



Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484



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07.01.2021

MINUTES OF MEETING

The maintenance committee meeting was held on 07.01.2021 at 2.30 pm in Conference Hall, Karpaga Vinayaga College of nursing.

Dr.T.Komalavalli, Principal/ Chairperson welcomed the gathering.

A previous minute of meeting was read out. Action taken report was discussed.

Agenda:

- 1.To review Subscription of journals and e-consortium .
- 2.To discuss about the building maintenance

Agenda:1. To review Subscription of journals and e-consortium .

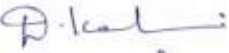
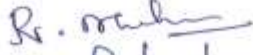
Dr.S.Punitha Josephine discussed about the subscription of journals and e-consortium payment to The Tamilnadu Dr.M.G.R Medical University

Agenda: 2.To discuss about the building maintenance

Mr.N.Padmanaban (Incharge of Building Maintenance) discussed about the college building white washing and maintenance of the campus forwarded to the managing director.

The meeting adjourned with vote of thanks by Mrs.D.Kalaimani professor Karpaga Vinayaga College of Nursing.

Signature of the Committee Members







PRINCIPAL
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Karpaga Vinayaga College of Nursing,
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04.04.2019

MINUTES OF MEETING

The Maintenance committee meeting was held on 04.04.2019 at 2.30 pm in Conference Hall, Karpaga Vinayaga College of Nursing.

Dr.T.Komalavalli, Principal/Chairperson welcomed the gathering. A previous minute of meeting was readout. Action taken report was discussed.

Agenda:

1. To discuss about the enhancement of the library books.
2. To discuss about Installation of biometric device in the nursing college.
3. To review about damaged items in the college.

S.NO	NAME	DESIGNATION	POSITION
1.	Dr.T.Komalavalli	Principal	Chair person
2.	Dr.Punitha Josephine	Vice principal	Secretary
3.	Mrs.D.Kalaimani	Professor	Member
4.	Mrs.R.Mohana	Asso.Professor	Member
5.	Mr.M.Sasikumar	Librarian	Member
6.	Mr.N.Padmanaban	Civil engineer	Member
7.	Mr.C. Ezhil	Physical director	Member
8.	Mr.R.Santha kumar	Network officer	Member

Agenda: 1 To discuss about the enhancement of the library books.



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Mr.Sasikumar librarian recommended to buy new edition for all the departments, binding of old books, discussed and forwarded.

Agenda: 2 To discuss about Installation of biometric device in the nursing college.

Dr.T.Komalavalli chairperson &vice principal &members decided to have biometric device in the nursing college& this requisition is forwarded to managing director.

Agenda: 3 To review about damaged items in the college.

All the committee members discussed about condemned items in laboratory and informed to the consent department.

The meeting concluded with vote of thanks by Mrs.R.Mohana Asso.Professor, Karpaga Vinayaga College of Nursing.

Signature of the Committee Members

D. L. K.
B. roach
C. P. K.
R. S.
C. P. K.

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12.04.18

MINUTES OF MEETING

The maintenance committee meeting was held on 12.04.18 at 2.30 pm in Conference Hall, Karpaga Vinayaga College of Nursing.

Dr.T.Komalavalli, Principal/Chairperson welcomed the gathering. A previous minute of meeting was read out. Action taken report was discussed.

Agenda: 1

1. To discuss about the provision of bicycles for the nursing students.
2. To discuss about the extra furniture & CCTV Maintenance for examination hall.

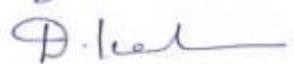
Dr.T.Komalavalli Principal the above agenda was discussed. The committee members decided to provide bicycle for the students to emphasize on green campus.

Dr.S.Punitha Josephine suggested 50 exam tables and chairs for the examination purposes.

Principal informed to the Mr.Santhakumar (Incharge of Maintenance) to look for CCTV maintenance in examination hall.

The meeting adjourned with vote of thanks by Mrs.D.Kalaimani, Professor Karpaga Vinayaga College of Nursing.

Signature of the committee member







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MINUTES OF MEETING

Agenda:

1. To discuss about college maintenance (library, laboratory ,computer, classroom & sports)

The principal informed to all committee members to maintain monthly inventory in library, laboratory, sports, and computer .

The meeting adjourned with vote of thanks by Mrs.D. Kalaimani, Professor Karpaga Vinayaga
College of Nursing

Signature of the Committee Members

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15.09.16

MINUTES OF MEETING

The faculty meeting was held on 15.09.16 at 2.30 pm in Conference Hall, Karpaga Vinayaga College of Nursing.

Dr.T. Komalavalli, Principal/Chair person welcomed the gathering.

Agenda:

1. To constitute maintenance committee.
2. To discuss about Procedure and policies for maintaining and utilizing physical, academic and support facilities.

Agenda 1: To constitute maintenance committee members

The maintenance committee members are as follows.

S.NO	NAME	DESIGNATION	POSITION
1.	Dr.T.Komalavalli	Principal	Chair person
2.	Dr.Punitha Josephine	Vice principal	Secretary
3.	Mrs.D.Kalaimani	Professor	Member
4.	Mrs.R.Mohana	Asso.Professor	Member
5.	Mr.M.Sasikumar	Librarian	Member
6.	Mr.N.Padmanaban	Civil engineer	Member
7.	Mr.C. Ezhil	Physical director	Member
8.	Mr.R.Santha kumar	Network officer	Member



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Agenda 2: To discuss about Procedure and policies for maintaining and utilizing physical, academic and support facilities. The chairperson, secretary and members discussed and formulated procedure and policies for maintaining and utilizing physical, academic and support facilities.

The meeting adjourned with vote of thanks by Mrs.D. Kalaimani, Professor Karpaga Vinayaga College of Nursing.

Signature of the Committee Members

D. Kalaimani
S. S. S. S.
B. S. S. S.
C. S. S. S.
S. S. S. S.
R. S. S. S.
G. S. S. S.

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