



Karpaga Vinayaga College of Nursing

(Recognized by the Indian Nursing Council and Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)

G.S.T Road, Chinnakolambakkam, Palayanoor (P.O), Madhurantakam (Tk.)
Kancheepuram District, Tamilnadu - 603308. Phone: 044-2756 5202/2759 8484

ORGANIZATION PATTERN OF KARPAGA VINAYAGA COLLEGE OF NURSING





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The college functions are well supported by the following committees:-

Committee members and functions:

- Academic committee.
- Anti-ragging committee.
- Co-curricular committee.
- Cultural committee.
- Advisory committee.
- Disciplinary committee.
- Ethical committee.
- Green park committee.
- Hostel committee.
- Library committee.
- Campus maintenance committee.
- Sports committee.
- Student grievance/redressal committee



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COMMITTEE MEMBERS AND THEIR ROLE

- Academic committee.



Members:

1. Representative from the management.
2. Educational Psychologist.
3. Principal
4. Senior Teaching Staff.
5. Nursing Superintendent.
6. Representative from the hospitals attached for Clinical practice.

Functions:

1. The Committee should meet regularly.
2. To organize and evaluate the learning experiences planned by the individual tutors .
3. Implementation of the curriculum planned.
4. Periodical review of the implemented plan.



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ANTI-RAGGING COMMITTEE.



Anti Ragging Committee members :

S. No	Name	Designation	Position	Contact no
1.	Dr.T.Komalavalli	Principal	Chairperson	8056982681
2.	Dr.Sathyamoorthy	Medical director	Member	9629844405
3.	Dr.S.Punithajosephine	Vice Principal	Member	8940794839
4.	Mrs.D.Kalaimani	Professor	Member	9597797610
5.	Mrs.R.Mohana	Professor	Member	9786679501
6.	Mrs.E.Baby	Asst.Professor	Member	6382801533
7.	Mr.Ramasamy	Asst.Professor, KVCET	Member	9942003245
8.	Mr.Sudhakar	Administrative officer	Member	9092133356
9.	Mr.Anish	B.Sc(N) IV year	Member	8667228974
10.	Mr.Richard Fernando	B.Sc(N) III year	Member	6369299633
11.	Mr.Javeed Ahmed	B.Sc(N) II year	Member	6383228188
12.	Ms.Praisys	B.Sc(N) IV year	Member	6382332972
13.	Ms.Ramyalakshmi	B.Sc(N) III year	Member	6380428914
14.	Ms.Devapriya	B.Sc(N) II year	Member	9843158694
15.	Mr.Sasikumar	Warden (Boys hostel)	Member	9080635002
16.	Ms.Renganayagi	Warden (Girls hostel)	Member	7539994938
17.	Ms.Vijayalakshmi	Nursing Superintendent	Member	9384481260



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Anti Ragging Squad

S.no	Name	Designation	Position	Contact no
1	Dr.Sathyamoorthy	Medical director	Member	9629844405
2	Mr.Sudhakar	Administrative officer	Member	9092133356
3	Dr.S.Punithajosephine	Vice Principal	Member	8940794839
4	Mr.R.Yogarajan	Security officer	Member	6381708320
5	Mr.Sasikumar	Warden (Boys hostel)	Member	9080635002
6	Ms.Renganayagi	Warden (Girls hostel)	Member	7539994938
7	Ms.Vijayalakshmi	Nursing Superintendent	Member	9384481260

CO-CURRICULAR COMMITTEE.



Members:

1. Representative from the management.
2. Principal
3. Senior nursing faculty.

FUNCTIONS:

1. The committee should meet regularly at every month
2. Discuss the problems & issues of the institution.
3. Imparts policies, rules & regulation to be followed.
4. Taking actions for the problems concerned.
5. Co-coordinating the work of sub-ordinates.
6. Prepares job responsibilities.
7. Supervises the work of sub-ordinates.
8. Evaluates the performance of students.
9. Decentralization of work planned.



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ADVISORY COMMITTEE.



Members:

1. Representative from Management.
2. Principal
3. Senior teaching staff.
4. Students Representatives form all 4 years.
5. Representatives from Hospitals attached for Clinical practice.

Functions:

1. The committee should meet regularly once in a month.
2. To study the needs of the college in social and educational aspects.
3. To advise the college as to the needs of society in relation to nursing services.
4. To advise on policies & support the college staff in implementing them.
5. To support the Philosophy of the College & advise college authorities on its implementation.
6. To concern itself with the welfare of staff & students.
7. To assist in interpreting the educational purpose of the school to the public.



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DISCIPLINARY COMMITTEE.



Members:

1. Representative from the management.
2. Principal.
3. Senior Teaching Staff.
4. Nursing Superintendent.
5. Students of all 4 years.
6. Hostel Warden.

Functions:

1. The Committee should meet regularly.
2. Taking disciplinary action on students.
3. Recommendations of new disciplinary rules.
4. Periodical review of the implemented plan.
5. Maintaining good atmosphere among students & staff.



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GREEN PARK COMMITTEE.



Members:

1. Principal
2. Nursing superintendent
3. Senior faculty.
4. Student representatives from all four years

Functions:

1. To maintain the college gardening.
2. SNA unit conducted the tree plantation.
3. To promote an environment in which the values, customs and spiritual beliefs of the individual are respected.
4. Proper disposal of waste materials.
5. The Committee should meet regularly once in a month.



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HOSTEL / MESS COMMITTEE.



Members:

1. Representative from the management.
2. Principal
3. Hostel Warden
4. Housekeeper
5. Student's representative from the entire batch.

Functions:

1. Rectifying the problems related to hygiene, storage, menu plan and change of diet pattern.
2. Weekly schedule of menu planning.
3. Provision of adequate resources for preparing food.
4. Sanitation of cooking environment.
5. Proper disposal of waste materials.
6. Maintenance of stock supply & mess bill register.



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LIBRARY COMMITTEE



Members:

1. Principal
2. Senior Teaching Staff
3. Student Representatives from all 4 years
4. Librarian

Functions:

1. The Committee should meet regularly once in a month.
2. Preparing the initial budget, estimate and receiving them periodically.
3. Selection of new Books.
4. Selection of Magazine for subscription.
5. Formulating policies regarding the use of the Library.
6. Report about the library usage.
7. Encouraging the use of Library.
8. Determining & reporting on Library requirement.
9. Assessing responsibilities for reviewing new publications etc.



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SANITATION COMMITTEE.



Members:

1. Principal
2. Senior Teaching Staff
3. Student Representatives from all 4 years

Functions:

1. The committee should meet regularly.
2. Motivating the students to participate in college maintenance like proper disposal, safe drinking water.
3. Monthly once conduct the meeting.
4. Establishment & maintenance of good interpersonal relationship with the staff.
5. Submission of report to the committee bearers.



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SPORTS COMMITTEE.



Members:

1. Principal
2. Senior teaching staff.
3. Student representatives from all four years.

Functions:

1. The committee should meet regularly.
2. Conduction of various sports events both indoor & outdoor.
3. Motivating the students to participate in various events.
4. Provision of all essential sports related goods.
5. Conducting annual sports meet & prize distribution to the winners.
6. Awarding certificates for Extra-curricular activities.



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STUDENT GRIEVANCE / REDRESSAL COMMITTEE



Members:

1. Principal
2. Senior Teaching Staff.
3. Students Representatives form all 4 years.

Functions:

1. Promotion of student welfare.
2. Development of Co-operation & unity.
3. Establishment & maintenance of good interpersonal relationship with the staff.
4. The development of a sense of responsibility for the success of hostel life.
5. The development of ability in organizational techniques and committee procedures.
6. The promotion of the reputation of the College.
7. The establishment of student nurses association and communicate with other student groups in the community and in the country as a whole.
8. The advancement of professional thinking and action.



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Health committee:



Members:

1. Principal
2. Senior teaching staff.
3. Student representatives from all four years.
4. Nursing superintendent.
5. Hostel warden.

Functions:

1. The committee should meet regularly.
2. Conduction of periodical health check up for all the students.
3. Submission of report to the committee bearers.
4. Verifying the students health record ..
5. Provision for the care of sick students
6. Providing referral services to all needy.
7. Review of health status periodically.
8. Provision of sick room for the students.



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Selection committee



Members:

1. Representative from the management.
2. An Educational Psychologist.
3. Senior Teaching Staff.
4. Nursing Superintendent.

Functions:

1. The Committee should meet regularly.
2. To deal with the methods of recruitment & selection of students.
3. To follow the rules & regulations framed by the controlling authority.

PRINCIPAL

Karpaga Vinayaga College of Nursing
G.S.T. Road, Chinna Kolambakkam,
Maduranthagam.