authority.

If you are retained in the Institution you will be encouraged to join in PF.

You will be provided 7% increment on completion of year.

LEAVE POLICY:

You are eligible for 12 days Casual Leave & 12 days Earned Leave which will be entitled on completion of one year.

ATTENDANCE POLICY:

You must be punctual to your duty hours. You may be given 2 hours once, Monthly permission. 2 Late attendance will be counted as half day salary.

CODE OF CONDUCT:

You must be neatly dressed and groomed. Jeans Pant, T-Shirt for men, leggings, Short skirts, sleeveless dresses for female employees is not permitted. During the working hour's unwanted guest are not allowed. No employees are permitted to use mobile phone during their working other than specified by the employer. Once you are appointed Institution manners and discipline must be maintained. You are to submit your joining letter with agreement of the above said matter.

DISCIPLINARY CODE:

Any mischief or misbehavior, indulged in disciplinary action found, you will be liable for suitable disciplinary action as per our hospital policy, which is inclusive of termination at short notice within 24 hours.

JOB RESPONSIBILITY:

It will be encrypted as per the post.

Authorized Signatory

Signature of the Individual



Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE
G.S.T.Road Chinnakolambakkam, Palayanoor Post,
Madhurantakam Taluk, Kancheepuram District-603 308
Phone:044-27565195,27566050

APPOINTMENT ORDER

18.12.2019

To,
K.Dheya
D/o, M.Kumar
No.21/119, Mariyammann Koil Street,
Pannaiyur Post, Cheyyur,
Kancheepuram Dist - 603 304.

Dear Sir/Madam,

With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of Staff Nurse under the following terms & conditions.

You have to strictly work in Shift duties as follows.

Morning	7.45 am - 1.45 pm
Afternoon	1.45 pm - 7.45 pm
Night	7.45 pm to 7.45 am

Failing to follow the above, the offer shall stand cancelled.

Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be Rs. 15,000/-month, which will be disbursed on 5th of every calendar month (or) the immediate next working if 5th becomes a closed holiday.

You shall serve a mandatory period of 1 year in this Institution, failing which you should compensate with the Terms & Conditions laid down by the Institution.

You are to submit your resignation letter one month advance and must acknowledge by the approving authority.

If you are retained in the Institution you will be encouraged to join in PF.

You will be provided 7% increment on completion of year.

LEAVE POLICY:

You are eligible for 12 days Casual Leave & 12 days Earned Leave which will be entitled on completion of one year.

ATTENDANCE POLICY:

You must be punctual to your duty hours. You may be given 2 hours once, Monthly permission. 2 Late attendances will be counted as half day salary.

CODE OF CONDUCT:

You must be neatly dressed and groomed. Jeans Pant, T-Shirt for men, leggings, Short skirts, sleeveless dresses for female employees is not permitted. During the working hour's unwanted guest are not allowed. No employees are permitted to use mobile phone during their working other than specified by the employer. Once you are appointed Institution manners and discipline must be maintained. You are to submit your joining letter with agreement of the above said matter.

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APPOINTMENT ORDER

08.04.2021

To,
Sivapriya.P
D/o, Pushpuraaj
3/151, Periyakanniyampattu Street,
Ne.Kudiyankuppam,
Nattampalli,
Vellore Dist.

Dear Sir/Madam,

With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of Staff Nurse under the following terms & conditions.

You have to strictly work in Shift duties as follows.

Morning	7.45 am - 1.45 pm
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Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be Rs. 15,000/-month, which will be disbursed on 5th of every calendar month (or) the immediate next working if 5th becomes a closed holiday.

You shall serve a mandatory period of 1 year in this Institution, failing which you should compensate with the Terms & Conditions laid down by the Institution.
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If you are retained in the Institution you will be encouraged to join in PP.

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LEAVE POLICY:

You are eligible for 12 days Casual Leave & 12 days Earned Leave which will be entitled on completion of one year.

ATTENDANCE POLICY:

You must be punctual to your duty hours. You may be given 2 hours once, Monthly permission. 2 Late attendance will be counted as half day salary.

CODE OF CONDUCT:

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P. Sivapriya
Signature of the Individual



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APPOINTMENT ORDER

08.04.2020

To,
Kaviya M
D/o, D.Mariyappan
No.35/53, 1st Street
North Cheyyur,
Kancheepuram.

Dear Sir/Madam,

With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of **Staff Nurse** under the following terms & conditions.

You have to strictly work in shift duties as follows.

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Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be **Rs. 15,000/-** month, which will be disbursed on 5th of every calendar month (or) the immediate next working if 5th becomes a closed holiday.

You shall serve a mandatory period of 1 year in this institution, failing which you should compensate with the Terms & Conditions laid down by the Institution.

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Phone:044-27565195,27566050

APPOINTMENT ORDER

10.12.2019

To,
Kanimozhi
D/o . S.K.Vengadesan
No.Mariyamman Koil Street,
Salai Arugavur, Madam Post

Dear Sir/Madam,

With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of **Staff Nurse** under the following terms & conditions.

You have to strictly work in Shift duties as follows.

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Madhurantakam Taluk, Kancheepuram District-603 308
Phone:044-27565195,27566050

APPOINTMENT ORDER

10.12.2019

To,
Seetha.S
D/o . K.Srinivasan
No.40/11, Kudaiyasar Street,
Cheyyur Post & Taluk,
Kancheepuram - 603 302.

Dear Sir/Madam,

With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of Staff Nurse under the following terms & conditions.
You have to strictly work in Shift duties as follows.

Morning	7.45 am - 1.45 pm
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ATTENDANCE POLICY:

You must be punctual to your duty hours. You may be given 2 hours once, Monthly permission. 2 Late attendance will be counted as half day salary.

CODE OF CONDUCT:

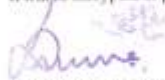
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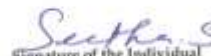
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Signature of the Individual



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Madhurantakam Taluk, Kancheepuram District-603 308
Phone:044-27565195,27566050

APPOINTMENT ORDER

10.12.2019

To,
Yasmin Banu, A
D/o, S. Andraw Basha
No.8/158, Karapura Chettikulam Street,
Chengalpattu - 603 002.

Dear Sir/Madam,

With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of Staff Nurse under the following terms & conditions.

You have to strictly work in Shift duties as follows,

Morning	7.45 am - 1.45 pm
Afternoon	1.45 pm - 7.45 pm
Night	7.45 pm to 7.45 am

Failing to follow the above, the offer shall stand cancelled.

Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be Rs. 15,000/-month, which will be disbursed on 5th of every calendar month (or) the immediate next working if 5th becomes a closed holiday.

You shall serve a mandatory period of 1 year in this Institution, failing which you should compensate with the Terms & Conditions laid down by the Institution.

You are to submit your resignation letter one month advance and must acknowledge by the approving authority.

If you are retained in the Institution you will be encouraged to join in PF.

You will be provided 7% increment on completion of year.

LEAVE POLICY:

You are eligible for 12 days Casual Leave & 12 days Earned Leave which will be entitled on completion of one year.

ATTENDANCE POLICY:

You must be punctual to your duty hours. You may be given 2 hours once, Monthly permission. 2 Late attendance will be counted as half day salary.

CODE OF CONDUCT:

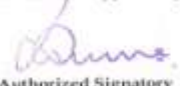
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Phone:044-27565195,27566050

APPOINTMENT ORDER

10.12.2019

To,
Vinothini,V
D/o . Panneeselvam
No.208/4, Melamalyur, Kamaraj Nagar,
CMC Opposite, 4th Nagar, Melamalyur
Chengalpattu, Kancheepuram.

Dear Sir / Madam,

With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of **Staff Nurse** under the following terms & conditions.

You have to strictly work in Shift duties as follows.

Morning	7.45 am - 1.45 pm
Afternoon	1.45 pm - 7.45 pm
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Failing to follow the above, the offer shall stand cancelled.

Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be Rs. 15,000/-month, which will be disbursed on 5th of every calendar month (or) the immediate next working if 5th becomes a closed holiday.

You shall serve a mandatory period of 1 year in this Institution, failing which you should compensate with the Terms & Conditions laid down by the Institution.

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Phone:044-27565195,27566050

APPOINTMENT ORDER

10.12.2019

To,
Priyadharshini K
D/o . E.Kolanathan
No.1/37, Main Road, Kalani Mandapam
R.N.Kandigai
Uthiramerur.

Dear Sir/Madam,

With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of **Staff Nurse** under the following terms & conditions.

You have to strictly work in Shift duties as follows:

Morning	7.45 am - 1.45 pm
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Failing to follow the above, the offer shall stand cancelled.

Shift timings are subject to change at the discretion of the Management, for the welfare of the patients.

Your consolidated salary will be Rs. 15,000/-month, which will be disbursed on 5th of every calendar month (or) the immediate next working if 5th becomes a closed holiday.

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Madhuranthagam Taluk, Kanchipuram District-603 308
Phone:044-27565195,27566050

APPOINTMENT ORDER

10.12.2019

To,
Mahalakshmi.R
D/o , Ramesh.K
No.1/514, Mariyamman Koil Street,
Kendracheri Village, Gurukulam,
Madhuranthagam, Kanchipuram - 603 306.

Dear Sir/Madam,
With reference to your personal application and the interview had with us, we have great pleasure in selecting you for the post of **Staff Nurse** under the following terms & conditions.
You have to strictly work in Shift duties as follows.

Morning	7.45 am - 1.45 pm
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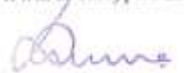
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G.S.T. Road, Chinna Kolambakkam, Palayanoor (P.O.) Madhuranthagam (Tk.)
Kanchipuram Dt. - 603 308. Phone : 044 - 2756 5202 / 2759 8484

Ref No: 001/KVCN/2017

Date:

Date: 11.12.2017

Mrs.D.Mayakutty

Sub: Establishment – Karpaga vinayaga Educational Trust Kancheepuram
Dt.-Appointment of Teaching/ Non Teaching staff in Karpaga
vinayaga institute of Medical science and Research Centre- Orders
issued

Mrs.D.Mayakutty is appointed as Assistant Professor in the Department
of Child health nursing in Karpaga Vinayaga College of Nursing, Kancheepuram.
Dt. Salary will be paid as per the norms and regulation of the institutions.

You are requested to join with 45 days. You are requested to bring passport
size photographs for our records. The terms of service will be handed over on
reporting duty.

Managing Director

MANAGING DIRECTOR
Karpaga Vinayaga College of Nursing
G.S.T. Road, Chinnakolambakkam,
Palayanoor Post, Madhuranthagam (Tk.)
Chengalpattu - 603 308

PRINCIPAL

Karpaga Vinayaga College of Nursing
G.S.T. Road, Chinna Kolambakkam,
Madhuranthagam.